

February 5, 2013

**NOTICE OF MEETING
FORT BEND COUNTY COMMISSIONERS COURT
7TH FLOOR, WM. B. TRAVIS BUILDING, RICHMOND, TEXAS
TUESDAY, FEBRUARY 5, 2013
1:00 P.M.**

AGENDA

1. Call to Order.
2. Invocation and Pledge of Allegiance by Commissioner Morrison.
3. Approve minutes of special meeting, regular meeting, and public hearing held on January 29, 2013.
4. Public Comments regarding the Agenda and Announcements.

CONSENT AGENDA ITEMS 5 - 14

5. **COUNTY JUDGE:**

Record into Minutes the Public Official Bond for Robert L. Perez as Treasurer of the Board of Commissioners for Harris-Fort Bend Emergency Services District No. 100, pursuant to Section 775.037 of the Health & Safety Code, effective January 1, 2013 through January 1, 2014.

6. **COMMISSIONER, PCT. 4:**

Approve the appointment of Antoinette (Toni) Mamula to the Fort Bend County Children's Protective Services Welfare Board of Directors effective for a three year term, through February 28, 2016.

7. **BUDGET & FINANCE/BUDGET TRANSFERS:**

- A. **County Judge : Approve transfer in the amount of \$84 from Office Supplies into Information Technology to allocate funds into correct line item for purchase of flash drives.**
- B. **Constable, Pct. 4 : Approve transfer in the amount of \$149 from Fees into Information Technology to allocate additional funds needed for purchase of software license.**

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- C. **Fleet Management** : Approve transfer in the amount of \$59,105 as detailed on Road Commissioner's form dated January 31, 2013, to allocate funds for Fleet Manager position created by Commissioners Court on January 29, 2013.
 - D. **Human Resources** : Approve transfer in the amount of \$2,000 from Fees into Information Technology to allocate funds for replacement of laptop and projector for training.
8. **ENGINEERING:**
- A. Approve payment of Invoice No. 113037 in the amount of \$1,645.00 to Klotz Associates regarding Administrative Support for Mobility Bond Projects, Precincts 1, 2, 3, and 4. (Fund: 2007 Mobility Bonds)
 - B. Approve payment of Invoice No. 21120 in the amount of \$4,770.00 to Geotest Engineering, Inc. regarding the extension of Falcon Landing Boulevard, Phase 2, Mobility Bond Project #703(B), Precinct 3. (Fund: 2007 Mobility Bonds)
 - C. Approve payment of Invoice No. 21177 in the amount of \$4,588.00 to Geotest Engineering Inc. regarding the extension of Falcon Landing Boulevard, Phase 2, Mobility Bond Project #703(B), Precinct 3. (Fund: 2007 Mobility Bonds)
 - D. Approve payment of Invoice No. 21122 in the amount of \$10,700.50 to Geotest Engineering, Inc. regarding Falcon Landing Blvd., from Spring Green to Gaston Road, Phase 4, Mobility Bond Project #703(D), Precinct 3. (Fund: 2007 Mobility Bonds)
 - E. Approve payment of Invoice No. 459301/14/II in the amount of \$186,240.85 to Dannenbaum Engineering Corporation regarding Phase I design extension of FM 1093, from State Highway 99 to west of FM 359, Mobility Bond Project #748, Precinct 3. (Fund: 2007 Mobility Bonds)
 - F. Approve payment of Invoice No. 27739 in the amount of \$29,816.20 to Costello, Inc. Engineering & Surveying regarding improvements to Mason Road, Phase 3, Mobility Bond Project #735(B), Precinct 4. (Funds: 2007 Mobility Bonds)
 - G. Approve payment of Invoice No. 28216 in the amount of \$49,713.10 to Costello, Inc. Engineering & Surveying regarding improvements Mason Road, Phase 3, Mobility Bond Project #735(B), Precinct 4. (Fund: 2007 Mobility Bonds)
 - H. Approve payment of Invoice No. 61 in the amount of \$13,420.00 to Schaumburg & Polk, Inc. regarding Administrative Support for the 2007 Mobility Bonds Projects, Precincts 1, 2, 3, and 4. (Fund: 2007 Mobility Bonds)
 - I. Approve application from AT&T Texas to bury fiber optic cable along West Bellfort, Precinct 4.

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- J. **Approve application from CenterPoint Entex to bury a 2-inch plastic gas line along North Saddlebrook Drive, Precinct 3.**
 - K. **Approve application from CenterPoint Entex to bore a 6-inch plastic gas line under Grand Parkway (State Highway 99) at West Bellfort and Mason Road, Precinct 4.**
 - L. **Approve application from Devon Street Homes to construct driveway tie-ins onto Travertine Point and Jay Thrush Drive, Precinct 3.**
 - M. **Approve application from Devon Street Homes to construct driveway tie-ins on Brookwood Hollow and Crystal Cove Lane, Precinct 3.**
 - N. **Approve application from M Street Homes, LLC to construct driveway tie-ins onto Carnaby Lane and Wickshire Drive, Precinct 1.**
9. **HEALTH & HUMAN SERVICES:**
- A. **Clinical Health : Approve Amendment to Contract #2013-041111 between State of Texas Department of State Health Services and Fort Bend County for local immunizations to include a special provision covering response efforts for disaster services.**
 - B. **Emergency Medical Service : Approve renewal of Emergency Medical Service Housing Agreement between Fort Bend County and the City of Missouri City for space at Fire Station No. 3 and Fire Station No. 4 effective until September 30, 2014.**
10. **HUMAN RESOURCES:**
- Approve request for withdrawal of hours from the Shared Sick Leave Pool as follows: employee of Juvenile Probation, Position # 5751-0010 120 hours and employee of Road and Bridge, Position # 6111-0040 96 hours.**
11. **PURCHASING:**
- A. **Authorize advertising for bids for construction of Mason Road Phase 2.**
 - B. **Authorize advertising for bids for a term contract for bottled drinking water.**
 - C. **Authorize advertising for bids for term contract for ammunition.**
 - D. **Authorize advertising for bids for term contract for rental of heavy equipment.**
 - E. **Authorize advertising for bids for term contract for thermoplastic traffic coating.**
 - F. **Authorize advertising for bids for term contract for culverts.**
 - G. **Authorize advertising for bids for term contract for bridge materials.**

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H. **Authorize advertising for bids for term contract for road materials.**

I. **Authorize advertising for proposals for displays at alternate Emergency Operations Center.**

12. **ROAD & BRIDGE:**

Approve payment of Invoice No. 1393 (Final) in the amount of \$26,090.36 to Reliable Signal & Lighting Solutions, LLC for traffic signal construction at the intersection of Beechnut St./Gaines Rd. at Winkleman Rd and West Bellfort at Belknap Rd. (Fund: Road & Bridge Traffic Signals)

13. **SHERIFF'S OFFICE:**

Approve extension of the grant period for Grant No. G11HN0010A, the High Intensity Drug Trafficking Area (HIDTA) program, through June 30, 2013.

14. **TAX ASSESSOR/COLLECTOR:**

Approve refunds over \$500 detailed in Tax Assessor/Collector's Report submitted on January 29, 2013, for an amount totaling \$9,901.15 for the Office of Patsy Schultz.

15. **COUNTY JUDGE:**

Take all appropriate action on the First Amendment to the Tax Abatement Agreement between Fort Bend County, Entrust, Inc., and Mission Entrust Investors, LP, extending the construction completion date to September 1, 2013.

16. **COMMISSIONER, PCT. 1:**

Take all appropriate action on request for the installation of cable television services in the Precinct One Building for the offices of Justice of the Peace, Pct. 1, Constable, Pct. 1, and Commissioner, Pct. 1 to provide access to news reports and public service announcements during times of emergency, funded by the fees line item within each office's budget.

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17. COMMISSIONER, PCT. 4:

- A. Take all appropriate action on General Warranty Deed conveying 0.2279 acre tract of land and temporary construction easement from Fort Bend County to Fort Bend County Fresh Water Supply District No. 2 for Lift Station Facility site and; record same in the Official Public Records of Fort Bend County, Texas.
- B. Take all appropriate action on a Utility Easement covering certain tracts of land (0.4869 acre and 0.4772 acre) with a temporary construction easement from Fort Bend County to Fort Bend County Fresh Water Supply District No. 2 for the construction and installation of utility facilities and; record same in the Official Public Records of Fort Bend County, Texas.
- C. Take all appropriate action on request to authorize the use of a full time/take home County vehicle for all Justices of the Peace, upon request, and if there is a vehicle available for transfer, as authorized by the Fleet Management Department.

18. 387th DISTRICT COURT:

Take all appropriate action on request to transfer the amount of \$3,246 from Non-Departmental Contingency into Property and Equipment to allocate funds for the purchase of additional furniture for empty office/reception area.

19. COMMUNITY DEVELOPMENT:

- A. Take all appropriate action on Amendment No. 3 to the Texas General Land Office (GLO) Contract No. 10-5047-000-5023 between Fort Bend County and the Texas General Land Office to extend the termination date to December 31, 2013, add language regarding contract amount and funding allocation, add language regarding changes and amendments and revise implementation schedule.
- B. Take all appropriate action on Agreement between Fort Bend County and The Salvation Army, A Georgia Corporation in the amount of \$18,549 to provide rapid re-housing assistance, relocation and stabilization service, part of the FY 2011 Substantial Amendment to the FY 2011 Consolidated Annual Action Plan for the Emergency Solutions Grant Program approved by Commissioners Court on May 1, 2012, and authorize County Judge to sign all documents pertaining to Agreement.

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20. CONSTABLE, PCT. 3:

Take all appropriate action on request to transfer the amount of \$170,312 from Non-Departmental Contingency into Constable, Precinct 3, line items for agreements for additional law enforcement services: one replacement vehicle and two new vehicles for Cinco Ranch, and one replacement vehicle for WestPark Toll Road.

21. DISTRICT ATTORNEY:

Take all appropriate action on request by District Attorney to promote an employee from Attorney I to Attorney II, vacant Position No. 4801-0070, Grade 14, at Step 2 salary of the Professional Management Policy Group; and to promote an employee from Attorney I to Attorney II vacant Position No. 4801-0019, Grade 14, at Step 5 salary of the Professional Management Policy Group effective February 5, 2013.

22. ENGINEERING:

- A. Take all appropriate action on the Development Agreement between Fort Bend County and Newland Real Estate Group, LLC, for contribution in the amount of \$360,000 to the improvements of Falcon Landing Blvd.; Mobility Bond Project No. 703-D, Precinct 3.
- B. Rescind Court's approval of Agenda Item 26A from Commissioners Court on January 29, 2013, due to error.
- C. Take all appropriate action on the Standard Utility Agreement between Fort Bend County and CenterPoint Energy of Texas Gas Operations in an amount not-to-exceed \$96,678.98 for the adjustment, removal and/or relocation of certain facilities for improvements to Golfview Drive from Ironwood Forest to Williams Way, Precinct 1.

23. FACILITIES MANAGEMENT & PLANNING:

Take all appropriate action on Agreement for Professional Design Services between Fort Bend County and Lockwood, Andrews and Newnam, Inc. (LAN) for Design Services in an amount not to exceed \$15,370 regarding the build-out of Sheriff's Office Grand Hall. (Fund: Facilities Bond)

24. HUMAN RESOURCES:

Take all appropriate action on request to reclassify vacant Position Number 6501-0107 in the County Library, from Library Paraprofessional, Grade 8 of the Administrative Clerical Policy Group, to Librarian I, Grade 9 of the Professional Management Policy Group, effective February 5, 2013.

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25. OFFICE OF EMERGENCY MANAGEMENT:

Take all appropriate action on Agreement between Fort Bend County and the following agencies for the assignment of PIER Center subscription service: City of West University and The HELP Foundation.

26. PURCHASING:

- A. Take all appropriate action to authorize the purchase of a vehicle for Constable, Precinct 2, as detailed by Purchasing Agent on summary dated February 5, 2013, pursuant to Bid 13-020.
- B. Take all appropriate action on Second Renewal of Agreement for Drug Testing Systems between Fort Bend County and Redwood Toxicology Laboratory, Inc. for drug testing systems for Juvenile effective April 1, 2013 for an amount not to exceed \$300,000. (Fund: Juvenile)
- C. Take all appropriate action on Interlocal Cooperation Agreement between Fort Bend County and City of Missouri City for the purchase of fuel for the Sheriff's Office units stationed at the City of Missouri City.
- D. Take all appropriate action to authorize the purchase of Microsoft software from Dell in an amount not to exceed \$1,112,180.76 over a three (3) year period utilizing DIR agreement DIR-SDD-1014 and the volume licensing agreement between Fort Bend County and Microsoft. (Fund: Capital Improvement Project)
- E. Take all appropriate action to authorize the purchase of computer equipment from Dell Marketing utilizing State of Texas Department of Information Resources Contract DIR-SDD-1951 for various County departments from their 2013 budget, following review by Information Technology Department.

27. Approve Bills.

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28. WORKSHOP:

Engineering : Receive update by Houston-Galveston Area Council on the 2040 Regional Transportation Plan.

29. Adjournment.

In the event any of the foregoing items are not covered in the time allocated on the date of this agenda, the County may order a continuance for the next day until the discussion is completed on all items.



Robert E. Hebert, County Judge

Notice of meeting/agenda was filed with the County Clerk on Friday, February 1, 2013. An electronic version of this notice is also posted on the Fort Bend County website: www.co.fort-bend.tx.us under Commissioners Court.

NOTICE

Policy of Non-Discrimination on the Basis of Disability

Fort Bend County does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The County's ADA Coordinator is the Director of Facilities Management & Planning, located at 1517 Eugene Heimann Circle, Suite 500, in Richmond, Texas, 77469, telephone 281-633-7045. The Director of Facilities Management & Planning is designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

NOTICE

The County Commissioners Court of Fort Bend County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).

FILED FOR RECORD
NO _____ TIME 11:13 A.M.
P.M.

FEB 01 2013 SF

Aislinn Wilson
County Clerk Fort Bend Co. Texas