

AGENDA ITEM

23

HGAC

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APPLICANT INFORMATION

Please complete each section of the grant application. Click on the tabs at the top to move from page to page. Be sure to save any work by clicking "Save" at the bottom of each page. The application will remain in draft form until clicking "Submit" on the signature page.

Helpful hints

Mark your calendar!

The deadline for this application is 12/22/2011 at 12 noon!

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Applicant Info	Budget	Project Needs and Needs	Local Resources & Commitments	Project Cost Evaluation	Additional Program Information	Regional SWAMP	Private Industry	Similar Programs	Notification Signature
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Applicant Information

Applicant/Receiving Party:

Fort Bend County

Primary Project Contact - Authorized Representative:

Ron Drachenberg

Street Address (No PO Boxes)

1124 Blume Road

City: Rosenberg State: Texas Zip Code: 77471 County: Fort Bend

Primary Financial Contact - Authorized Representative:

Robert Ed Sturdivant

Street Address (No PO Boxes)

309 4th Street, Suite 533

City: Richmond State: Texas Zip Code: 77469

Department/Division:

Engineering

Project Contact Title:

Assistant County Engineer

Primary Project Contact's Direct Telephone/Fax:

281-633-7509 / 281-633-7366

Email Address:

rtd@co.fort-bend.tx.us

Financial Contact Title:

County Auditor

Primary Financial Contact's Direct Telephone/Fax:

281-341-3706 / 281-341-3774

Email Address:

sturdob@co.fort-bend.tx.us

Eligible Entities

To be eligible for this grant program you must fit into one of the categories listed below.

- City
- County
- Public School Districts (does not include colleges or universities)
- General and Special Law Districts with water quality protection or solid waste management responsibility or authority
- Council of Governments

FY12/13 REGIONAL PRIORITIES

For FY12/13, the Solid Waste Management Committee (SWMC) has identified some specific needs in solid waste infrastructure and programs throughout the region. A higher priority will be placed on the projects supporting the priorities. See Grants Announcement, Section IV for detailed information. This is worth up to 10 points in the scoring. H-GAC staff will ultimately determine if an application qualifies as a regional priority project.

Is this project a regional priority project?

Yes

Which regional priority does this project meet?

Development of targeted education programs to change recycling and waste diversion behavior

Grant/Project Information

Project Title:

12-20-11 COPY received

HHW Operations/Education/Disposal Events

Which grant category does this program fall under?

Household Hazardous Waste Management

Population Served by Project:

585,375

Proposed Funding:

Grant Request: \$79,050

(The Grant Request will be automatically populated based on your budget request.)

Applicant's Match: \$28,000

Total Project Amount: \$107,050

BRIEF Project Description:



Hold HHW collection event in the East and North areas of the county at W.C. & I.D. No. 2, and Precient 3. Also for supplies to handle the waste and disposal needs of Fort Bend's growing population

55 Gallon open top drums (metal)	Disposal supplies	\$2,500
30 Gallon poly open top drums	Disposal and storage	\$350
5 Gallon screw top buckets	Hazardous waste storage	\$200
Carts	to store and move HHW materials	\$2,000
Latex and leather gloves , Tyvek aprons, sleeves	Protective equipment and additional materials	\$1,000
Boxes, Drums, Liners and Vermiculite	Annual disposal supplies and additional materials	\$3,000

Add New Remove Last

Narrative: (In any category where funding is requested, the Narrative must be completed unless noted.)

These items will be used for the handling, disposal and storage of hazardous materials, also at two Major HHW collection events planned for the east and north areas of Fort Bend County.

5. Equipment (Unit price of \$5,000 or more)

Description	Purpose	Equipment Request
-------------	---------	-------------------

Add New

Narrative: (In any category where funding is requested, the Narrative must be completed unless noted.)

6. Construction

Description	Purpose	Sub-Contracted	Construction Request
Please select..			

Add New

Narrative: (In any category where funding is requested, the Narrative must be completed unless noted.)

7. Contractual

Contractor	Purpose	Contractual Request
Phillip Services (PSC)	Hold two HHW collection events.	\$40,000
Phillip Services (PSC)	HHW Removal and Disposal	\$30,000

Add New Remove Last

Narrative: (In any category where funding is requested, the Narrative must be completed unless noted.)

Two areas of the county are wanting a collection event in their area of the county. The county is experiencing higher disposal and operational cost because of growth. With restricted and cut budgets most entities have experienced in recent years, it has become necessary to fund this cost item with additional sources than the general funds in a manner that will protect the environment, workers, equipment and facilities.

8. Other

Contractor	Description	Purpose	Other Request
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- Postage/Delivery
- Telephone/Fax
- Utilities
- Printing/Reproduction
- Advertising/Public Notices
- Signage
- Training/Registration Fees
- Dues/Membership Fees
- Office Space
- Basic Office Furnishings
- Equipment Rentals
- Books/Subscriptions
- Repair/Maintenance
- Legal Services
- Temporary Services
- Add New

Narrative: (In any category where funding is requested, the Narrative must be completed unless noted.)

Type/Other (Cont.)	Description	Purpose	No. of Units	Other Request
	Recycling Bins			
	Recycling Bins			
	Personal Protective Equip.			
	Personal Protective Equip.			
	Personal Protective Equip.			
	Computer Hardware			
	Computer Hardware			
	Audio/Visual Equipment			
	Audio/Visual Equipment			
	Educational Item			
	Educational Item			
	Educational Item			
	Other Equip. (<\$5,000)			
	Other Equip. (<\$5,000)			
	Other Equip. (<\$5,000)			
	Additional Other			
	Additional Other			
	Additional Other			

Add New

Narrative: (In any category where funding is requested, the Narrative must be completed unless noted.)

Annual Disposal supplies and additional material, pallets, boxes, and collection containers are items needed in order to handle the increased processing and storage of HHW materials at the HHW/Recycling Center. These supplies will also be used in two Major HHW collection events planned for the East and North areas of Fort Bend County.

9. Indirect Charges

Identify your indirect rate. Identify, in detail, each budget category to which your indirect cost rate applies and explain any special conditions under which the rate will be applied.	Indirect Cost Rate (%)	Indirect Request



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PROJECT MERITS AND NEEDS

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Helpful hints

Start your calendar! The deadline for this application is 12/22/2011 at 12 noon!

Applicant Info Budget Project Merits and Needs Local Resources & Commitments Project Cost Evaluation Additional Program Information Regional SWMP Private Industry Similar Programs Notification Signature

Project Merits and Needs (Up to 40 Points): Please review Grant Announcement for Guidance.

In order to ensure the success of this application, we suggest using a well-supported browser like Internet Explorer, version 7. Please do not cut and paste the text, but rather type directly into the text boxes.

Project Title:

Household Hazardous Waste Management

Need for Project: Please limit your narrative description to 4000 characters.

Due to Fort Bend County's fast population growth which has grown by 40,000 since 2010. The HHW/Recycling programs have experienced a significant increase in household hazardous waste. The requested supplies and funds are needed to help keep up with the demand and volume of disposal availability for its citizens. Two major HHW disposal events are planned for the East and North areas of Fort Bend County for its citizens who have voiced that the HHW/Recycling center is too far for them to travel or at times do not have enough to dispose of to make the drive. This event when announced will help the citizens process their HHW materials, and educate them on the dangers of illegal dumping of HHW waste products. The population expected to be served during the planned events is around 38,000 in the east area and 77,000, in the north area.

Objective: Please limit your narrative description to 1000 characters.

The reason for obtaining additional HHW supplies and items like drums, pallets, and boxes and funds are needed to help keep up with the demand and volume of disposal availability for the citizens of Fort Bend County. The entities need to have access to reasonable locations to take their HHW materials to help protect the environment.

Project Feasibility: Please limit your narrative description to 1000 characters.

The H-GAC vendor will work with the county on these events. Philips Services Corporation handles many of these events and works with Fort bend County to take the HHW materials.

Outreach: Please limit your narrative description to 1000 characters.

Fort Bend County and its HHW/Recycling staff will coordinate activities to make presentations to various organizations and update its website periodically. County staff will also be contacting and working with vendors and shipping materials to vendors asking for their support in marketing the events to insure the success and continued operations of the HHW/Recycling programs. The public will be informed through the cities public access channels, and the county's website and automated voice center, local media outlets and entity newsletters. The county will incorporate the use of social media to increase participation in these county events.

Innovation:  Please limit your narrative description to 4000 characters.

The county works with these entities to facilitate having events like this for the benefit of the citizens and protecting the environment. The W.C.I.D. #2 facility will work well for the east area event in all types of weather and will be a good location for access. The precinct 3 facility will be used for the north area event and will have good access to the Grand Parkway and FM 1093 (Westpark toll road)





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LOCAL RESOURCES & COMMITMENTS

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Local Resources and Commitments (Up to 25 Points)

Ability to Sustain Project (Please review Grant Announcement for Guidelines) (100%)

Fort Bend County's Commissioner's Court has long supported the various solid waste programs its citizens. The county will continue to coordinate with the Fort Bend County Solid Waste Advisory Committee (FBCSWAC) on the continuous operations of the HHW/Recycling programs.

Fort Bend County is planning two major HHW collection events one in the east and north areas of the county at W.C. I. D. No. 2 and Precinct 3, for the citizens who have voiced their opinion that the HHW/Recycling center is so far to travel or at times do not have enough to dispose of for them to make the trip. This event will give them the opportunity to dispose of any HHW waste they may have and an opportunity for the County and its HHW/Recycling staff to educate its citizens on the dangers of illegal dumping which has been seen in these portions of the county. The population expected to be served in the east is 38,000 and 70,000 for the north areas of the County.

Matching Funds or In-Kind Services: (Please explain all in-kind contributions to this project of our matching fund or in-kind services to be provided by the applicant, as directly related to the proposed project. This description correlates to the amount entered in the Applicant

Fort Bend County Personnel along with contracted service providers will handle the HHW collection events. The use of additional items and materials the participating entities requested for the collection will help with the transport and disposal of collected items and will also be used at the HHW/Recycling center.

Partnerships

The primary partnerships will include Fort Bend County, its staff, Fort Bend County Precincts 3 and 4, and our working relationship with the Fort Bend County Solid Waste Advisory Committee (FBCSWAC), W.C.I. D. No. 2, and the cities of Stafford, Missouri City and Meadows Place. The school districts of Stafford Municipal School district and Katy I.S.D. will be used for extra education programs on HHW disposal and recycling.



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PROJECT COST EVALUATION

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Application Budget Project Status and Needs Local Resources & Commitments Project Cost Evaluation Additional Program Information Regional SWMP Private Industry Similar Programs Mobilization Signature

Project Cost Evaluation (Up to 25 Points): Some of the requested information may not be applicable to all proposed projects, contact H-GAC staff for clarification if necessary.

Economic Viability:

This project is viable with the coordination of the entities involved and the funding of the grant.

Cost Per Impacted Capita:

Please explain calculations. Divide grant amount by population served.

Grant amount divided by population = cost per capita \$79,050 / 115,000 = \$.69

Anticipated Effectiveness:

This project will help the people of Fort Bend County to know not to pollute the utility systems and drainage systems of the county.

HHW is the county part.

What are the estimated costs for processing the materials collected?

\$20,000 total cost per location

Who is covering the costs?

The grant and in-kind services from entities

What is the estimated cost for disposal of the materials collected?

\$15,500 plus \$4,500 for mobilization at each site.

Are materials going to be recycled? If so, where, which items?



PSC will determine what materials are recycled, when they take the materials

Is reuse of materials planned where appropriate? If so, give specifics.



PSC will be used for the handling of the products.

If you currently have an electronic recycling or household hazardous waste program please attach a PDF document showing volumes or weights collected for the past two years.

File Name (with PDF)

Date

Action

Browse...

Upload

Educational Component

What educational items will you be purchasing?



None

What is the specific purpose and message of the education items?



A handout along with the social media will be produced for the event to let the citizens know what to do to prepare for the event and how to minimize their HHW materials.

Describe your distribution plan of the items?



The distribution plan for this item will be to utilize the utility districts, school districts and homeowners associations along with the web and social media.

Advertising/Promotion

Please describe all advertising/promotion you have planned for your program.

Partnerships

Please indicate all partnerships you will be utilizing for your program.

Equipment

If you are requesting funds to purchase equipment, what will the equipment be used for?

How often will the equipment be used?

Do you have adequate space to store the equipment?

Please select...

Will the equipment be used for solid waste purposes 100% of the time?

Please select...

If not, what is the percentage of time it will be used for solid waste purposes?





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REGIONAL SWMP

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CONSISTENCY WITH REGIONAL SOLID WASTE MANAGEMENT PLAN

Evaluation of Consistency with Regional Solid Waste Management Plan: THIS SECTION MUST BE COMPLETE IN ORDER TO BE CONSIDERED FOR FUNDING.

Is proposed project consistent with H-GAC's regional plan? (Briefly describe how the proposed project will support the regional plan.)

Please click here to review regional plan.



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PRIVATE INDUSTRY NOTIFICATION

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Applicant Info	Budget	Project Profile (2011 Hours)	Local Government Commitments	Project Cost Evaluation	Additional Program Information	Regional Support	Private Industry	Similar Programs	Notification Signature
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PRIVATE INDUSTRY NOTIFICATION

Private Industry Notification: List of Other Entities Which Provide a Similar or Related Service. FOR PROJECT TYPES LISTED, THIS SECTION MUST BE COMPLETE IN ORDER TO BE CONSIDERED FOR FUNDING

This section is applicable only to the following grant categories:

- a. Source Reduction and Recycling
- b. Citizens' Collection Stations and "Small" Registered Transfer Stations
- c. A demonstration project under the Education and Learning project category

According to state law, a project or service funded under this program must promote cooperation between public and private entities (by definition includes non-profit organizations), and may not be otherwise readily available or create a competitive advantage over a private industry (by definition includes non-profit organizations) that provides recycling or solid waste services. If the proposed project provides a service, in the spaces below, list all known private service providers in the affected geographic area known to provide a similar or related service and summarize your discussion with the providers. You must comply with the notification requirements. Please attach additional pages if needed.

Private Service Provider	Contact Info	Name and Position	Date Identified	Method of Contact
Republic Waste Services		Mr. Marcus Elizondo	12-16-2011	Phone
Waste Management		Mr. Chuck Rivette	12-16-2011	Phone

Add New Remove Last

Summaries of Discussions with Private Industry

Provide summaries of any input and concerns raised by the private service providers; summaries of any meetings or discussions held between the Applicant and the private service providers; an explanation of any changes made to the proposed project to address private service provider concerns; and an explanation of any remaining concerns that were not addressed and why the Applicant determined that the concerns are not valid under the statutory requirements. Attach any written comments or input provided.

Many want the grant funds to continue to be used for facility construction and equipment, which we all would like. Fort Bend County has a concern that we also may need to have a program to help with the disposal that is funded by the general fund that is being cut while the facility is being used more. If we had a regional funding mechanism citizens would go to any facility with a reasonable charge for the materials.





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SIMILAR PROGRAMS

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SIMILAR PROGRAMS

List similar programs that you have visited and/or researched.

County/Neighboring Jurisdiction	Contact Name	Date of Contact	Summary
City of Stafford, Texas	Mayor Leonard Scarcella	12-15-2011	Discussed collection event
City of Missouri City, Texas	Mayor Allen Owen	12-15-2011	Discussed collection event
City of Meadows Place, Texas	Mayor Charles Jessup	12-15-2011	Discussed collection event
Harris County, Texas	Cheryl Burton Furntress	12-16-2011	Discussed their waste program
Pearland, Texas	Wes Shows	12-16-2011	Discussed their waste program and co
Cisco, Texas	HHW Manager	12-16-2011	Discussed their waste program
Sugar Land, Texas	Dawn Steph	12-16-2011	Discussed their waste program and co

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