MINUTES

BE IT REMEMBERED, That on this 23rd DAY of APRIL, 2013, Commissioners Court of Fort Bend County, Texas, met at a regular meeting with the following present:

ROBERT E. HEBERT COUNTY JUDGE

RICHARD MORRISON COMMISSIONER PRECINCT 1

GRADY PRESTAGE COMMISSIONER PRECINCT 2

ANDY MEYERS COMMISSIONER PRECINCT 3

JAMES PATTERSON COMMISSIONER PRECINCT 4

DIANNE WILSON COUNTY CLERK

When the following were heard and the following orders were passed:

1. Call to Order.

Call to Order by Judge Hebert at 1:00 p.m.

2. Invocation and Pledge of Allegiance by Commissioner Morrison.

Invocation and Pledge of Allegiance by Commissioner Morrison.

3. Approve minutes of regular meeting held on April 9, 2013.

Moved by Commissioner Meyers, Seconded by Commissioner Patterson Duly put and unanimously carried (5-0), it is ordered to approve the minutes of regular meeting held on April 9, 2013.

4. Public Comments regarding the Agenda and Announcements.

April Service Awards presented to county employees.

No public comments.

Judge Hebert presented Pamela Gubbles, Director of Finance & Investments, a Certificate of Recognition for Budget Preparation from the Government Finance Officers Association. This is the tenth consecutive year that Fort Bend County has received the Distinguished Budget Presentation award.

Commissioner Patterson thanked J. T. Pena with Risk Management for getting a driver training vehicle from Texas Association of Counties.

- 5. PUBLIC HEARINGS: 1:00 p.m.: Conduct Public Hearings and take all appropriate action on the following matters:
 - A. Acceptance for the revised traffic control plan for Katy ISD Seven Lakes Junior High School, located on Katy Gaston south of Fry Road, to establish additional school zone signs and no parking signs, Precinct 3.
 - B. Acceptance of the traffic/safety study for Katy ISD No. 12, WoodCreek Junior High School at Katy Flewellen, reducing the school zone limit, Precinct 3.
 - C. Acceptance of the traffic control plan for Katy Creek Ranch, Section 6 and Katy Creek Ranch, Section 7, Precinct 3.
 - D. Acceptance of the revised traffic control plan for University Boulevard from LJ Parkway to Oilfield Road, to establish the speed limit at 40 mph, Precinct 4.

Public hearing held. No public comments.

Moved by Commissioner Meyers, Seconded by Commissioner Patterson Duly put and unanimously carried (5-0), it is ordered to approve agenda item 5 A-D with correction to 5B - school zone speed limit.

Judge HebertYesCommissioner MorrisonYesCommissioner PrestageYesCommissioner MeyersYesCommissioner PattersonYes

CONSENT AGENDA ITEMS 6-19

- 6. OUT OF STATE TRAVEL: Approve out-of-state travel requests for County personnel:
 - A. Office of Emergency Management: Approve travel for Doug Barnes and April Redix to Los Angeles, California, June 3-7, 2013, to attend the 2013 National Security Conference. (Fund: Office of Emergency Management, UASI Grant)
 - B. Office of Emergency Management: Doug Barnes to San Diego, California, July 5-10, 2013, to attend the 2013 ESRI National Security Summit. (Fund: Office of Emergency Management, UASI Grant)

Item 6 continued - Out of State Travel:

- C. <u>Sheriff's Office</u>: B. Schmitt and W. Sparks to Gallatin, Tennessee, April 11-12, 2013, to extradite prisoner back to Fort Bend County. (Fund: Sheriff, Enforcement, Travel)
- D. <u>Sheriff's Office</u>: Ratify travel by J. Hernandez and J. Fontenot to Sebring, Florida, April 17-18, 2013, to extradite prisoner back to Fort Bend County. (Fund: Sheriff, Enforcement, Travel)
- E. <u>Sheriff's Office</u>: Ratify travel by L. Williams and N. Mendoza to Alberta, Virginia, April 10-11, 2013, to extradite prisoner back to Fort Bend County. (Fund: Sheriff, Enforcement, Travel)

7. **COUNTY JUDGE:**

- A. Approve Renewal Agreement between Fort Bend County and Texana Center to provide a unified delivery system for Mental Health and Mental Retardation services for residents of Fort Bend County in the amount of \$500,000 effective through September 30, 2013. (Fund: Public Transportation, Fees)
- B. Approve renewal of Agreement between Fort Bend County and Fort Bend County Dispute Resolution Center in the amount of \$132,269 for court-ordered mediation services effective June 1, 2013 through May 31, 2014. (Fund: Non-Departmental, Fees)
- C. Authorize annual payment in the amount of \$4,000 by purchase order to Fort Bend County Historical Commission, representing authorized budget amount for committee operations in accordance with Local Government Code Section 318.009. (Fund: Non-Departmental, Fees)

8. AUDITOR:

Accept Monthly Financial Report prepared by the County Auditor for four months ending January 31, 2013, pursuant to Local Government Code Section 114.023.

9. BUDGET & FINANCE/BUDGET TRANSFERS:

- A. <u>Auditor</u>: Approve transfer in the amount of \$169,035 as detailed on Auditor's form dated April 18, 2013, into Non-Departmental Contingency to reimburse the County for vehicle mileage regarding agreements for additional law enforcement services, for the period of October 1, 2012 through March 31, 2013.
- B. <u>Auditor</u>: Approve transfer in the amount of \$2,000,000 as detailed on Auditor's form dated April 16, 2013 to allocate additional funds into multiple District and County courts for court-appointed indigent defense related services.
- C. <u>Budget Office</u>: Approve transfer in the amount of \$295,814 as detailed on Budget Director's form dated April 17, 2013, pursuant to FY 2013 Second Quarter salary audit.
- D. <u>Commissioner, Pct. 2</u>: Approve transfer in the amount of \$300 from Fees into Information Technology to allocate funds for the purchase of a scanner.
- E. <u>County Court at Law No. 3</u>: Approve transfer in the amount of \$850 from Fees into Information Technology to allocate funds for the purchase of an Ipad for Judge's use at bench.

Item 9 continued - Budget & Finance/Budget Transfers:

- F. <u>434th District Court</u>: Approve transfer in the amount of \$70 from Fees and Services into Information Technology to allocate funds for the purchase of keyboard for Judge.
- G. Road & Bridge: Approve transfer in the amount of \$145,318 as detailed on Budget Director's form dated April 16, 2013, pursuant to FY 2013 Second Quarter salary audit.
- H. <u>Sheriff's Office</u>: Approve transfer in the amount of \$5,680 from Detention, Operating, Overtime, into Property and Equipment, to allocate funds for the purchase of four time clocks.

10. CONSTABLE, PCT. 4:

Approve renewal of Agreement for Additional Law Enforcement Services between Fort Bend County and First Colony Community Services Association, Inc. effective through September 30, 2013.

11. ENGINEERING:

- A. Ratify acceptance of grant award of 25 bins from Coca-Cola/Keep America Beautiful Recycling Bin Grant Program to collect plastic, aluminum and glass containers at designated County facilities.
- B. Approve payment of Invoice No. 13-03-014 in the amount of \$39,090.00 to Kelly R. Kaluza, Inc. regarding improvements to Harlem Road, Mobility Bond Project #726, Precincts 3 and 4. (Fund: 2007 Mobility Bonds)
- C. Approve payment of Invoice No. 1 (Pay Estimate No. 1) in the amount of \$3,485.25 to Reliable Signal & Lighting Solutions, LLC regarding traffic signal construction at the intersection of Gaston Road and Falcon Landing Boulevard, Mobility Bond Project #703, Precinct 3. (Fund: 2007 Mobility Bonds)
- D. Approve payment of Invoice No. FBC2013-1010 718 in the amount of \$21,733.26 to SES Horizon Consulting Engineers, Inc. for improvements to Brand Lane, from Ludwig to US 90A, Mobility Bond Project #718, and Invoice No. FBC2013-1010 769 in the amount of \$20,061.48 regarding Brand Lane, from Avenue E to Ludwig, Mobility Bond Project #769, Precinct 2. (Fund: 2007 Mobility Bonds)
- E. Approve payment of Invoice No. 64 in the amount of \$12,255.00 to Schaumburg & Polk, Inc. for Administrative Support regarding the 2007 Mobility Bond Projects within Precincts 1, 2, 3, and 4. (Fund: 2007 Mobility Bonds)
- F. Approve payment of Invoice No. 11 (Pay Estimate No. 11) in the amount of \$552,395.19 to Conrad Construction Company regarding Burney Road, from Voss Road to Old Richmond, Mobility Bond Project #719, Precincts 3 and 4. (Fund: 2007 Mobility Bonds)
- G. Approve payment of Invoice No. 13-3-000035 in the amount of \$12,094.96 to Associated Testing Laboratories, Inc. regarding Burney Road, Phase I, from Old Richmond to Voss Road, Mobility Bond Project #719, Precincts 3 and 4. (Fund: 2007 Mobility Bonds)

Item 11 continued - Engineering:

- H. Approve payment of Invoice No. 21335 in the amount of \$3,065.00 to Geotest Engineering, Inc. regarding the extension of Falcon Landing Boulevard, Phase 2, Mobility Bond Project #703 (B), Precinct 3. (Fund: 2007 Mobility Bonds)
- I. Approve payment of Invoice No. 047340 in the amount of \$19,762.88 to Paradigm Consultants, Inc. regarding improvements to Mason Road, Phase I, Mobility Bond Project #735, Precinct 3. (Fund: 2007 Mobility Bonds)
- J. Approve payment of Invoice No. 21328 in the amount of \$3,247.50 to Geotest Engineering, Inc. regarding Falcon Landing Boulevard, Phase 4, from Spring Green to Gaston Road, Mobility Bond Project # 703 (D), Precinct 3. (Fund: 2007 Mobility Bonds)
- K. Approve application from Phonoscope, LLC to bore under and bury fiber optic cable along Grand Corner Drive, Precinct 3.
- L. Approve application from Jaho, Inc. to construct a driveway tie-in onto Canyon Field Drive, Precinct 3.
- M. Approve application from Phonoscope, LLC to bore under and bury conduit along Cinco Ranch Blvd., Precinct 3.
- N. Approve application from Phonoscope, LLC to bury a 1-inch conduit along West Bellfort, Precinct 4.
- O. Approve application from Millis Equipment Rental, LLC to construct two driveway tie-ins and one manhole tie-in onto Wooded Canyon Drive, Precinct 3.
- P. Approve application from Devon Street Homes to construct a driveway tie-in onto Honeysuckle Vine Drive, Precinct 1.
- Q. Approve application from Devon Street Homes to construct two driveway tie-ins onto Brookwood Hollow, Precinct 3.
- R. Approve application from M Street Homes, LLC to construct two driveway tie-ins onto Wembley Way, Precinct 1.
- S. Approve application from the City of Rosenberg to bore a 2-inch water line under Seabourne Creek, Precinct 1.
- T. Approve application from Phonoscope, LLC to bore conduit under Grand Parkway (Highway 99) and Farmer Road, Precinct 4.
- U. Approve application from Reddico Construction Company, Inc. to install sanitary sewer lines under and along several roads, Cris Road, Cay Road, Rustic Lane, San Carlos, Rustic Road, Cumings Road, Reyes Road, Faustino Road, Aurelia Lane, and Liebold Lane, in Rio Brazos, Precinct 1.
- V. Approve application from LaGrove Services, Ltd. to construct four driveways, two on Cinco Terrace Drive and two driveway tie-ins and one on median cut on Spring Green Blvd., Precinct 3.

Item 11 continued - Engineering:

- W. Approve application from Debo Homes, LLC to construct a driveway tie-in onto April Drive, Precinct 1.
- X. Approve application from Phonoscope, LLC to bore under Grand Parkway (State Highway 99) with a 4-inch conduit, Precinct 4.
- Y. Approve the plat for River Forest Replat No. 2, Precinct 1.
- Z. Approve the plat for Canyon Village at Westheimer Lakes, Sec 1 Partial Replat No. 1, Precinct 3.
- AA. Approve plat for the roads within Windsor Estates, Section 1, Precinct 4.
- BB. Approve plat for the lots within Windsor Estates, Section 1, Precinct 4.
- CC. Approve plat for the roads within Lakes of Bella Terra, Section 20, Precinct 3.
- DD. Approve plat for the lots within Lakes of Bella Terra, Section 20, Precinct 3.
- EE. Approve plat for the roads within Pine Mill Ranch, Section 10, Precinct 3.
- FF. Approve plat for the lots within Pine Mill Ranch, Section 10, Precinct 3.
- GG. Approve plat for the roads within Sienna Village of Bees Creek, Section 21, Pct. 2.
- HH. Approve plat for the lots within Sienna Village of Bees Creek, Section 21, Precinct 2.
- II. Set public hearing for traffic/safety study for West Tavener from Pink Taylor Run to Koym, Battle Road from FM 2919 to West Tavener, and Powell Point School Road from FM 2919 to West Tavener, to include placement of "No Trucks" signs and placement of speed limit signs on West Tavener Road, Precinct 1. (Tuesday, May 28, 2013, at 1:00 p.m.)
- JJ. Set public hearing for revised traffic control plan for Hagerson Road at LJ Parkway within the Riverstone Development, Precinct 4. (*Tuesday, May 28, 2013, at 1:00 p.m.*)
- KK. Set public hearing for revised traffic control plan for Agnes Road, Precinct 1. (*Tuesday, May 28, 2013, at 1:00 p.m.*)
- 12. FACILITIES MANAGEMENT & PLANNING: The Director of Facilities Management & Planning submits these invoices for approval and payment for projects that have been budgeted and funded by Facility Bond and/or Capital Projects:
 - A. Pay Application No. 6 in the amount of \$553,276.25 to Phoenix 1 Restoration and Construction, Ltd., for Construction Services regarding Restoration of the Historic Courthouse;
 - B. Pay Application No. 4 in the amount of \$132,836.00 to J.E. Dunn for Construction Services regarding the Senior Citizens Center;
 - C. Invoice No. 9 in the amount of \$6,356.18 to Bailey Architects for architectural services regarding the Library Administration Building;

Item 12 continued - Facilities Management & Planning:

- D. Invoice No. 11 in the amount of \$12,844.30 to Bailey Architects for Architectural Services regarding Restoration of the Historic Courthouse.
- 13. FORT BEND GRAND PARKWAY TOLL ROAD AUTHORITY: The Board of Directors of the Fort Bend Grand Parkway Toll Road Authority (GPTRA) reviewed these items at their regular meeting held on April 17, 2013, and makes the following recommendations to Commissioners Court:
 - A. Approve proposal for modification of the term for Fort Bend Grand Parkway Toll Road Authority Directors and Officers Liability Insurance and Directors and Consultants Bonds with SIG/McDonald & Wessendorff Insurance, effective June 16, 2013 through October 1, 2013, to coincide with the Authority's fiscal year.
 - B. Approve Engineering Services Agreement between Fort Bend Grand Parkway Toll Road Authority and Amani Engineering, Inc. for design of traffic signal upgrades for the Section 5, Harlem Road overpass, Section 6, Mason Road overpass, and Section 7 West Bellfort (Morton Road) overpass project.
 - C. Approve Supplemental Agreement No. 1 between Fort Bend Grand Parkway Toll Road Authority and Geotest Engineering Inc., for additional construction materials testing services.
 - D. Approve Supplemental Agreement No. 2 between Fort Bend Grand Parkway Toll Road Authority and Raba-Kistner Infrastructure, Inc. for additional construction management and inspection services.
 - E. Approve Supplemental Agreement No. 2 between Fort Bend Grand Parkway Toll Road Authority and Terra Associates, Inc. for design of traffic signal upgrades for the Section 2, New Territory Blvd. overpass and Section 3, US 90A/FM 1464 overpass project.
 - F. Approve Supplemental Agreement No. 4 between Fort Bend Grand Parkway Toll Road Authority and Brown & Gay Engineers, Inc. for additional construction management and inspection services.
 - G. Approve Contractual Agreement for Right of Way Utility Adjustments between Fort Bend Grand Parkway Toll Road Authority and CenterPoint Energy Houston Electric, LLC for relocation of an aerial electrical line conflicting with bridge columns to an underground line for the Section 2, New Territory Blvd. overpass and Section 3, US 90A/FM 1464 overpass project.

14. HEALTH & HUMAN SERVICES:

Approve Amendment 001B to Contract #2013-042335, Program Attachment #001A, between Fort Bend County and Texas Department of State Health Services to revise reporting requirements regarding the Tobacco Community Coalition, effective March 12, 2013.

15. HUMAN RESOURCES:

- A. Approve and record into Minutes the Application for Appointment of Deputy Constable, Joseph A. Villarreal, by Constable Precinct 4, in accordance with Constable's form dated April 8, 2013, pursuant to Local Government Code §86.011.
- B. Approve withdrawal of 79 hours from the Shared Sick Leave Pool for employee of Facilities, Position #4181-0009.

16. RISK MANAGEMENT:

Approve Amendment to Pharmacy Benefit Management Agreement between Fort Bend County and Maxorplus, Ltd.

17. ROAD & BRIDGE:

- A. Approve payment of Invoice #20131501 in the amount of \$36,238.25 to TEDSI Infrastructure Group for traffic signal design at the intersections of Cinco Ranch Blvd. at Cinco Crossing; Greatwood Parkway at Sansbury Blvd.; Fry Road at Cinco Crossing; and Cinco Ranch Blvd. at Katy Gaston Road. (Fund: Road & Bridge)
- B. Approve payment of Invoice #1439 in the amount of \$51,302.70 to Reliable Signal & Lighting Solution, LLC for traffic signal construction at the intersection of Fry Road and Center Village Drive. (Fund: Road & Bridge).

18. TAX ASSESSOR/COLLECTOR:

- A. Record into Minutes the Summary Monthly Report of Property Taxes Collected in March 2013, as submitted by the Office of Patsy Schultz, Tax Assessor/Collector.
- B. Approve refunds over \$500 detailed in Tax Assessor/Collector's Report submitted on April 16, 2013, for an amount totaling \$61,988.67 for the Office of Patsy Schultz.

19. TREASURER:

- A. Approve Monthly Report submitted by County Treasurer for March 2013, and authorize advertisement of Affidavit of same, in accordance with Local Government Code §114.026.
- B. Approve request by Treasurer's Office to reduce the amount of the current change drawer.

Moved by Commissioner Meyers, Seconded by Commissioner Patterson Duly put and unanimously carried (5-0), it is ordered to approve consent agenda items 6 - 19.

20. COMMISSIONER, PCT. 1:

A. Take all appropriate action on Assignment and Assumption Agreement between Fort Bend County and Farouk and Rima Alattar regarding rights and obligations under Lease Agreements for signs within a dedicated right of way at FM 2218 and Airport Road, Rosenberg, Texas.

Moved by Commissioner Morrison, Seconded by Commissioner Prestage Duly put and unanimously carried (5-0), it is ordered to approve Assignment and Assumption Agreement between Fort Bend County and Farouk and Rima Alattar regarding rights and obligations under Lease Agreements for signs within a dedicated right of way at FM 2218 and Airport Road, Rosenberg, Texas.

Judge HebertYesCommissioner MorrisonYesCommissioner PrestageYesCommissioner MeyersYesCommissioner PattersonYes

B. Take all appropriate action on request by David E. Myers to waive penalty, interest and collection fees totaling \$2,469.07 on property taxes for Tax Years 2004 through 2011, Pct. 1.

Moved by Commissioner Morrison, Seconded by Commissioner Meyers Duly put and unanimously carried (5-0), it is ordered to approve request by David E. Myers to waive penalty, interest and collection fees totaling \$2,469.07 on property taxes for Tax Years 2004 through 2011, Precinct 1.

Judge HebertYesCommissioner MorrisonYesCommissioner PrestageYesCommissioner MeyersYesCommissioner PattersonYes

C. Take all appropriate action on Third Extension to Master Agreement between Fort Bend County and Fort Bend County Fair Association, extending the agreement until May 31, 2013.

Moved by Commissioner Morrison, Seconded by Commissioner Prestage Duly put and unanimously carried (5-0), it is ordered to approve Third Extension to Master Agreement between Fort Bend County and Fort Bend County Fair Association, extending the agreement until May 31, 2013.

21. COMMISSIONER, PCT. 3:

A. Take all appropriate action on request by Adam and Lisa Ebel to waive penalty and interest totaling \$100.31 on property taxes for Tax Year 2012, Precinct 3.

Moved by Commissioner Meyers, Seconded by Commissioner Morrison Duly put and unanimously carried (5-0), it is ordered to approve request by Adam and Lisa Ebel to waive penalty and interest totaling \$100.31 on property taxes for Tax Year 2012, Precinct 3.

Judge HebertYesCommissioner MorrisonYesCommissioner PrestageYesCommissioner MeyersYesCommissioner PattersonYes

B. Take all appropriate action on the appointment of two Directors and two Alternate Directors to the Founding Board of the Highway 36A Coalition.

Moved by Commissioner Meyers, Seconded by Commissioner Morrison Duly put and unanimously carried (5-0), it is ordered to appoint Commissioner Morrison and Commissioner Meyers as Directors and Richard Stolleis, County Engineer, as alternate Director to the Founding Board of the Highway 36A Coalition.

Judge HebertYesCommissioner MorrisonYesCommissioner PrestageYesCommissioner MeyersYesCommissioner PattersonYes

C. Take all appropriate action on request for Historic Site Property Tax Exemption for Simonton School, located at 34935 FM 1093 in Simonton, Texas, for tax year 2013.

Moved by Commissioner Meyers, Seconded by Commissioner Patterson Duly put and unanimously carried (5-0), it is ordered to approve request for Historic Site Property Tax Exemption for Simonton School, located at 34935 FM 1093 in Simonton, Texas, for tax year 2013.

22. COMMISSIONER, PCT. 4:

Take all appropriate action on request by Wenling Chen and Wenwei Huang to waive penalty and interest totaling \$218.69 on property taxes for Tax Year 2012, Precinct 4.

Moved by Commissioner Patterson, Seconded by Commissioner Meyers Duly put and unanimously carried (5-0), it is ordered to approve request by Wenling Chen and Wenwei Huang to waive penalty and interest totaling \$218.69 on property taxes for Tax Year 2012, Precinct 4.

Judge HebertYesCommissioner MorrisonYesCommissioner PrestageYesCommissioner MeyersYesCommissioner PattersonYes

23. COMMUNITY DEVELOPMENT:

Take all appropriate action on Agreement between Fort Bend County and City of Arcola in the amount of \$311,000 for water system improvements in the southern part of the City of Arcola, and authorize County Judge to sign all documents pertaining to the Agreement. (Fund: Community Development Block Grant)

Moved by Commissioner Morrison, Seconded by Commissioner Prestage Duly put and unanimously carried (5-0), it is ordered to approve Agreement between Fort Bend County and City of Arcola in the amount of \$311,000 for water system improvements in the southern part of the City of Arcola, and authorize County Judge to sign all documents pertaining to the Agreement. (Fund: Community Development Block Grant)

Judge HebertYesCommissioner MorrisonYesCommissioner PrestageYesCommissioner MeyersYesCommissioner PattersonYes

24. COUNTY ATTORNEY:

Take all appropriate action on Settlement and Mutual Release Agreement between Fort Bend County on behalf of Fort Bend County Toll Road Authority and Enterprise Holdings, Inc. regarding claims for alleged tolls and toll road violations.

Moved by Commissioner Meyers, Seconded by Commissioner Patterson Duly put and unanimously carried (5-0), it is ordered to approve Settlement and Mutual Release Agreement between Fort Bend County on behalf of Fort Bend County Toll Road Authority and Enterprise Holdings, Inc. regarding claims for alleged tolls and toll road violations.

25. 400TH DISTRICT COURT:

Take all appropriate action on request to transfer the amount of \$6,500 from Non-Departmental Contingency into 400th District Court, Capital Acquisitions and Information Technology, to allocate funds for the purchase of a copy machine and a printer for the Judge's Office.

Moved by Commissioner Prestage, Seconded by Commissioner Morrison Duly put and unanimously carried (5-0), it is ordered to transfer the amount of \$6,500 from Non-Departmental Contingency into 400th District Court, Capital Acquisitions and Information Technology, to allocate funds for the purchase of a copy machine and a printer for the Judge's Office.

Judge HebertYesCommissioner MorrisonYesCommissioner PrestageYesCommissioner MeyersYesCommissioner PattersonYes

26. ENGINEERING:

A. Take all appropriate action on acceptance of 8.0444 acres of land being conveyed by Special Warranty Deed from Fort Bend County Municipal Utility District No. 194 to Fort Bend County for the Mason Road Project, Precinct 4, and record same into the Official Public Records of Fort Bend County, Texas.

Moved by Commissioner Patterson, Seconded by Commissioner Meyers Duly put and unanimously carried (5-0), it is ordered to accept 8.0444 acres of land being conveyed by Special Warranty Deed from Fort Bend County Municipal Utility District No. 194 to Fort Bend County for the Mason Road Project, Precinct 4, and record same into the Official Public Records of Fort Bend County, Texas.

Item 26 continued - Engineering:

B. Take all appropriate action on the Standard Utility Agreement between Fort Bend County and Crude Pipeline Company LLC in an amount not to exceed \$122,000 for the adjustment, removal and/or relocation of certain facilities for improvements to Spur 10 from US 59 South to State Highway 36, Precinct 1. (Fund: Right of Way)

Moved by Commissioner Prestage, Seconded by Commissioner Meyers
Duly put and unanimously carried (5-0), it is ordered to approve the Standard Utility Agreement
between Fort Bend County and Seaway Crude Pipeline Company LLC in an amount not to exceed
\$122,000 for the adjustment, removal and/or relocation of certain facilities for improvements to
Spur 10 from US 59 South to State Highway 36, Pct. 1. (Fund: Right of Way)

Judge HebertYesCommissioner MorrisonYesCommissioner PrestageYesCommissioner MeyersYesCommissioner PattersonYes

Note: This a 90% reimbursement from TXDOT on this project.

C. Take all appropriate action on request to correct the road name on the official road log from Barek Road to Barak Road, located from Wolfgang Road to County Road 522 (Brazoria County), Precinct 1.

Moved by Commissioner Morrison, Seconded by Commissioner Meyers Duly put and unanimously carried (5-0), it is ordered to correct the road name on the official road log from Barek Road to Barak Road, located from Wolfgang Road to County Road 522 (Brazoria County), Precinct 1.

Judge HebertYesCommissioner MorrisonYesCommissioner PrestageYesCommissioner MeyersYesCommissioner PattersonYes

D. Take all appropriate action on the Sixth Amendment to the Agreement for Property Appraisal Services between Fort Bend County and Fox & Bubela, Inc. for an additional amount not-to-exceed \$100,000, for a total agreement amount not-to-exceed \$700,000. (Fund: Right of Way)

Moved by Commissioner Morrison, Seconded by Commissioner Patterson Duly put and unanimously carried (5-0), it is ordered to approve the Sixth Amendment to the Agreement for Property Appraisal Services between Fort Bend County and Fox & Bubela, Inc. for an additional amount not-to-exceed \$100,000, for a total agreement amount not-to-exceed \$700,000. (Fund: Right of Way)

Item 26 continued - Engineering:

E. Take all appropriate action on Change Order No. 4 to the Agreement between Fort Bend County and Conrad Construction Company, to decrease the Contract by \$19.99 and increase the time of completion by sixty days, until June 12, 2013, for Burney Road, from Voss Road to Old Richmond, Mobility Bond Project #719, Precincts 3 and 4. (Fund: 2007 Mobility Bonds)

Moved by Commissioner Meyers, Seconded by Commissioner Patterson
Duly put and unanimously carried (5-0), it is ordered to approve Change Order No. 4 to the
Agreement between Fort Bend County and Conrad Construction Company, to decrease the
Contract by \$19.99 and increase the time of completion by sixty days, until June 12, 2013, for
Burney Road, from Voss Road to Old Richmond, Mobility Bond Project #719, Precincts 3 and 4.
(Fund: 2007 Mobility Bonds)

| Judge Hebert | Yes |
|------------------------|-----|
| Commissioner Morrison | Yes |
| Commissioner Prestage | Yes |
| Commissioner Meyers | Yes |
| Commissioner Patterson | Yes |

F. Take all appropriate action on the request from City of Houston for Major Thoroughfare Plan updates and approve the Amendment Application for the Spring Green Boulevard/Cinco Trace Drive/Katy Flewellen Road/Crossover Road to submit to the City of Houston, Precinct 3.

Moved by Commissioner Meyers, Seconded by Commissioner Morrison Duly put and unanimously carried (5-0), it is ordered to approve the request from City of Houston for Major Thoroughfare Plan updates and approve the Amendment Application for the Spring Green Boulevard/Cinco Trace Drive/Katy Flewellen Road/Crossover Road to submit to the City of Houston, Precinct 3.

| Judge Hebert | Yes |
|------------------------|-----|
| Commissioner Morrison | Yes |
| Commissioner Prestage | Yes |
| Commissioner Meyers | Yes |
| Commissioner Patterson | Yes |

G. Take all appropriate action on Temporary Access Easement granted by Farouk and Rima Alattar for access and construction purposes related to the expansion of Central Appraisal District building and extension of Airport Road, Precinct 1.

Moved by Commissioner Morrison, Seconded by Commissioner Prestage Duly put and unanimously carried (5-0), it is ordered to accept Temporary Access Easement granted by Farouk and Rima Alattar for access and construction purposes related to the expansion of Central Appraisal District building and extension of Airport Road, Precinct 1.

| Judge Hebert | Yes |
|------------------------|-----|
| Commissioner Morrison | Yes |
| Commissioner Prestage | Yes |
| Commissioner Meyers | Yes |
| Commissioner Patterson | Yes |

27. FACILITIES MANAGEMENT & PLANNING:

Take all appropriate action on Agreement between Fort Bend County and Lockwood, Andrews & Newnam, Inc. (LAN) in the amount of \$84,460 to conduct a professional feasibility study and provide a schematic design for a combined heat and power (CHP) plan for the Jail. (Fund: Facility Bond Project)

Moved by Commissioner Prestage, Seconded by Commissioner Morrison Duly put and unanimously carried (5-0), it is ordered to approve Agreement between Fort Bend County and Lockwood, Andrews & Newnam, Inc. (LAN) in the amount of \$84,460 to conduct a professional feasibility study and provide a schematic design for a combined heat and power (CHP) plan for the Jail. (Fund: Facility Bond Project)

Judge HebertYesCommissioner MorrisonYesCommissioner PrestageYesCommissioner MeyersYesCommissioner PattersonYes

28. HUMAN RESOURCES:

A. Take all appropriate action on request to pay by Invoice Transmittal the amount of \$295.20 to the Fort Bend Herald for employment advertisements purchased without a purchase order. (Fund: Human Resources, Fees)

Moved by Commissioner Patterson, Seconded by Commissioner Meyers Duly put and unanimously carried (5-0), it is ordered to pay by Invoice Transmittal the amount of \$295.20 to the Fort Bend Herald for employment advertisements purchased without a purchase order. (Fund: Human Resources, Fees)

Judge HebertYesCommissioner MorrisonYesCommissioner PrestageYesCommissioner MeyersYesCommissioner PattersonYes

B. Take all appropriate action on request to pay by Invoice Transmittal the amount of \$135.00 to Gulf Coast Tribune for employment advertisements purchased without a purchase order. (Fund: Human Resources, Fees)

Moved by Commissioner Morrison, Seconded by Commissioner Prestage Duly put and unanimously carried (5-0), it is ordered to pay by Invoice Transmittal the amount of \$135.00 to Gulf Coast Tribune for employment advertisements purchased without a purchase order. (Fund: Human Resources, Fees)

| Judge Hebert | Yes |
|------------------------|-----|
| Commissioner Morrison | Yes |
| Commissioner Prestage | Yes |
| Commissioner Meyers | Yes |
| Commissioner Patterson | Yes |

Item 28 continued - Human Resources:

C. Take all appropriate action on request to reclassify vacant Position Number 5031-0031, in the Information Technology Department, from Senior Server/Network Administrator, Grade 12 of the Professional Management Policy Group to Server/Network Administrator, Grade 10 of the Professional Management Policy Group, effective April 23, 2013.

Moved by Commissioner Patterson, Seconded by Commissioner Meyers
Duly put and unanimously carried (5-0), it is ordered to reclassify vacant Position Number
5031-0031, in the Information Technology Department, from Senior Server/Network
Administrator, Grade 12 of the Professional Management Policy Group to Server/Network
Administrator, Grade 10 of the Professional Management Policy Group, effective April 23, 2013.

Judge HebertYesCommissioner MorrisonYesCommissioner PrestageYesCommissioner MeyersYesCommissioner PattersonYes

D. Take all appropriate action on suggested revisions to the Employee Information Manual as submitted by the Director of Human Resources and the Shared Sick Leave Pool Administrative Committee, specifically Section 712, Shared Sick Leave Pool.

Moved by Commissioner Patterson, Seconded by Commissioner Morrison Duly put and unanimously carried (5-0), it is ordered to approve revisions to the Employee Information Manual as submitted by the Director of Human Resources and the Shared Sick Leave Pool Administrative Committee, specifically Section 712, Shared Sick Leave Pool.

| Judge Hebert | Yes |
|------------------------|-----|
| Commissioner Morrison | Yes |
| Commissioner Prestage | Yes |
| Commissioner Meyers | Yes |
| Commissioner Patterson | Yes |

Kent Edwards, Director of Human Resources, explained the changes were because of allowing employees to enroll fellow employees in the pool, there was no incentive for employees to save their sick leave and use it wisely. Commissioner Patterson thanked the committee for their time and efforts.

29. JUVENILE PROBATION & DETENTION:

Take all appropriate action on request by the Juvenile Board to create a new position, Deputy Constable, Job Code J09019, Grade 9 of the Law Enforcement Policy Group under the Office of Constable of Precinct 1, to provide security at the Juvenile Facility at Golfview, funded by Juvenile Probation Department.

Moved by Commissioner Morrison, Seconded by Commissioner Prestage Duly put and unanimously carried (5-0), it is ordered to approve request by the Juvenile Board to create a new position, Deputy Constable, Job Code J09019, Grade 9 of the Law Enforcement Policy Group under the Office of Constable of Precinct 1, to provide security at the Juvenile Facility at Golfview, funded by Juvenile Probation Department.

| Judge Hebert | Yes |
|------------------------|-----|
| Commissioner Morrison | Yes |
| Commissioner Prestage | Yes |
| Commissioner Meyers | Yes |
| Commissioner Patterson | Yes |

Ed Sturdivant, County Auditor, answered questions from members of Court and explained that the funding was only through FY 2013.

30. LIBRARY:

Take all appropriate action on Barnes & Noble Bookfair Agreement, authorizing the Fort Bend County Libraries to participate in a Bookfair event from June 7-14, 2013, at no cost to the County.

Moved by Commissioner Meyers, Seconded by Commissioner Patterson Duly put and unanimously carried (5-0), it is ordered to approve Barnes & Noble Bookfair Agreement, authorizing the Fort Bend County Libraries to participate in a Bookfair event from June 7-14, 2013, at no cost to the County.

| Judge Hebert | Yes |
|------------------------|-----|
| Commissioner Morrison | Yes |
| Commissioner Prestage | Yes |
| Commissioner Meyers | Yes |
| Commissioner Patterson | Yes |

31. PARKS & RECREATION:

A. Take all appropriate action on Special Warranty Deed conveying two tracts of land (0.444 acres and 1.853 acres) to West Keegans Bayou Improvement District for use with public trail system, Precinct 2; and record same in the Official Public Records of Fort Bend County, Texas.

Moved by Commissioner Prestage, Seconded by Commissioner Meyers Duly put and unanimously carried (5-0), it is ordered to accept Special Warranty Deed conveying two tracts of land (0.444 acres and 1.853 acres) to West Keegans Bayou Improvement District for use with public trail system, Precinct 2; and record same in the Official Public Records of Fort Bend County, Texas.

Judge HebertYesCommissioner MorrisonYesCommissioner PrestageYesCommissioner MeyersYesCommissioner PattersonYes

B. Take all appropriate action on request to pay by Invoice Transmittal the amount of \$449.00 to Casteel Automatic Fire Protect for repairs performed at Kitty Hollow Parks Admin Building without a purchase order. (Fund: Parks, Repairs and Maintenance)

Moved by Commissioner Prestage, Seconded by Commissioner Morrison Duly put and unanimously carried (5-0), it is ordered to pay by Invoice Transmittal the amount of \$449.00 to Casteel Automatic Fire Protection for repairs performed at Kitty Hollow Parks Admin Building without a purchase order. (Fund: Parks, Repairs and Maintenance)

Judge Hebert Yes
Commissioner Morrison Yes
Commissioner Prestage Yes
Commissioner Meyers Yes
Commissioner Patterson Yes

32. PUBLIC TRANSPORTATION:

Take all appropriate action on request to submit revised Project Proposal to Texas Commission on Environmental Quality (TCEQ), Contact #582-8-89960, to add year third funding in the amount of \$39,728, with no cash match required by Fort Bend County, and authorize County Judge to execute all documents regarding the revised submission.

Moved by Commissioner Patterson, Seconded by Commissioner Meyers Duly put and unanimously carried (5-0), it is ordered to submit revised Project Proposal to Texas Commission on Environmental Quality (TCEQ), Contract #582-8-89960, to add year third funding in the amount of \$39,728, with no cash match required by Fort Bend County, and authorize County Judge to execute all documents regarding the revised submission.

33. PURCHASING:

A. Take all appropriate action on request to order an exemption to the competitive bid process as authorized by Local Government Code Section 262.024 (a)(2) and (3) for the purchase of item necessary to preserve or protect the public health or safety of the residents of the county, and unforeseen damage to public property, and approve Agreement between Fort Bend County and Priefert Ranch Equipment in an amount not to exceed \$111,726.35 for repairs to the Fairgrounds Arena.

Moved by Commissioner Morrison, Seconded by Commissioner Prestage Duly put and unanimously carried (5-0), it is ordered to approve an exemption to the competitive bid process as authorized by Local Government Code Section 262.024 (a)(2) and (3) for the purchase of item necessary to preserve or protect the public health or safety of the residents of the county, and unforeseen damage to public property, and approve Agreement between Fort Bend County and Priefert Ranch Equipment in an amount not to exceed \$111,726.35 for repairs to the Fairgrounds Arena.

Judge HebertYesCommissioner MorrisonYesCommissioner PrestageYesCommissioner MeyersYesCommissioner PattersonYes

B. Take all appropriate action on request to declare an emergency pursuant to Local Government Code Section 111.070(b) due to unforeseen conditions, to amend the budget and transfer the amount of \$111,727 from the General Fund Balance into the Fairgrounds Renovation Project to allocate funds for repairs that require immediate attention at the Fairgrounds Arena.

Moved by Commissioner Morrison, Seconded by Commissioner Prestage Duly put and unanimously carried (5-0), it is ordered to declare an emergency pursuant to Local Government Code Section 111.070(b) due to unforeseen conditions, to amend the budget and transfer the amount of \$111,727 from the General Fund Balance into the Fairgrounds Renovation Project to allocate funds for repairs that require immediate attention at the Fairgrounds Arena.

C. Take all appropriate action to explore proposed mobile food service operations at the Justice Center Complex.

Moved by Commissioner Patterson, Seconded by Commissioner Morrison Duly put and unanimously carried (5-0), it is ordered to authorize the Purchasing Agent, Risk Management, Environmental Health, Facilities and Commissioner Precinct 1 to explore proposed mobile food service operations at the Justice Center Complex.

Judge HebertYesCommissioner MorrisonYesCommissioner PrestageYesCommissioner MeyersYesCommissioner PattersonYes

D. Take all appropriate action on First Amendment to Agreement for Architectural and Engineering Services between Fort Bend County and STOA International Architects, Inc. for additional services in an amount not to exceed \$2,640 for the new office building, for a total contract amount not to exceed \$246,940 for the expansion of the Central Appraisal District facility. (Fund: Capital Improvement Project)

Moved by Commissioner Morrison, Seconded by Commissioner Prestage Duly put and unanimously carried (5-0), it is ordered to approve First Amendment to Agreement for Architectural and Engineering Services between Fort Bend County and STOA International Architects, Inc. for additional services in an amount not to exceed \$2,640 for the new office building, for a total contract amount not to exceed \$246,940 for the expansion of the Central Appraisal District facility. (Fund: Capital Improvement Project)

Judge HebertYesCommissioner MorrisonYesCommissioner PrestageYesCommissioner MeyersYesCommissioner PattersonYes

E. Take all appropriate action to authorize the purchase of one (1) Tahoe for Constable Pct. 1, replacement vehicle, pursuant to Bid 13-020. (Fund: Fleet Management)

Moved by Commissioner Morrison, Seconded by Commissioner Prestage Duly put and unanimously carried (5-0), it is ordered to authorize the purchase of one (1) Tahoe for Constable Pct. 1, replacement vehicle, pursuant to Bid 13-020. (Fund: Fleet Management)

F. Take all appropriate action to authorize the purchase of one (1) Tahoe for Constable Pct. 1, replacement vehicle, pursuant to Bid 13-025. (Fund: Fleet Management)

Moved by Commissioner Morrison, Seconded by Commissioner Prestage Duly put and unanimously carried (5-0), it is ordered to authorize the purchase of one (1) Tahoe for Constable Pct. 1, replacement vehicle, pursuant to Bid 13-025 contingent upon purchasing lower priced vehicle. (Fund: Fleet Management)

Judge HebertYesCommissioner MorrisonYesCommissioner PrestageYesCommissioner MeyersYesCommissioner PattersonYes

G. Take all appropriate action to rescind action by Commissioners Court on February 26, 2013, agenda item 36L, the award of Bid 13-028, a septic system for Kitty Hollow Park.

Moved by Commissioner Prestage, Seconded by Commissioner Morrison Duly put and unanimously carried (5-0), it is ordered to rescind action by Commissioners Court on February 26, 2013, agenda item 36L, the award of Bid 13-028, a septic system for Kitty Hollow Park.

Judge Hebert Yes
Commissioner Morrison Yes
Commissioner Prestage Yes
Commissioner Meyers Yes
Commissioner Patterson Yes

H. Take all appropriate action on RFP 13-046 for Software to Monitor Social Media Intelligence.

Pulled for further discussion with Office of Emergency Management.

I. Take all appropriate action on RFP 13-047 for Construction of the Library Administration Building.

Moved by Commissioner Morrison, Seconded by Commissioner Meyers Duly put and unanimously carried (5-0), it is ordered to enter into contract negotiations with Crain Group on RFP 13-047 for Construction of the Library Administration Building.

J. Take all appropriate action on RFP 13-048 for Phase II Technology Upgrade to Sheriff's Office Emergency Operations Center.

Moved by Commissioner Patterson, Seconded by Commissioner Morrison Duly put and unanimously carried (5-0), it is ordered to enter into contract negotiations with Audio Visual Technologies Group on RFP 13-048 for Phase II Technology Upgrade to Sheriff's Office Emergency Operations Center.

Judge HebertYesCommissioner MorrisonYesCommissioner PrestageYesCommissioner MeyersYesCommissioner PattersonYes

Danny Jan from the Sheriff's Office, answered questions from members of the court and stated that the upgrade will be paid from grant funding.

K. Take all appropriate action to consider granting an exemption to the competitive bid process as authorized by Local Government Code Section 262.024 (a)(7) for the purchase of an item available from only one source, and approve Addendum to West Patron Access Agreement for subscription to online legal materials from West Group for the Law Library System in an amount not to exceed \$5,302.76 per month for a renewal term of thirty-six months. (Fund: Law Library Fees)

Moved by Commissioner Meyers, Seconded by Commissioner Morrison Duly put and unanimously carried (5-0), it is ordered to grant an exemption to the competitive bid process as authorized by Local Government Code Section 262.024 (a)(7) for the purchase of an item available from only one source, and approve Addendum to West Patron Access Agreement for subscription to online legal materials from West Group for the Law Library System in an amount not to exceed \$5,302.76 per month for a renewal term of thirty-six months. (Fund: Law Library Fees)

L. Take all appropriate action on request to purchase new storage server equipment, support, software, and services from Dell Marketing utilizing State of Texas Department of Information Resources Contract DIR-SDD-195, in an amount not to exceed \$99,998.11. (Fund: Information Technology Infrastructure Project)

Moved by Commissioner Meyers, Seconded by Commissioner Patterson Duly put and unanimously carried (5-0), it is ordered to purchase new storage server equipment, support, software, and services from Dell Marketing utilizing State of Texas Department of Information Resources Contract DIR-SDD-195, in an amount not to exceed \$99,998.11. (Fund: Information Technology Infrastructure Project)

Judge HebertYesCommissioner MorrisonYesCommissioner PrestageYesCommissioner MeyersYesCommissioner PattersonYes

34. ROAD & BRIDGE:

Take all appropriate on Change Order No. 1 to the Contract between Fort Bend County and Reliable Signal & Lighting Solutions to increase the scope of services by \$11,370 pursuant to Bid #13-011, for traffic signal construction at the intersection of Fry Road and Village Center. (Fund: Road & Bridge)

Moved by Commissioner Meyers, Seconded by Commissioner Prestage Duly put and unanimously carried (5-0), it is ordered to approve Change Order No. 1 to the Contract between Fort Bend County and Reliable Signal & Lighting Solutions to increase the scope of services by \$11,370 pursuant to Bid #13-011, for traffic signal construction at the intersection of Fry Road and Village Center. (Fund: Road & Bridge)

Judge HebertYesCommissioner MorrisonYesCommissioner PrestageYesCommissioner MeyersYesCommissioner PattersonYes

Note: Additional cost is due to making sidewalks ADA compliant.

35. SHERIFF'S OFFICE CIVIL SERVICE COMMISSION:

Take all appropriate action on request to transfer the amount of \$3,250 from Non-Departmental Contingency into Civil Service Commission, Operating Supplies, to allocate funds needed for test booklets.

Moved by Commissioner Morrison, Seconded by Commissioner Prestage Duly put and unanimously carried (5-0), it is ordered to transfer the amount of \$3,250 from Non-Departmental Contingency into Civil Service Commission, Operating Supplies, to allocate funds needed for test booklets.

Judge HebertYesCommissioner MorrisonYesCommissioner PrestageYesCommissioner MeyersYesCommissioner PattersonYes

36. Approve Bills.

Moved by Commissioner Morrison, Seconded by Commissioner Meyers Duly put and unanimously carried (5-0), it is ordered to approve bills in the amount of \$8,269,417.32.

Judge HebertYesCommissioner MorrisonYesCommissioner PrestageYesCommissioner MeyersYesCommissioner PattersonYes

37. Ratify the release of time sensitive bills by Auditor on April 18, 2013.

Moved by Commissioner Morrison, Seconded by Commissioner Meyers Duly put and unanimously carried (5-0), it is ordered to ratify the release of time sensitive bills by Auditor on April 18, 2013 in the amount of \$482,618.32.

38. Authorize County Auditor to pay and release time sensitive bills on May 2, 2013, to be ratified by Commissioners Court on May 7, 2013.

Moved by Commissioner Prestage, Seconded by Commissioner Meyers Duly put and unanimously carried (5-0), it is ordered to authorize County Auditor to pay and release time sensitive bills on May 2, 2013 to be ratified by Commissioners Court on May 7, 2013.

| Judge Hebert | Yes |
|------------------------|-----|
| Commissioner Morrison | Yes |
| Commissioner Prestage | Yes |
| Commissioner Meyers | Yes |
| Commissioner Patterson | Yes |

Recess:

Recessed at 1:54 p.m.

39. Meet in Closed Session to deliberate the following matters as authorized by the Texas Government Code:

§ 551.071. Consultation With Attorney. Commissioners Court will meet in Closed Session to seek the advice of its attorney about pending or contemplated litigation; a settlement offer; or on a matter in which the duty of the attorney to Commissioners Court under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551.

Threatened Litigation - Terry Colgin, Date of Accident: April 20, 2011.

Closed Session:

Convened at 2:08 p.m. Adjourned at 2:17 p.m.

Reconvene:

Reconvened at 2:18 p.m.

40. Reconvene Open Session and consider taking action on the following matters:

§ 551.071. Consultation With Attorney.

Threatened Litigation - Terry Colgin, Date of Accident: April 20, 2011.

Moved by Commissioner Morrison, Seconded by Commissioner Meyers

Duly put and unanimously carried (5-0), it is ordered that Commissioners Court, on behalf of Fort

Bend County approve and accept the offer for settlement and proposal made by Plaintiff's attorney's

memo dated April 15, 2013 for the full and final settlement of all personal injury claims asserted by

Terry Colgin against Fort Bend County, et al, arising from the accident on April 20, 2011 and that

Commissioners Court approve the additional reimbusement to Plaintiff and her attorney for any

filing fee and related amounts paid to Fort Bend County.

Judge HebertYesCommissioner MorrisonYesCommissioner PrestageYesCommissioner MeyersYesCommissioner PattersonYes

41. Adjournment.

Commissioners Court adjourned at 2:20 p.m. on Tuesday, April 23, 2013.