

APPROVAL OF MINUTES
COMMISSIONERS COURT
FORT BEND COUNTY

I, Dianne Wilson, duly elected County Clerk and Clerk of Court, Fort Bend County, Texas
do hereby submit the Official Minutes of Commissioners Court held on the 2nd day of
July, 2013.



DIANNE WILSON, COUNTY CLERK

Now, therefore, be it resolved upon the motion of Commissioner Meyers seconded
by Commissioner Patterson, duly put and carried, it is ordered to accept as
presented for record the attached minutes approved on this the 9th day of
July, 2013.



ROBERT E. HEBERT, COUNTY JUDGE

July 2, 2013

MINUTES

BE IT REMEMBERED, That on this 2nd DAY of JULY, 2013, Commissioners Court of Fort Bend County, Texas, met at a regular meeting with the following present:

ROBERT E. HEBERT	COUNTY JUDGE
RICHARD MORRISON	COMMISSIONER PRECINCT 1
GRADY PRESTAGE	COMMISSIONER PRECINCT 2
ANDY MEYERS	COMMISSIONER PRECINCT 3
JAMES PATTERSON	COMMISSIONER PRECINCT 4
DIANNE WILSON	COUNTY CLERK

When the following were heard and the following orders were passed:

1. Call to Order.

Call to Order by Judge Hebert at 1:00 p.m.

2. Invocation and Pledge of Allegiance by Commissioner Patterson.

Invocation and Pledge of Allegiance by Commissioner Patterson.

3. Approve minutes of regular meeting held on June 25, 2013.

Moved by Commissioner Meyers, Seconded by Commissioner Prestage
Duly put and unanimously carried (5-0), it is ordered to approve the minutes of regular meeting held on June 25, 2013.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

4. Public Comments regarding the Agenda and Announcements.

No public comments.

County Offices closed Thursday for July 4th holiday.

Judge Hebert and Commissioner Meyers expressed sympathy to the Glover family on the passing of Marilyn Glover last week. Ms. Glover was a former county employee and served many positions in the county as a volunteer.

July 2, 2013

5. **PUBLIC HEARINGS: 1:00 p.m.: Conduct Public Hearings on the following matters:**
- A. **Engineering : Approval of plat for Westpark Meadows Subdivision, Partial Replat No. 1, Precinct 3.**
- B. **Grants Administration : Receive public comments on application to the U.S. Department of Justice for the FY 2013 Justice Assistance Grant (JAG) funds in the amount of \$71,795.**

Public hearing held. No public comments.

Item 5A - no action . Item 5B - see item 16B.

CONSENT AGENDA ITEMS 6 - 15:

6. **OUT OF STATE TRAVEL: Record into Minutes the out of state travel by elected official:**
- County Judge : Judge Robert Hebert to Washington D.C., July 15-16, 2013, for National Council of Private Public Partnership activities. (Fund: Non-Departmental, Travel)**
7. **OUT OF STATE TRAVEL: Approve out-of-state travel requests for County personnel:**
- Sheriff's Office : B. Schmitt and J. Hernandez to Fort Leavenworth, Kansas, July 8-9, 2013, to extradite prisoner from Military Prison back to Fort Bend County. (Fund: Sheriff, Enforcement, Travel)**
8. **AUDITOR:**
- Approve Addendum to Engagement Letter with Sandersen Knox & Co. for audit services for fiscal year ended September 30, 2013.
9. **BUDGET & FINANCE/BUDGET TRANSFERS:**
- A. **Auditor : Approve transfer in the amount of \$169,035 as detailed on Auditor's form dated June 26, 2013, into Non-Departmental Contingency to reimburse the County for vehicle mileage regarding agreements for additional law enforcement services, for the period of April 1, 2012 through September 30, 2013.**
- B. **Auditor : Approve transfer in the amount of \$545 from Travel into Information Technology to allocate funds for the purchase of a scanner.**
- C. **Facilities Management & Planning : Approve transfer in the amount of \$700,000 as detailed on Auditor's form dated June 26, 2013, to allocate funds from the Justice Center into an account established for the Pedestrian Mall Project.**
- D. **Health & Human Services : Approve transfer in the amount of \$279,042 as detailed on Auditor's form dated June 26, 2013, to allocate 1115 Waiver funds into correct account for the purchase of six vehicles with equipment for the Behavioral Health Crisis Response and Intervention Program, as authorized by Commissioners Court on June 25, 2013.**
- E. **Health & Human Services - Animal Services : Approve transfer in the amount of \$100 from Operating Supplies into Information Technology to allocate funds for the purchase of a new computer keyboard and mouse.**

Item 9 continued - Budget & Finance/Budget Transfers:

- F. **Road & Bridge : Approve transfer in the amount of \$2,538 from Property and Equipment into Information Technology to allocate funds into correct line item for the purchase of a Mobile Ticket Writer for the Road & Bridge Deputy.**

10. ENGINEERING:

- A. **Accept Drainage Easement conveying 0.3721 acre tract, (16,205 square feet) to Fort Bend County from Old South Plantation, Inc., for drainage along Mason Road and FM 359, for the Mason Road Expansion Project, Precinct 3.**
- B. **Approve payment of Invoice No. 047443 in the amount of \$8,662.51 to Paradigm Consultants, Inc. for services regarding improvements to Mason Road, Phase I, Mobility Bond Project #735, Precinct 3. (Fund: 2007 Mobility Bonds)**
- C. **Approve payment of Invoice No. 9 (Pay Estimate No. 9) in the amount of \$270,494.15 to Allgood Construction Company, Inc. regarding Mason Road, Phase I, from FM 359 to North of Skinner Road, Mobility Bond Project # 735, Precinct 3. (Fund: 2007 Mobility Bonds)**
- D. **Approve payment of Invoice No. 9 (Pay Estimate No. 9) in the amount of \$498,613.80 to Allgood Construction Company, Inc. regarding Falcon Landing Boulevard, Phase 4, from Spring Green to Gaston Road, Mobility Bond Project # 703 (D), Precinct 3. (Fund: 2007 Mobility Bonds)**
- E. **Approve payment of Invoice No. 613029 in the amount of \$21,396.40 to Klotz Associates regarding Administrative Support for Mobility Bond Projects within Precincts 1, 2, 3 and 4. (Fund: 2007 Mobility Bonds)**
- F. **Approve payment of Invoice No. 3 (Pay Estimate No. 3) in the amount of \$73,558.80 to Reliable Signal & Lighting Solutions, LLC regarding signalization at Falcon Landing Blvd and Gaston Road, Phase 4, Mobility Bond Project #703(D), Precinct 3. (Fund: 2007 Mobility Bonds)**
- G. **Approve application from CenterPoint Entex to bore under and bury a 6-inch plastic gas line along Shadow Forest Drive, Blue Sage Drive, Hillgreen Drive, Lowell Court, Westheimer Parkway, Precinct 3.**
- H. **Approve application from M Street Homes, LLC to construct driveway tie-in onto Olivara Lane and Quartro Lane, Precinct 3.**
- I. **Approve application from Royal Oaks Landscaping to bore under sidewalk and install a pop up drain on Snowy Egret Drive, Precinct 3.**
- J. **Approve application from Identity Homes to construct a driveway tie-in onto Point Hollow, Precinct 1.**
- K. **Approve the plat for Sienna Village of Bees Creek Sec. 19, Amending Plat No. 1, Precinct 2.**
- L. **Approve the plat for Cinco Ranch Northwest Lift Station No. 2, Precinct 3.**
- M. **Approve plat for the roads within Sienna Village of Bees Creek, Section 26, Precinct 2.**
- N. **Approve plat for the lots within Sienna Village of Bees Creek, Section 26, Precinct 2.**

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Item 10 continued - Engineering:

- O. Approve plat for the roads within Sienna Village of Bees Creek, Section 28, Precinct 2.**
- P. Approve plat for the lots within Sienna Village of Bees Creek, Section 28, Precinct 2.**
- Q. Approve plat for the roads within Shadow Glen at Riverstone, Section 5, Precinct 4.**
- R. Approve plat for the lots within Shadow Glen at Riverstone, Section 5, Precinct 4.**
- S. Set public hearing for the revised traffic control plan for Grayson Lakes Boulevard at Katy Flewellen to add "No Parking" signs and "No Right Turn on Red", signs, limited to school zone times only, Precinct 3. *(Tuesday, August 6, 2013, at 1:00 p.m.)***
- 11. FACILITIES MANAGEMENT & PLANNING: The Director of Facilities Management & Planning submits these invoices for approval and payment for projects that have been budgeted and funded by Facility Bond and/or Capital Projects:**
 - A. Pay Application No. 7 in the amount of \$423,929.00 to JE Dunn for Construction Services regarding the Pinnacle Senior Center of Fort Bend County;**
 - B. Invoice No. 170-10673-001-2, in the amount of \$16,892.00 to Lockwood, Andrews & Newnam, Inc., for professional services regarding the Combined Heat and Power (CHP) Feasibility Study for the Jail.**
- 12. FIRE MARSHAL:**

Accept grant award in the amount of \$10,965 from the Firehouse Subs Public Safety Foundation, for a Fire Extinguisher Training System, with no cash match required by Fort Bend County.
- 13. HUMAN RESOURCES:**

Approve request for withdrawal of 64 hours from the Shared Sick Leave Pool for employee of District Clerk's Office, Position No. 4501-0033.
- 14. OFFICE OF EMERGENCY MANAGEMENT:**

Approve and sign Extension Request Form for submission to Texas Department of Emergency Management, State Administrative Agency, to request an extension on the performance period for the FY 2011 Homeland Security Grant Program, Urban Area Security Initiative, from August 31, 2013 until November 30, 2013, to ensure the completion of the grant projects being administered by Fort Bend County.

15. PURCHASING:

Authorize advertising for term contract for trophies for summer reading program.

Moved by Commissioner Meyers, Seconded by Commissioner Prestage
Duly put and unanimously carried (5-0), it is ordered to approve consent agenda items 6 - 15.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

16. COUNTY JUDGE:

- A. Take all appropriate action on request to authorize payment by Invoice Transmittal in the amount of \$76.67 to Enterprise for use of rental car without a purchase order during Grant Management Conference. (Fund: County Judge, Travel)**

Moved by Commissioner Prestage, Seconded by Commissioner Morrison
Duly put and unanimously carried (5-0), it is ordered to authorize payment by Invoice Transmittal in the amount of \$76.67 to Enterprise for use of rental car without a purchase order during Grant Management Conference. (Fund: County Judge, Travel)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- B. Take all appropriate action on Application to the U.S. Department of Justice for the FY 2013 Edward Byrne Memorial Justice Assistance Grant (JAG) funds in the amount of \$71,795 with no cash match required by Fort Bend County, and authorize County Judge to sign all documents pertaining to the application.**

Moved by Commissioner Meyers, Seconded by Commissioner Prestage
Duly put and unanimously carried (5-0), it is ordered to approve application to the U.S. Department of Justice for the FY 2013 Edward Byrne Memorial Justice Assistance Grant (JAG) funds in the amount of \$71,795 with no cash match required by Fort Bend County, and authorize County Judge to sign all documents pertaining to the application.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Item 16 continued - County Judge:

- C. **Take all appropriate action on Application to the Lowe's Charitable Foundation for grant funding in the amount of \$36,000 for restoration of the historic courthouse tower clock, with no cash match required by Fort Bend County, and authorize County Judge to sign letter of support of the application.**

Moved by Commissioner Morrison, Seconded by Commissioner Prestage
Duly put and unanimously carried (5-0), it is ordered to approve application to the Lowe's Charitable Foundation for grant funding in the amount of \$36,000 for restoration of the historic courthouse tower clock, with no cash match required by Fort Bend County, and authorize County Judge to sign letter of support of the application.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

17. COMMISSIONER, PCT. 1:

Take all appropriate action on request by Jerry Pavliska to waive penalty and interest totaling \$174.12 on property taxes for Tax Year 2012, Precinct 1.

Moved by Commissioner Morrison, Seconded by Commissioner Meyers
Duly put and unanimously carried (5-0), it is ordered to deny request by Jerry Pavliska to waive penalty and interest totaling \$174.12 on property taxes for Tax Year 2012, Precinct 1.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

18. COMMISSIONER, PCT. 2:

Authorize any and all actions necessary for the creation of a County Assistance District within the City's extraterritorial jurisdiction along the State Highway 6 Corridor, north of US Hwy 90A, including the submission of notice letters to affected cities and engagement of a surveyor to create boundary descriptions. (Fund: Non-Departmental Fees)

Moved by Commissioner Prestage, Seconded by Commissioner Patterson
Duly put and unanimously carried (5-0), it is ordered to authorize the creation of a County Assistance District within the City's extraterritorial jurisdiction along the State Highway 6 Corridor, north of US Hwy 90A, including the submission of notice letters to affected cities and engagement of a surveyor to create boundary descriptions. (Fund: Non-Departmental Fees)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

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19. COMMISSIONER, PCT. 3:

Take all appropriate action on request by Dino Pezzarossi to waive penalty and interest totaling \$141.30 on property taxes for Tax Year 2012, Precinct 3.

Moved by Commissioner Meyers, Seconded by Commissioner Patterson
Duly put and unanimously carried (5-0), it is ordered to approve request by Dino Pezzarossi to waive penalty and interest totaling \$141.30 on property taxes for Tax Year 2012, Precinct 3.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

20. CONSTABLE, PCT. 2:

- A. Take all appropriate action on request to reimburse Don Dinh the amount of \$65.00 for the purchase and installation of vinyl letters reading "Traffic Enforcement" on the vehicle used for Law Enforcement Agreement with Toll Road Authority without a purchase order. (Fund: Law Enforcement Agreement with Fort Bend County Toll Road Authority, Operating Supplies)**

Moved by Commissioner Prestage, Seconded by Commissioner Patterson
Duly put and unanimously carried (5-0), it is ordered to reimburse Don Dinh the amount of \$65.00 for the purchase and installation of vinyl letters reading "Traffic Enforcement" on the vehicle used for Law Enforcement Agreement with Toll Road Authority without a purchase order. (Fund: Law Enforcement Agreement with Fort Bend County Toll Road Authority, Operating Supplies)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- B. Take all appropriate action on request to reimburse Sharon Arnold the amount of \$350.00 for ammunition purchased without a purchase order during training of deputy. (Fund: Law Enforcement Agreement with Big Oaks Municipal Utility District)**

Moved by Commissioner Prestage, Seconded by Commissioner Morrison
Duly put and unanimously carried (5-0), it is ordered to reimburse Sharon Arnold the amount of \$350.00 for ammunition purchased without a purchase order during training of deputy. (Fund: Law Enforcement Agreement with Big Oaks Municipal Utility District)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

21. CONSTABLE, PCT. 3:

Take all appropriate action on request to transfer the amount of \$900 from Non-Departmental Contingency into Constable, Pct. 3, Fees, to allocate funds for payment of extended warranties for mobile data terminals purchased in FY 2012, but paid from FY 2013 funds.

Moved by Commissioner Meyers, Seconded by Commissioner Patterson
Duly put and unanimously carried (5-0), it is ordered to transfer the amount of \$900 from Non-Departmental Contingency into Constable, Pct. 3, Fees, to allocate funds for payment of extended warranties for mobile data terminals purchased in FY 2012, but paid from FY 2013 funds.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

22. CONSTABLE, PCT. 4:

Take all appropriate action on request to transfer the amount of \$46,876 from Non-Departmental Contingency as detailed on Auditor's form dated June 27, 2013, to allocate funds for the purchase of a new vehicle and equipment for the law enforcement agreement with Fort Bend Municipal Utility District No. 165 for the Fieldstone area.

Moved by Commissioner Patterson, Seconded by Commissioner Meyers
Duly put and unanimously carried (5-0), it is ordered to transfer the amount of \$46,876 from Non-Departmental Contingency as detailed on Auditor's form dated June 27, 2013, to allocate funds for the purchase of a new vehicle and equipment for the law enforcement agreement with Fort Bend Municipal Utility District No. 165 for the Fieldstone area.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

23. COUNTY COURT AT LAW NO. 3:

Take all appropriate action on request to authorize payment by Invoice Transmittal in the amount of \$4,508.29 to West Group for legal materials received in FY2012, but not invoiced until FY2013. (Fund: County Court at Law No. 3, Office Supplies)

Moved by Commissioner Meyers, Seconded by Commissioner Patterson
Duly put and unanimously carried (5-0), it is ordered to authorize payment by Invoice Transmittal in the amount of \$4,508.29 to West Group for legal materials received in FY2012, but not invoiced until FY2013. (Fund: County Court at Law No. 3, Office Supplies)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

24. ENGINEERING:

Take all appropriate action on Resolution and Order to abandon approximately 0.2085 acre (9,081 square feet) of a drainage easement located on real property owned by Old South Plantation, Inc. and located north of the intersection of Mason Road and FM 359, in Fort Bend County, Precinct 3.

Moved by Commissioner Meyers, Seconded by Commissioner Patterson
Duly put and unanimously carried (5-0), it is ordered to approve Resolution and Order to abandon approximately 0.2085 acre (9,081 square feet) of a drainage easement located on real property owned by Old South Plantation, Inc. and located north of the intersection of Mason Road and FM 359, in Fort Bend County, Precinct 3.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

25. HUMAN RESOURCES:

A. Take all appropriate action on request for a new position in the Facilities Management & Planning Department, Facility Electronics Technician, Grade 8 in the Operator Skilled Trade Policy Group, effective July 2, 2013. (Fund: Facilities Management & Planning)

Moved by Commissioner Meyers, Seconded by Commissioner Patterson
Duly put and unanimously carried (5-0), it is ordered to approve a new position in the Facilities Management & Planning Department, Facility Electronics Technician, Grade 8 in the Operator Skilled Trade Policy Group, effective July 2, 2013. (Fund: Facilities Management & Planning)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

B. Take all appropriate action on request to reclassify Position Number 4181-0007, in the Facilities Management & Planning Department, from Building Maintenance Worker III, Grade 7 of the Operator Skilled Trade Policy Group to HVAC Technician, Grade 8 of the Operator Skilled Trade Policy Group, effective July 6, 2013.

Moved by Commissioner Meyers, Seconded by Commissioner Patterson
Duly put and unanimously carried (5-0), it is ordered to reclassify Position Number 4181-0007, in the Facilities Management & Planning Department, from Building Maintenance Worker III, Grade 7 of the Operator Skilled Trade Policy Group to HVAC Technician, Grade 8 of the Operator Skilled Trade Policy Group, effective July 6, 2013.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

26. INDIGENT HEALTH:

Take all appropriate action on request to authorize payment by Invoice Transmittal in the amount of \$16,666.67 to Oak Bend Medical Group for primary care physician services provided without a purchase order to Indigent Health Care clients during June 2013. (Fund: Indigent Health Care, Professional Services)

Moved by Commissioner Morrison, Seconded by Commissioner Prestage
Duly put and unanimously carried (5-0), it is ordered to authorize payment by Invoice Transmittal in the amount of \$16,666.67 to Oak Bend Medical Group for primary care physician services provided without a purchase order to Indigent Health Care clients during June 2013.
(Fund: Indigent Health Care, Professional Services)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

27. PURCHASING:

- A. Take all appropriate action on request to transfer the amount of \$2,000 from Non-Departmental Contingency into Purchasing, Fees, to allocate additional funds for increased publication of legal notices required for FY 2013.**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson
Duly put and unanimously carried (5-0), it is ordered to transfer the amount of \$2,000 from Non-Departmental Contingency into Purchasing, Fees, to allocate additional funds for increased publication of legal notices required for FY 2013.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Item 27 continued - Purchasing:

- B. Take all appropriate action to consider granting an exemption to the competitive bid process as authorized by Local Government Code §262.024 (a)(7) for the purchase of an item from only one source, and approve Addendum to between Fort Bend County and SOE Software Corporation to provide Clarity Election Suite Hosting and Support for an annual amount not to exceed \$23,839 for three (3) years. (Fund: Elections Administration, Capital Acquisitions)**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson
Duly put and unanimously carried (5-0), it is ordered to grant an exemption to the competitive bid process as authorized by Local Government Code §262.024 (a)(7) for the purchase of an item from only one source, and approve Addendum to between Fort Bend County and SOE Software Corporation to provide Clarity Election Suite Hosting and Support for an annual amount not to exceed \$23,839 for three (3) years. (Fund: Elections Administration, Capital Acquisitions)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- C. Take all appropriate action on Bid 13-069 for the Construction of Water and Sanitary Sewer Facilities at Kitty Hollow Park.**

Moved by Commissioner Prestage, Seconded by Commissioner Meyers
Duly put and unanimously carried (5-0), it is ordered to reject and re-advertise on Bid 13-069 for the Construction of Water and Sanitary Sewer Facilities at Kitty Hollow Park.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- D. Take all appropriate action on Agreement for Supply between Fort Bend County and G & K Services for rental work uniforms, mats and other supplies utilizing Buy Board Agreement 264-07 for various County offices.**

Moved by Commissioner Patterson, Seconded by Commissioner Meyers
Duly put and unanimously carried (5-0), it is ordered to approve Agreement for Supply between Fort Bend County and G & K Services for rental work uniforms, mats and other supplies utilizing Buy Board Agreement 264-07 for various County offices.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Item 27 continued - Purchasing:

- E. Take all appropriate action on request to purchase and install furniture for the Pinnacle Senior Center from Facility Interiors, utilizing TxMas Contracts #11-71050, #12-71030, #11-71060 for an amount not to exceed \$76,938.94. (Fund: Capital Improvement Project)**

Moved by Commissioner Prestage, Seconded by Commissioner Morrison
Duly put and unanimously carried (5-0), it is ordered to purchase and install furniture for the Pinnacle Senior Center from Facility Interiors, utilizing TxMas Contracts #11-71050, #12-71030, #11-71060 for an amount not to exceed \$76,938.94. (Fund: Capital Improvement Project)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- F. Take all appropriate action on request to purchase one (1) Tahoe, addition to fleet, for Constable Pct. 4, pursuant to Bid 13-020. (Fund: Agreement for Additional Law Enforcement Services with Municipal Utility District No. 165)**

Moved by Commissioner Patterson, Seconded by Commissioner Meyers
Duly put and unanimously carried (5-0), it is ordered to purchase one (1) Tahoe, addition to fleet, for Constable Pct. 4, pursuant to Bid 13-020. (Fund: Agreement for Additional Law Enforcement Services with Municipal Utility District No. 165)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

28. Approve Bills.

Moved by Commissioner Morrison, Seconded by Commissioner Prestage
Duly put and unanimously carried (5-0), it is ordered to approve bills in the amount of \$6,165,314.09.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

29. WORKSHOP:

Receive and discuss update on request for 2014 Capital Improvement Project: Enterprise Content Management Solution.

Roy Cordes, County Attorney and Chair of the Document Management Steering Team (DMST), presented the program, details and goals of the project.

July 2, 2013

Recess:

Recessed at 1:30 p.m.

30. Meet in Closed Session to deliberate the following matters as authorized by the Texas Government Code:

- A. **§ 551.072. Deliberation Regarding Real Property.** Commissioners Court will meet in Closed Session to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Stafford Run Creek Drainage Project.

- B. **§ 551.074. Personnel Matters.** Commissioners Court will meet in Closed Session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

Annual Evaluation - Director of Risk Management.

Closed Session:

Convened at 1:51 p.m.

Adjourned at 2:07 p.m.

Reconvene:

Reconvened at 2:09 p.m.

31. Reconvene Open Session and consider taking action on the following matters:

- A. **§ 551.072. Deliberation Regarding Real Property.**

Stafford Run Creek Drainage Project.

No action.

- B. **§ 551.074. Personnel Matters.**

Annual Evaluation - Director of Risk Management.

Annual review conducted.

32. Adjournment.

Commissioners Court adjourned at 2:10 p.m. on Tuesday, July 2, 2013.

July 2, 2013

DRAINAGE DISTRICT BOARD MINUTES

BE IT REMEMBERED, That on this 2nd DAY of JULY, 2013, The Drainage District Board of Fort Bend County, Texas, met at a scheduled meeting with the following present:

ROBERT E. HEBERT	COUNTY JUDGE
RICHARD MORRISON	COMMISSIONER PRECINCT 1
GRADY PRESTAGE	COMMISSIONER PRECINCT 2
ANDY MEYERS	COMMISSIONER PRECINCT 3
JAMES PATTERSON	COMMISSIONER PRECINCT 4
DIANNE WILSON	COUNTY CLERK
MARK VOGLER	DRAINAGE DISTRICT MANAGER

When the following were heard and the following orders were passed:

1. Call to Order.

Call to Order by Judge Hebert at 1:03 p.m.

2. Approve Addendum to Engagement Letter with Sandersen Knox & Co. for audit services for fiscal year ended September 30, 2013.

Moved by Commissioner Meyers, Seconded by Commissioner Patterson
Duly put and unanimously carried (5-0), it is ordered to approve Addendum to Engagement Letter with Sandersen Knox & Co. for audit services for fiscal year ended September 30, 2013.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Recess:

Recessed at 1:04 p.m.

July 2, 2013

3. **Meet in Closed Session to deliberate the following matters as authorized by the Texas Government Code:**

§ 551.072. Deliberation Regarding Real Property. Commissioners Court will meet in Closed Session to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Stafford Run Creek Drainage Project.

Closed Session:

Convened at 1:43 p.m.

Adjourned at 1:51 p.m.

Reconvene:

Reconvened at 2:08 p.m.

4. **Reconvene Open Session and consider taking action on the following matters:**

§ 551.072. Deliberation Regarding Real Property.

Stafford Run Creek Drainage Project.

No action.

5. **Adjournment.**

The Drainage District Board adjourned at 2:09 p.m. on Tuesday, July 2, 2013.