

*April 2, 2013*

**NOTICE OF MEETING  
FORT BEND COUNTY COMMISSIONERS COURT  
7TH FLOOR, WM. B. TRAVIS BUILDING, RICHMOND, TEXAS  
TUESDAY, APRIL 2, 2013  
1:00 P.M.**

**AGENDA**

1. Call to Order.
2. Invocation and Pledge of Allegiance by Commissioner Meyers.
3. Approve minutes of regular meeting held on March 26, 2013.
4. Public Comments regarding the Agenda and Announcements.
5. PUBLIC HEARINGS: 1:00 p.m.: Conduct Public Hearings and take all appropriate action on the following matters:
  - A. Approval of replat: Auburn Manor at Riverstone, Section 2, being a replat of Restricted Reserve A of Lake Riverstone Drive plat, Precinct 4.
  - B. Replat: River Forest Replat No. 2, being a replat of River Forest Replat No. 1, Precinct 1.

**CONSENT AGENDA ITEMS 6 - 14:**

6. **OUT OF STATE TRAVEL: Approve out-of-state travel requests for County personnel:**
  - A. **Engineering : Ralph Granados to San Diego, California, July 7-12, 2013 to attend the ESRI International User's Conference. (Fund: Engineering, Travel)**
  - B. **Law Library : Joseph Lawson to Seattle, Washington, July 12-17, 2013, to attend the 106th Annual Meeting & Conference of the American Association of Law Libraries. (Fund: Law Library, Travel)**

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7. **COMMISSIONER, PCT. 2:**

- A. **Approve renewal of Primary Interlocal Agreement between Fort Bend County and Houston Community College.**
- B. **Approve Interlocal Project Agreement between Fort Bend County and Houston Community College (HCC) to provide assistance with building a parking lot and walking trail on the Recreational Complex of HCC Southwest Campus in Missouri City, County expenditure not to exceed \$88,780. (Fund: Road & Bridge)**

8. **BUDGET & FINANCE/BUDGET TRANSFER:**

**Facilities Management & Planning : Approve transfer in the amount of \$100,000 as detailed on the Facilities Director's form dated March 27, 2013 to reallocate funds for repair of structures at the Fort Bend County Fairgrounds.**

9. **ENGINEERING:**

- A. **Approve payment of Invoice No. 7 - Final (Pay Estimate No. 7) in the amount of \$135,621.15 to Mar-Con Services, LLC regarding drainage and paving improvements for West Bellfort Road, Mobility Bond Project #741, Precinct 4. (Fund: 2007 Mobility Bonds)**
- B. **Approve payment of Invoice No. 10 (Pay Estimate No. 10) in the amount of \$279,421.58 to Conrad Construction Company regarding Burney Road, from Voss Road to Old Richmond, Mobility Bond Project #719, Precincts 3 and 4. (Fund: 2007 Mobility Bonds)**
- C. **Approve payment of Invoice No. 12-12-029 in the amount of \$21,932.00 to Kelly R. Kaluza & Associates, Inc. regarding Golfview Drive, Mobility Bond Project #709, Precinct 1 (Fund: 2007 Mobility Bonds)**
- D. **Approve payment of Invoice No. 12-12-030 in the amount of \$12,760.00 to Kelly R. Kaluza & Associates, Inc. regarding Golfview Drive, Mobility Bond Project #709, Precinct 1. (Fund: 2007 Mobility Bonds)**
- E. **Approve payment of Invoice No. 52519 in the amount of \$6,344.37 to Burk-Kleinpeter, Inc. regarding the expansion of Trammel Fresno Road, Mobility Bond Project #746, Precincts 1 and 2. (Fund: 2007 Mobility Bonds)**
- F. **Approve payment of Invoice No. 1301-40 in the amount of \$1,312.50 to JNS Engineers, LLC regarding Falcon Landing Katy-Gaston roadway improvements, from Willowfork Bayou to Spring Green and Katy Gaston, Mobility Bond Project #709, Precinct 3. (Fund: 2007 Mobility Bonds)**

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- G. **Approve payment of Invoice No. 1302-40 in the amount of \$ 1,940.00 to JNS Engineers, LLC regarding Falcon Landing-Katy Gaston roadway improvements, from Willowfork Bayou to Spring Green and Katy Gaston, Mobility Bond Project # 709, Precinct 3. (Fund: 2007 Mobility Bonds)**
- H. **Approve payment of Invoice No. 63 in the amount of \$7,405.00 to Schaumburg & Polk, Inc. regarding Administrative Support for the 2007 Mobility Bond Projects within Precincts 1, 2, 3, and 4. (Fund: 2007 Mobility Bonds)**
- I. **Approve application from CenterPoint Entex to bury a 4-inch plastic gas line along 5th Street and Corine Street, Precinct 2.**
- J. **Approve application from Phonoscope, LLC to bore under and bury a 1-inch conduit along Farmer Road and Skinner Road, Precinct 3.**
- K. **Approve application from Phonoscope Enterprises Group to set two utility poles along Farmer Road and one along West Bellfort, Precinct 4.**
- L. **Approve application from AT&T to bore under and bury cable along Williams Way Blvd. and Golfview Drive and go aerial over Rabbs Bayou, Precinct 1.**
- M. **Approve application from Comcast of Houston, LLC c/o Jier, LLC to bury a 1 1/2 inch conduit along Harlem Road, Precinct 4.**
- N. **Approve application from Haddock Construction Company, Inc. to bore under and bury a 8-inch water line along Altimore Road, Precinct 1.**
- O. **Approve the plat for Roesner Road from Pine Stone Lane to Elk Ridge Lane Street Dedication, Precinct 3.**
- P. **Approve plat for the roads within Silver Ranch, Section 7, Precinct 3.**
- Q. **Approve plat for the lots within Silver Ranch, Section 7, Precinct 3.**
- R. **Approve plat for the roads within Pine Mill Ranch, Section 26, Precinct 3.**
- S. **Approve plat for the lots within Pine Mill Ranch, Section 26, Precinct 3.**
- T. **Approve plat for the roads within Lakes of Bella Terra, Section 19, Precinct 3.**
- U. **Approve plat for the lots within Lakes of Bella Terra, Section 19, Precinct 3.**
- 10. **FACILITIES MANAGEMENT & PLANNING:**  
  
**Approve payment of Pay Application No. Two (2) in the amount of \$96,335.00 to Crain Group, LLC for Design/Build services regarding renovations to the George Memorial Library. (Fund: Facilities Bond Project)**

11. **HEALTH & HUMAN SERVICES:**

**Clinical Health** : Accept grant funds in the amount of \$28,091.61 from the Texas Department of State Health Services for the FY 2014 Regional and Local Services System/Local Public Health Services (RLSS/LPHS) program, with no cash match required by Fort Bend County.

12. **PURCHASING:**

- A. Authorize advertising for bids for diesel exhaust fluid (DEF).
- B. Authorize renewal of Bid 10-081 with HOV Services for printing and mailing of tax statements.

13. **TAX ASSESSOR/COLLECTOR:**

- A. Approve refunds over \$500 detailed in Tax Assessor/Collector's Report submitted on March 26, 2013, for an amount totaling \$22,477.21 for the Office of Patsy Schultz.
- B. Record into Minutes the Summary Monthly Report of Property Taxes collected in February 2013 as submitted by the Office of Patsy Schultz, Tax Assessor/Collector.
- C. Record into Minutes the Summary Monthly Report of County SIT Overage Taxes collected in Tax Year 2012 as submitted by the Office of Patsy Schultz, Tax Assessor/Collector.
- D. Record into Minutes the disposal of miscellaneous Tax Office documentation dated December 11, 2012 through January 31, 2013, which has been scanned, and described as Cogniserve Box #1229 through 1269 on request dated March 22, 2013, in accordance with the State Archive Retention Schedule of Destruction for the Office of Patsy Schultz.

14. **TREASURER:**

- A. Record into Minutes the Certificates of Completion awarded to County Treasurer Jeff Council for completion of the required twenty hours of Continuing Education for 2012, as prescribed in Section 83.003 of the Texas Local Government Code and required twenty hours of the Public Funds Investment Act, as prescribed in Section 2256.008 of the Public Funds Investment Act.
- B. Approve Monthly Report submitted by County Treasurer for February, 2013, and authorize advertisement of Affidavit of same, in accordance with Local Government Code §114.026.

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15. COUNTY JUDGE:

Take all appropriate action on Records Management Procedures Manual as presented by the Records Management Committee.

16. CONSTABLE, PCT. 1

Take all appropriate action on request to transfer the amount of \$77,629 from Indigent Health Care, Professional Services, into Fleet Management to allocate funds for the purchase of two replacement Tahoe vehicles with equipment for the Office of Constable, Precinct 1.

17. ENGINEERING:

- A. Take all appropriate action to obtain access or drainage easements for the Golfview Drive and Williams Way Regional Drainage Facility improvement project: for tract #15, relocating the septic system or tying into Richmond's sewer system; for tract #16, 0.760 acre easement, for tract #17, 0.631 acre easement; for tract #18, 0.681 acre easement; and for tract #19, 0.894 acre easement for Rabbs Bayou within the Jane H. Long Survey, Abstracts 55 of Fort Bend County, Texas, Mobility Bond Projects #709 and #747, Precinct 1. (Fund: 2007 Mobility Bonds)
- B. Take all appropriate action on Joint Participation Agreement for Design and Construction of the West Bellfort Road Extension, between Fort Bend County and 99 Grand Missions, LLC, Mobility Bond Project #741, Phase C, Precinct 4. (Fund: 2007 Mobility Bonds)

18. HEALTH & HUMAN SERVICES:

- A. Clinical Health : Take all appropriate action on Interlocal Application to Texas Department of State Health Services for Immunization Program Funds in the amount of \$258,364 for the period of September 1, 2013 through August 31, 2014, with no cash match required by Fort Bend County.
- B. Social Services : Take all appropriate action on request to ratify expenses incurred for emergency shelter costs for eligible residents that exceeded the usual policy of the Social Services Department.
- C. Social Services : Take all appropriate action on request to transfer the amount of \$9,806 from salary line items as detailed on Director's form dated March 27, 2013, to allocate funds into Public Assistance for payment of emergency housing costs that exceeded the usual guidelines of the Social Services Department.

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19. PUBLIC TRANSPORTATION:

- A. Take all appropriate action on the Title VI Program for Public Transportation.
- B. Take all appropriate action on request to authorize the Public Transportation Director to submit a grant application to the Houston Galveston Area Council for continuation of the W.H.E.E.L.S - Job Access and Reverse Commuter (JARC) Program.
- C. Take all appropriate action on request to authorize the Public Transportation Director to submit a grant application to the Houston Galveston Area Council for expansion of the W.H.E.E.L.S - Job Access and Reverse Commuter (JARC) Program.
- D. Take all appropriate action on request to authorize the Public Transportation Director to submit a grant application to the Houston Galveston Area Council for start-up service of the Westpark Express.

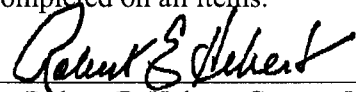
20. PURCHASING:

- A. Take all appropriate action on Bid 13-041 for bridge replacements at Kroesche Road over Coon Creek and Bushnell Road over Drainage Ditch.
- B. Take all appropriate action on Bid 13-008 for construction of Golfview Drive and Regional Drainage Facilities, Phase I Paving and Drainage Improvements, Mobility Bond Project #709, Precinct 1.
- C. Take all appropriate action on renewal of software maintenance between Fort Bend County and Trapeze Software Group, Inc. pursuant to RFP 06-101, in an amount not to exceed \$21,302 effective March 1, 2013 through February 28, 2014. (Fund: Public Transportation)
- D. Take all appropriate action to authorize the purchase of two (2) vehicles for Constable, Precinct 3, as detailed by Purchasing Agent on summary dated April 2, 2013, pursuant to Bid 13-020.
- E. Take all appropriate action on request by Beasley Tire for price increase pursuant to Bid 13-002, Term Contract for Tires and Tubes.
- F. Take all appropriate action on Agreement for Professional Materials Testing Services between Fort Bend County and JRB Engineering in an amount not to exceed \$144,750 regarding improvements to Golfview Drive, Mobility Bond Project No. 709, Precinct 1. (Fund: 2007 Mobility Bonds)
- G. Take all appropriate action on Purchase Agreement between Fort Bend County and United Plastic Fabricating, Inc. for the purchase of two (2) mobile foam trailers, pursuant to RFP 13-026, for a total amount not to exceed \$166,766. (Fund: Office of Emergency Management, Urban Area Security Initiatives Grant)

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- H. Take all appropriate action on Agreement for Blast Film Window Protection between Fort Bend County and Enpro Contracting pursuant to RFP 13-027 for an amount not to exceed \$33,493. (Fund: Office of Emergency Management, UASI Grant)
  - I. Take all appropriate action on Agreement for Professional Installation Services and Equipment Purchase between Fort Bend County and The Trevino Group in an amount not to exceed \$122,996 for a water treatment-softener at Justice Center, pursuant to RFP 13-013. (Fund: Facilities Bond Project)
  - J. Take all appropriate action on request to ratify the Agreement for Professional Services between Fort Bend County Juvenile Board and J. C. Whitten in an amount not to exceed \$57,500 for management consulting services for the Fort Bend County Juvenile Probation Department. (Fund: Juvenile Probation Department)
21. TAX ASSESSOR/COLLECTOR:
- Take all appropriate action on Interlocal Cooperation Agreement for the Collection of Taxes between Fort Bend County and Cinco Municipal Utility District No. 2 effective through June 30, 2014.
22. Approve Bills.
23. Adjournment.

In the event any of the foregoing items are not covered in the time allocated on the date of this agenda, the County may order a continuance for the next day until the discussion is completed on all items.



Robert E. Hebert, County Judge

Notice of meeting/agenda was filed with the County Clerk on Thursday, March 28, 2013. An electronic version of this notice is also posted on the Fort Bend County website: [www.co.fort-bend.tx.us](http://www.co.fort-bend.tx.us) under Commissioners Court.

**NOTICE**

**Policy of Non-Discrimination on the Basis of Disability**

Fort Bend County does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The County's ADA Coordinator is the Director of Facilities Management & Planning, located at 1517 Eugene Heimann Circle, Suite 500, in Richmond, Texas, 77469, telephone 281-633-7045. The Director of Facilities Management & Planning is designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

**NOTICE**

The County Commissioners Court of Fort Bend County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).

FILED FOR RECORD  
NO \_\_\_\_\_ TIME 3:07 A.M.  
P.M.

MAR 28 2013

  
County Clerk Fort Bend Co. Texas