



# CITY OF HOUSTON

## Houston Police Department

Annise D. Parker, Mayor

1200 Travis Houston, Texas 77002-6000 713/308-1600

CITY COUNCIL MEMBERS: Helena Brown Jerry Davis Ellen R. Cohen Wanda Adams Mike Sullivan Al Hoang Oliver Pennington Edward Gonzalez James G. Rodriguez  
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Charles A. McClelland, Jr.  
Chief of Police



July 31, 2013

Fort Bend County Sheriff's Office  
RE: Extension of 2011 Interlocal Agreement  
Automobile Burglary Theft Prevention Authority Fund Grant  
Between FBCSO and City of Houston

Dear Fort Bend County Sheriff's Office;

The City of Houston, acting through the Houston Police Department has applied for the 2013 grant from the Automobile Burglary Theft Prevention Authority (ABPTA). The grant requires the City to pay FBCSO a total of \$29,371 (\$25,337) 50% of base salary, (\$1,500) per diem and (\$2,534). FBCSO is required to contribute \$25,337 for one investigator (based on 50% of the salary hours and benefits listed in Exhibit "A").

The 2011 Agreement provided in part as follows:


1. The term of this **Agreement** is to commence on the date of receipt of a written notice to proceed from the **City** and terminate on the **Grant** expiration date, or on the termination date of any extension thereof granted by the Automobile Burglary Theft Prevention Authority, hereinafter referred to as "**ABTPA**", or **August 31, 2012**, whichever is later. In the event **ABTPA** Grant funding is available for the purpose of this **Agreement** after the expiration date the HPD Police Chief ("Chief") is authorized to extend this **Agreement** for one year at a time for up to four additional years.
2. **City** and **FBCSO** acknowledge that during the term of this **Agreement** the amounts provided in **Exhibit "A"** may change as **City's** application for renewal of **Grant** funding in the future years is reviewed by **ABTPA**. It is further understood and agreed that any application for additional **Grant** funds over and above those amounts shown in **Exhibit "A"**, shall first be approved by **City** and **FBCSO** and will be in accordance with the effective GRANT APPLICATION AND ADMINISTRATION GUIDELINES of **ABTPA**. In the event this Agreement is extended the Chief is authorized to approve changes to Exhibit "A" provided the changes do not exceed the grant funds and additional funds allocated by **City** for the purpose of the ABTPA Grant.




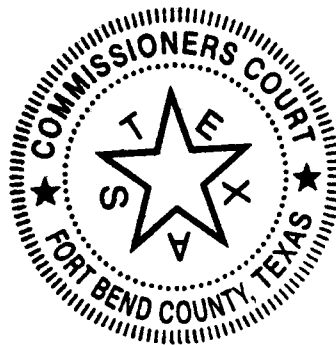
Please sign below to acknowledge that the 2011 ABTPA Interlocal Agreement is extended for a Third one year term. In addition please sign Exhibit "A" as indicated to acknowledge that FBCSO will provide a FBCSO Officer Investigator as required by the ABTPA Grant.

Thank you for your continued support and participation in this important law enforcement program.

Charles A. McClelland, Jr.  
Chief of Police

Accepted:   
FBCSO Authorized Official  
Title & Name: County Judge Robert E. Hebert  
Date: August 13, 2013

ATTEST:   
Dianne Wilson, County Clerk



**EXHIBIT "A"**  
**Personnel Expenses**

**A. Fort Bend County Sheriff's Office Investigator (1) Investigator: Grade 10/12**

<b><u>Salaries:</u></b>	<b>\$2,006.46 biweekly x 26</b>	<b>\$50,674</b>
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Base Salary	50% Funded FBCSO	\$25,337
Base Salary	50% Funded ABTPA	\$25,337

Overtime Expenses	5% Funded ABTPA	<b>\$2,534</b>
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<b>Fringe Benefits</b>		<b>\$21,877</b>
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FICA	7.65 % x \$55,670.73	\$4259
Retirement	11.55 % x \$55,670.73	\$6,430
Workers Comp	.90 % x \$55,670.73	\$501
Insurance	10.22 % x \$55,670.73	\$5,690
Sheriff Brief Time	127.5 x \$23.90	\$3,047
Health & Dental	20% x \$46,350	\$9,270
Certification level	\$75 x 26	\$1,950

<b>Per Diem</b>	<b>Yearly Allotment</b>	<b>\$1,500</b>
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Estimated cost for per diem expenses incurred away from duty station to Office Investigator assigned to grant position, to be paid in accordance with FBCSO policy and procedure.

<b>Total Contractual Expenses</b>	<b>\$76,585</b>
<b>Fort Bend County Sheriff's Office Investigator</b>	

\*Please note: the City, through the ABTPA grant pays per diem only (\$1,500), 50% of base salary (\$25,337) and overtime \$2,534 for the Investigator. The remaining personnel expenses listed above (\$47,214) are listed for tracking of "In-Kind Match Funds" within the grant and will not be paid by the City to FBCSO.

**A. Fort Bend County Sheriff Investigator (1)**

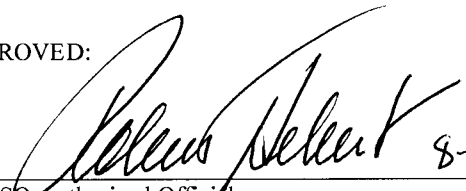
This Fort Bend County Sheriff Investigator will work with the members of this grant serving as a liaison between members of this unit and other local, state and federal law enforcement agencies. The Investigator will actively participate in investigations conducted by members of this grant that overlap local law enforcement's jurisdictional lines in the State of Texas. This Investigator will assist local law enforcement officers in disseminating information regarding problem vehicle titles. This investigator will also assist local law enforcement officers when stolen vehicles are recovered outside the jurisdiction of the reporting agency.

APPROVED:

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Charles A. McClelland, Jr.

APPROVED:



8-13-13

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FBCSO Authorized Official  
(Title & Name) County Judge Robert E. Hebert