



COUNTY JUDGE

Fort Bend County, Texas

Robert E. Hebert
County Judge

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March 12, 2013

Jeff Braun
Fort Bend County
Office of Emergency Management
307 Fort Street
Richmond, Texas 77469

Subject: Out of State Travel Authorization

Dear Jeff,

The request for travel by Doug Barnes, OEM Planning Coordinator; Ed Norman OEM CERT Coordinator; Jason Holloway, Technical Support Specialist, and Sheriff's Office employees Irene Walger, Larry Riendeau and Melissa Howland, to attend the 2013 WebEOC User Conference being held in Augusta, Georgia has been approved by Commissioners Court at our meeting held on March 12, 2013. The travel will be funded through the 2011 UASI Regional Planning Project Grant. The travel dates will be April 1, 2013 with a return on April 4, 2013.

Training:	2013 WebEOC User Conference
Location:	Augusta, Georgia
Dates:	April 1, 2013 to April 4, 2013
Attendees:	Doug Barnes, Jason Holloway, Ed Norman, Irene Walger, Larry Riendeau, Melissa Howland
Estimated Total for Travel:	Approximately \$17,188.00

The training is designed to develop additional administrative skills with WebEOC boards, process flow tracks and resource manager tracks. Authorization to attend this conference is approved.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert E. Hebert", is written over a large, stylized flourish.

Robert E. Hebert
County Judge
Fort Bend County