

THE STATE OF TEXAS

COUNTY OF FORT BEND

INTERLOCAL AGREEMENT

This Interlocal Agreement (the "Agreement"), is made and entered into pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, by and between FORT BEND COUNTY, TEXAS ("County"), a body corporate and politic, acting by and through its Commissioners Court, and the CITY OF SUGAR LAND, TEXAS ("City"), a municipality duly organized and existing under the laws of the State of Texas, acting by and through its City Council.

RECITALS:

WHEREAS, City and County are working to develop a one-seat, seamless fare ride for commuters from Fort Bend County to downtown Houston; and

WHEREAS, County wishes to procure a study from Texas Transportation Institute (TTI) with federal grant funds to assist in the development of a seamless transit service (the "Professional Services"); and

WHEREAS, City wishes to contribute funds as a portion of the local match for the purchase of the Professional Services; and

WHEREAS, City and County believe it is in their best interests to enter into this Agreement to facilitate the provision of services to the citizens of City and County.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth below, the parties agree as follows:

**ARTICLE I
PURPOSE**

The purpose of this Agreement is for the parties to share in the cost of County's procurement of the Professional Services.

ARTICLE II

As consideration for City's performance under this Agreement, County agrees to provide to City a copy of the deliverables resulting from the Professional Services.

ARTICLE III

3.01 County agrees to procure the Professional Services from TTI. County agrees to contribute fifty-four thousand dollars and no/100 (\$54,000.00) in federal grant funds toward the purchase of the Professional Services.

3.02 City agrees to contribute two thousand two hundred and sixty-eight dollars and no/100 (\$2,268.00) as local match funds for County's procurement of the Professional Services. Such funds shall be provided to County within 30 days of execution of this Agreement.

3.03 County agrees to provide to City a copy of the deliverables resulting from the Professional services.

ARTICLE IV

4.01 Each party shall make payments from current revenues available to the party.

4.02 This Agreement may be amended by the mutual agreement of the parties hereto in writing to be attached to and incorporated into this Agreement.

4.03 Texas law governs this Agreement and any lawsuit on this Agreement must be filed in a court that has jurisdiction in Fort Bend County, Texas.

4.04 If a court finds or rules that any part of this Agreement is invalid or unlawful, the remainder of the Agreement continues to be binding on the parties.

4.05 This Agreement supersedes any and all other agreements, either oral or in writing between the parties hereto with respect to the subject matter hereof, and no other agreement, statement, or promise relating to the subject matter of this Agreement which is not contained herein shall be valid or binding.

4.06 This Agreement cannot be assigned by either party.

EXECUTED IN DUPLICATE ORIGINALS, EACH OF WHICH SHALL HAVE THE FULL FORCE AND EFFECT AS OF THE DATE OF THE LAST SIGNATURE.

CITY OF SUGAR LAND, TEXAS

FORT BEND COUNTY

By: James A. Thompson
By: James A. Thompson, Mayor

Date: 05-01-2012

Robert E. Hebert
Robert E. Hebert, County Judge

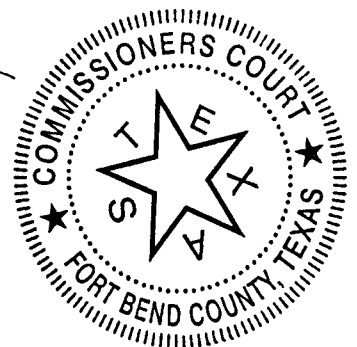
Date: June 5, 2012

ATTEST/SEAL:

Blondee Sundman
City Secretary

ATTEST/SEAL:

Dianne Wilson
Dianne Wilson, County Clerk





Revised 3

Fort Bend Downtown Commute Study - Seamless Regional Transit

Background

Fort Bend County Transit, METRO, and Central Houston are working on developing a one-seat, seamless-fare ride for commuters from Fort Bend County to Downtown Houston. Stakeholders would like to identify the ways and means, barriers, obstacles and resources for seamless transit service.

Purpose

TTI will provide technical assistance and stakeholder facilitation to develop a one-seat ride with a single fare for peak hour service between Fort Bend County and Downtown Houston.

TTI Scope

1. TTI will conduct an industry literature review documenting state of practice for transit provider collaboration for seamless transit service across jurisdictional boundaries and involve large urban, small urban and rural transit providers.
2. TTI will conduct case study research using websites and telephone calls to document transit systems that operate complex regional transit services involving multiple transit providers. The selection of case studies will be based in part of findings for Task 1 but will likely include but not be limited to:
 - Dallas/Fort Worth/Denton County
 - Seattle/Puget Sound
 - San Diego
 - Phoenix/Tempe/Mesa
 - Atlanta
 - Washington, D.C./Northern Virginia/Maryland
 - Chicago (*tentative*)

TTI will address at least the following in Task 1 and Task 2

- 1) Service Development
 - i. Extension of existing routes
 - ii. Development of stand-alone routes
 - iii. Development of signature service
- 2) Service Design and Schedule Coordination
 - i. Route alignments and stops, level of service (span, frequency), fares
 - ii. Shared stops, passenger facilities, transfer locations
 - iii. Reverse commute
 - iv. Service for people with disabilities
- 3) Service Implementation
 - i. Performance standards and performance evaluation
 - ii. Vehicle/Service integration
 - iii. Cost allocation methodologies
 - iv. Fare Integration, allocation fare revenues
 - v. Revenue sharing (federal, state, local fund sources)
- 4) Federal Funding
- 5) Interlocal Agreements
- 6) Marketing and Branding; Promotion and Public Information

3. TTI will develop a comparison of three alternative options for peak hour service between Fort Bend County and Downtown Houston. Working with METRO and Fort Bend County, TTI will identify the service design and schedule for each option and then document the advantages and disadvantages of the options in the context of the findings for Tasks 1-2
 - Extension of METRO Route 262
 - Development of a new METRO route
 - Development of a new Fort Bend County route

The comparison of alternative options will include comparison of route alignments, stops, schedules, target markets, operating costs and required capital costs (if any). TTI will estimate ridership in order to determine required revenue hours and miles, and vehicles. TTI will use the appropriate transit agency cost structure to calculate operating costs and funding (federal, state and local) strategies. TTI will develop a spreadsheet tool that will permit flexibility to change basic assumptions and then iterate the analysis.

4. TTI will document Tasks 1-3 in a narrative report. The document will include
 - Summary of literature
 - Case studies
 - Comparative tables and illustrations
 - Lessons learned
 - Best practices
 - Comparison of three options for peak hour service
 - Recommendations (expand after discussion)
 - Implementation schedule (document after discussion)
5. TTI will be available to meet with stakeholders to present study findings
 - Preliminary findings
 - Summary case studies
 - Comparison of options for service between Fort Bend County and Downtown Houston
 - Final to present lessons learned and best practices

Draft Budget and Staffing Plan

TH Labor		\$38,910
Expenses		
Travel	\$1,156	
Reproduction	\$785	
Subcontractor	\$4,900	
Computer	\$975	
		\$7,816
Admin OH		\$21,274
		\$68,000
	80%	\$54,400
	20%	\$13,600

	Est. Budget by Task	Hours	Linda Cherrington	Nancy Edmonson Subcontractor	Meredith Highsmith	Matt Sandidge	Jon Brooks	Admin	Intern
Research Activity									
Task 1 Literature Review	\$ 6,000	88	16			29	-	3	40
Task 2 Case Study Research	\$ 26,000	348	64			228	29	27	
Task 3 Comparison Service Options	\$ 11,000	119		40	48	-	19	8	
Task 4 Documentation	\$ 15,000	201	54			93	-	13	40
Task 5 Meetings with Committee	\$ 10,000	131	64			37	-	10	
	\$ 68,000	883							

Timeline

	Est. % of Total Project Budget	Hours	April	May	June	July	Aug	Sept
Calendar								
Task 1 Literature Review	8.8%	88	44	44				
Task 2 Case Study Research	38.2%	348	40	80	84	64	80	
Task 3 Comparison Service Options	16.2%	119		21	47	47		
Task 4 Documentation	22.1%	201				80	90	31
Task 5 Meetings with Committee	14.7%	131		44		44		43
	100%	883						