

EXHIBIT A

ATTACHMENT C

WORK AUTHORIZATION NO. 3
AGREEMENT FOR PROFESSIONAL SERVICES

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Section XIV of Professional Services Agreement entered into by and between Fort Bend County, and Kimley Horn & Associates, Inc. (the Contractor), on the 23rd day of March, 2010.

PART I. The Contractor will perform professional services generally described as Transportation Planning in accordance with the project description attached hereto and made a part of this Work Authorization. The Constructor's Scope of Work, Labor Estimate, and Schedule are further detailed in Exhibits A, B, and C, respectively, which are attached hereto and made a part of the Work Authorization.

PART II. The maximum amount payable under this Work Authorization is \$12,000. This amount is based upon fees set forth in Attachment B.

PART III. Payment to the Contractor for the services established under this Work Authorization shall be made in accordance with Section II of the Agreement.

PART IV. This work Authorization shall become effective on the date of final acceptance of the parties hereto and shall terminate on December 31, 2011, unless extended by a supplemental Work Authorization as provided in the Agreement.

PART V. This Work Authorization does not waive the parties' responsibilities and obligations provided under the Agreement.

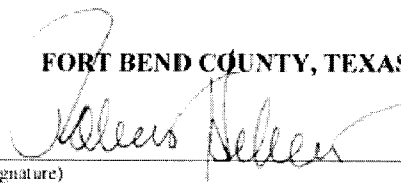
IN WITNESS WHEREOF, this Work Authorization is executed in duplicate counterparts and hereby accepted and acknowledged below.

THE CONTRACTOR

FORT BEND COUNTY, TEXAS



(Signature)



(Signature)

BRANDON GUILLERY

(Printed Name)

Robert Hebert

(Printed Name)

ASSOCIATE

(Title)

County Judge

(Title)

06/07/2011

(Date)

June 7, 2011

(Date)

LIST OF EXHIBITS

Exhibit A Scope of Work
Exhibit B Cost/Payment Agreement
Exhibit C Schedule/Milestones

Fort Bend County Transportation Planning Services
Kimley-Horn Team
Exhibit A

Work Authorization No. 3
Scope of Services

Financial Planning, Budgeting and Analysis Support

Invoicing: Monthly; Labor Plus Expenses

Labor/Budget Allocation: 100 man-hours; \$12,000.00

Task 1: Financial Impact of In-House versus Contractor Operations

In support of FBC Transportation plans to repeat the bid process for its contracted transit operations, the Consultant will develop data needed to accurately compare the cost of in-house operation of the transit services, versus accepting a new contractor rate. Analysis will include considerations of the impact of in-house operations on management support, departmental support functions (such as dispatch), and County overhead and support functions (such as maintenance, human resources, and legal), as well as the longer term impact on capital needs. Various scenarios as defined by FBC (with variations on which services and functions are contracted) will be analyzed and compared.

The specific work elements that are expected to be produced are as follows:

1. A review of the RFP language and recommendations pertaining to additions, edits, etc. as necessary prior to the Bids being received.
2. A brief on the initial analysis (bidders, cost comparisons, pros/cons).
3. A spreadsheet that is used to formulate rankings for the proposers (suitable for use in selecting the Contractor which will enter contract negotiations).
4. A spreadsheet that will be completed and used/changed for "quick" answers (i.e., during negotiations).
5. A blank spreadsheet that can be used in the future.
6. A technical memorandum for the file – detailing how the process used and conclusions reached in selecting the recommended Contractor.

Deliverables: (1) Technical memorandum summarizing Contractor evaluation process and conclusions.

(2) Template of analysis tool used to compare costs

Schedule: Work will begin no later than 60 days of execution of work order or when the contractor bids are received, whichever comes first. The spreadsheet template used for the evaluation of Proposer rankings shall be complete within 45 days of bid opening. The final technical memorandum shall be completed by the end of the authorized period described in the Work Authorization.

**Fort Bend County Transportation Planning Services
Kimley-Horn Team
Exhibit B**

The Kimley-Horn Team will perform the Scope of Services identified within Work Authorization #3 for a not-to-exceed fee of \$12,000.

Fees will be invoiced monthly by Sub-Task (i.e., Sub-Task 1.1, Sub-Task 1.2, etc.) based on the actual man-hours and expenses expended.

	Hours	Dollars
Work Authorization #3		
Task 1 Financial Impact of In-House versus Contractor Operations	100	\$12,000
Totals	100	\$12,000

Work Authorization No. 3

Cost/Payment Agreement

Exhibit B2 (cont.): Estimate of Hours by Firm

Kimley-Horn	Est. Hours	
Principal		
Sam Lott		5
Sr. Planner II		0
ITS Specialist		0
Joe Willhite		0
Planner I		0
Analyst / Technician		0
Administrative Staff		8
Klotz	Est. Hours	
Principal		0
Rick Liesse		0
Kevin Tyer		0
Analyst		0
Administrative Staff		0
NR Edmonson Transportation Consulting	Est. Hours	
Nancy Edmonson		87
AIA Engineers	Est. Hours	
Principal		0
Zina Schwartz		0
Laura Fuller		0
Saritha Padhirae		0
Craig Cook		0
CADD Tech		0
Administrative Staff		0
Gateway Planning Group	Est. Hours	
Principal		0
Scott Polikov		0
Sr. Planner		0
Planner		0
Administrative Staff		0
Zarinkelk Engineering Services	Est. Hours	
Giti Zarinkelk		0
Lucie Ayer		0
Sobhan Altavoli		0
Roshan Moayed		0
Tajinzar Rayazi		0
Estimate of Total Hours		100

Exhibit C

Fort Bend County Transportation Planning Services Kimley-Horn Team Work Authorization No. 3

Schedule/Milestones

Task 1 Financial Impact of In-House versus Contractor Operations

Scope Reference – Milestone	Completion Date
Technical Memorandum: <u>Overview of Proposal Evaluation Process and Conclusions of Contractor Selection</u>	December 31, 2011
Template of Analysis Tool used for Comparisons	45 Days Following Bid Opening