



HUMAN RESOURCES DEPARTMENT
FORT BEND COUNTY, TEXAS

Kent M. Edwards, PHR
Director of Human Resources

MEMORANDUM

To: Judge Robert Hebert
Commissioner Richard Morrison
Commissioner Grady Prestage
Commissioner Andy Meyers
Commissioner James Patterson

From: Kent Edwards,
Director of Human Resources

Subject: HR Agenda Items for January 4, 2011 Commissioners Court

Date: December 29, 2010

The following information is a summary of the HR Agenda Items for the January 4, 2011 Commissioners Court.

Agenda Items – Position 4553-0005 – Clerk III – This position is currently classified as a Clerk III. The department is requesting to upgrade this position to a Case Manager. The incumbent has sufficient experience to warrant this placement.

Human Resources approves of the proposed item.

Should you have any questions, please do not hesitate to contact me 281/ 341-8631.

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