

*August 2, 2011*

**NOTICE OF MEETING  
FORT BEND COUNTY COMMISSIONERS COURT  
7TH FLOOR, WM. B. TRAVIS BUILDING, RICHMOND, TEXAS  
TUESDAY, AUGUST 2, 2011  
1:00 O'CLOCK P.M.**

**AGENDA**

1. Call to Order.
2. Invocation and Pledge of Allegiance by Commissioner Prestage.
3. Approve minutes of regular meeting held on July 26, 2011, and special meetings held on July 26, 2011 and July 27, 2011.
4. Public Comments regarding the Agenda and Announcements.
5. PUBLIC HEARINGS: 1:00 p.m.: Conduct Public Hearings and take all appropriate action on the following matters:
  - A. Acceptance of the traffic control plans for Cinco Ranch Boulevard at Cinco Ranch Terrace Drive Street Dedication, Precinct 3.
  - B. Acceptance of the traffic control plans for L J Parkway and Lake Riverstone Drive at Riverstone Street Dedication Phase I and L J Parkway and Lake Riverstone Drive at Riverstone Street Dedication Plat Phase II, Precinct 4.
  - C. Acceptance of the traffic control plan for Deer Creek Estates, Precinct 1.
  - D. Acceptance of the traffic control plans for Walnut Creek, Section 3, Precinct 1.

**CONSENT AGENDA ITEMS 6 - 18:**

6. **OUT OF STATE TRAVEL: Approve out-of-state travel requests for County personnel:**
  - A. **Community Development : Marilyn Kindell to Los Angeles, California, September 17-21, 2011, to attend the National Association for County Community and Economic Development (NACCED) Annual Conference and training. (Fund: Community Development Block Grant)**

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- B. **Office of Emergency Management : Reggie Powell and Scott Soland (Fort Bend County Sheriff's Office) to Pittsfield, Massachusetts, September 12-14, 2011, for inspection of emergency vehicle prior to delivery to Fort Bend County. (Fund: Office of Emergency Management, 2010 UASI Grant)**
- C. **Sheriff's Office : Ratify travel by M. Kubricht and J. Harris to St. Joseph and Jackson, Louisiana, on July 25, 2011, to extradite prisoner back to Fort Bend County. (Fund: Sheriff, Enforcement, Travel)**
- D. **Sheriff's Office : Ratify travel by B. Schmitt and J. Bell to Phoenix, Arizona, August 1-3, 2011, to extradite prisoner back to Fort Bend County. (Fund: Sheriff, Enforcement, Travel)**

7. **COMMISSIONER, PCT. 1:**

**Approve Interlocal Project Agreement between Fort Bend County and City of Rosenberg to provide assistance with reconstructing and overlay of Avenue A, 6th Street, Old Richmond Road, Avenue J, Dyer Street, Houston Street, and Stella Road, County expenditure not to exceed \$65,430. (Fund: Road & Bridge)**

8. **COMMISSIONER, PCT. 2:**

**Approve Interlocal Project Agreement between Fort Bend County and City of Missouri City to provide assistance with the reconstructing of Knight Road by providing the following services: hauling crushed concrete; pre-mixing road; adding a stabilizer mix; and laying out and priming the road, County expenditure not to exceed \$20,600. (Fund: Road & Bridge)**

9. **COMMISSIONER, PCT. 3:**

**Approve Interlocal Project Agreement between Pecan Grove Municipal Utility District and Fort Bend County for the construction of a sidewalk along Plantation Drive from Pecan Grove Levee to Fort Bend ISD Middle School #14, County expenditure not to exceed \$8,505.12, funded by the Project Agreement between Fort Bend County and Fort Bend Independent School District.**

10. **AUDITOR:**

- A. **Accept Monthly Financial Report prepared by the County Auditor for six months ending March 31, 2011 pursuant to Local Government Code 114.023.**
- B. **Accept Monthly Financial Report prepared by the County Auditor for seven months ending April 30, 2011 pursuant to Local Government Code 114.023.**

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11. **BUDGET & FINANCE/BUDGET TRANSFERS:**

- A. **Associate County Court at Law Judge : Approve transfer in the amount of \$70 from Operating Supplies into Information Technology to allocate funds for the purchase of extension cable.**
- B. **Constable, Pct. 2 : Approve transfer in the amount of \$11,000 from Salaries into Temporary/Part-Time to allocate additional funds necessary for assistance while two employees are on family medical leave.**
- C. **Facilities Management & Planning : Approve transfer in the amount of \$455,000 as detailed on the Auditor's report dated July 27, 2011 to allocate funds for renovations to the Travis Building.**
- D. **Health & Human Services - Animal Services : Approve transfer in the amount of \$2,000 from Property & Equipment into Capital Acquisitions to reallocate funds into correct line item for purchase of truck graphics.**
- E. **Road & Bridge : Approve transfer in the amount of \$4,184 as detailed on Auditor's form dated July 26, 2011, to amend the budget pursuant to Local Government Code Section 111.0707 and allocate revenue received from Fort Bend Central Appraisal District for remodel of facility.**
- F. **Sheriff's Office : Approve transfer in the amount of \$6,270 from Permit Fees into Operating Supplies to amend the budget pursuant to Local Government Code 111.0707 and allocate revenue received from the towing of abandoned vehicles.**
- G. **Sheriff's Office : Approve transfer in the amount of \$20,000 from Federal Forfeited Assets, Contingency, as detailed on Sheriff's form dated July 26, 2011, to allocate funds into Fees and replenish the operating funds buy money account.**

12. **COMMUNITY DEVELOPMENT:**

**Approve payment of Invoice No. WHX16400-071511 in the amount of \$793.46 to Jacobs Engineering Group for engineering services regarding the City of Kendleton Wastewater Treatment Plant. (Fund: Community Development Block Grant)**

13. **COMMUNITY SUPERVISION & CORRECTIONS DEPARTMENT:**

**Record into minutes the Community Supervision and Corrections Department State budget for fiscal years 2012 and 2013, pursuant to Government Code 140.004, pending approval by the Council of Judges at their next meeting.**

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14.       **ENGINEERING:**
- A.       **Approve payment of Invoice No. T224930 (Pay Estimate No. 17) in the amount of \$13,246.27 to Terracon regarding Greenbusch Road Phase II (from Mills Manor to Falcon Landing Blvd.) Mobility Bond Project #732, Precinct 3. (Fund: 2007 Mobility Bonds)**
  - B.       **Approve payment of Invoice No. 11-498A in the amount of \$3,835.56 to HVJ Associates, Inc. regarding materials testing for improvements on Katy Flewellen, Mobility Bond Project #734, Precinct 3. (Fund: 2007 Mobility Bonds)**
  - C.       **Approve payment of Invoice No. TX2152-00-01 (Pay Estimate No. 1) in the amount of \$35,626.80 to AIA Engineers, Ltd. regarding bridge replacement on existing Kroesche Road and Bushnell Road, Precinct 1. (Fund: 2000 Mobility Bonds)**
  - D.       **Approve application from Southwest Signal Supply, Inc. to bore under and install a control box for signal on Katy-Gaston, Precinct 3.**
  - E.       **Approve application from Phonoscope LLC to bury fiber optic cable and set three vaults along Bella Terra Boulevard, Precinct 3.**
  - F.       **Approve application from Empire Builders to construct a driveway tie-in onto Lakemont Bend Lane, Precinct 3.**
  - G.       **Approve application from Verizon Communication to bore cable under Success Court, Precinct 2.**
  - H.       **Approve the plat for West Tavener Reserve, Precinct 1.**
  - I.       **Approve plat for the roads within Sienna Village of Anderson Springs, Section 19, Precinct 2.**
  - J.       **Approve plat for the lots within Sienna Village of Anderson Springs, Section 19, Precinct 2.**
15.       **FACILITIES MANAGEMENT & PLANNING: The Director of Facilities Management & Planning submits this invoice for approval and payment for a project that has been budgeted and funded by Facility Bond Projects:**
- Invoice No. 10030747 in the amount of \$26,712.44 to PGAL for professional services regarding the Justice Center.**

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16. **MENTAL HEALTH PUBLIC DEFENDER:**

**Accept grant funds from the Texas Task Force on Indigent Defense, Grant # 212-02-D18, in the amount of \$254,464 for the Fort Bend County Mental Health Defender Program from October 1, 2011 through September 30, 2012, with a cash match by Fort Bend County in the amount of \$295,816; and authorize County Judge to sign all documents pertaining to the grant award. (Fund: Mental Health Public Defender)**

17. **TAX ASSESSOR/COLLECTOR:**

**Approve refunds over \$500 detailed in Tax Assessor/Collector's Report submitted on July 26, 2011, for an amount totaling \$46,778.88 for the Office of Patsy Schultz.**

18. **TREASURER:**

**Approve Monthly Report submitted by County Treasurer for June, 2011, and authorize advertisement of Affidavit of same, in accordance with Local Government Code §114.026.**

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19. **COUNTY JUDGE:**

- A. Take all appropriate action to ratify second request for no-cost extension of the EPA FY05 State and Tribal Assistance Grant (STAG) Agreement to extend the project ending date for the Fort Bend Fresh Water Supply District No. 1 Water and Wastewater Infrastructure Project until August 31, 2013, and authorize County Judge to process all necessary documentation.
- B. Take all appropriate action on Order Adopting a Redistricting Plan for Fort Bend County Commissioners Court Precincts.

20. **COMMISSIONER, PCT. 4:**

Take all appropriate action on request by William Nakanishi to waive penalty and interest totaling \$1,989.95 on property taxes for tax year 2010, Precinct 4.

21. **COMMUNITY DEVELOPMENT:**

- A. Take all appropriate action on Agreement between Fort Bend County and Fort Bend County Women's Center in the amount of \$6,000.00 to provide assistance with operating costs as part of the Amended FY 2009 Consolidated Action Plan approved by Commissioners Court on July 7, 2009, and authorize County Judge to sign all documents pertaining to Agreement. (Fund: Emergency Shelter Grant)

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- B. Take all appropriate action on Agreement between Fort Bend County and Fred & Mabel R. Parks Youth Ranch, Inc. in the amount of \$6,000.00 to provide assistance with operating costs, as part of the Amended FY 2009 Consolidated Action Plan approved by Commissioners Court on July 7, 2009, and authorize County Judge to sign all documents pertaining to Agreement. (Fund: Emergency Shelter Grant)
22. ENGINEERING:
- A. Take all appropriate action on Change Order No. 2 to the Agreement between Fort Bend County and Allgood Construction Company, Inc. to increase scope of services in the amount of \$27,748.00 regarding Greenbusch Road Improvements (from Mills Manor Drive to Falcon Landing Blvd., Phase II), Mobility Bond Project #732, Precinct 3. (Fund: 2007 Mobility Bonds)
  - B. Take all appropriate action for temporary road closure of Katy-Flewellen between Crossover Road and Corbit Road, from August 12 through August 15, 2011, for construction purposes regarding the Cinco Northwest Detention/Amenity Phase I Construction Project, according to Section 251.011 of the Texas Transportation Code, Precinct 3.
23. FORT BEND COUNTY TOLL ROAD AUTHORITY: The Board of Directors of the Fort Bend County Toll Road Authority (The Authority) reviewed this item at their regular board meeting held on July 20, 2011, and makes the following recommendation to Commissioners Court:
- Take all appropriate action on Audit Report for the Fort Bend County Toll Road Authority for the year ended September 30, 2010, prepared by the Fort Bend County Auditor's Office.
24. HUMAN RESOURCES:
- A. Take all appropriate action on request to reclassify Position Numbers 5601-0774, 5601-0775, 5601-0776, 5601-0777, and 5601-0778, in the Sheriff's Office, from Detention Officer-Civilian, Grade 7 of the Civilian/Detention Policy Group to Cadet, Grade 4, of the Administrative Clerical Policy Group, effective August 2, 2011.
  - B. Take all appropriate action on the 2012 schedule of Fort Bend County Holidays as submitted by the Director of Human Resources.

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25. PURCHASING:
- A. Take all appropriate action on request for price increase and Extension and Amendment of Records Storage Services Agreement between Fort Bend County and Harris County Department of Education (HCDE) for records storage, pursuant to RFP #10-033, effective September 7, 2011.
  - B. Take all appropriate action on Bid #11-080 for Traffic Signal Components.
  - C. Take all appropriate action on Bid #11-082 for HVAC Repairs at the Juvenile Facility.
  - D. Take all appropriate action on Bid #11-083 for a Public Supply Well for Barker Park.
  - E. Take all appropriate action to authorize the purchase of vehicle equipment for the Sheriff's Office from GT Distributors utilizing BuyBoard Contract 363-10 in an amount not to exceed \$49,611.27. (Fund: Sheriff's Office, Capital Acquisitions)
  - F. Take all appropriate action to consider granting an exemption to the competitive bid process as authorized by Section 262.024 (a)(7) of the Local Government Code for the purchase of an item available from only one source, for radiation detection equipment from Smith's Detection, in an amount not to exceed \$50,400. (Fund: Office of Emergency Management, UASI Grant)
  - G. Take all appropriate action to authorize the purchase of one (1) pickup truck for the Sheriff's Office from Classic Chevrolet, for an amount not to exceed \$24,554.71, as a replacement unit. (Fund: Sheriff's Office and Risk Management)
  - H. Take all appropriate action on request by the City of Richmond, pursuant to Local Government Code Section 263.152(a)(1), to purchase miscellaneous surplus property furniture from Fort Bend County.
26. Approve Bills.
27. Meet in Closed Session to deliberate the following matters as authorized by the Texas Government Code:
- A. § 551.074. Personnel Matters. Commissioners Court will meet in Closed Session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

Annual Evaluation - Director of Finance & Investments.

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28. Reconvene Open Session and consider taking action on the following matters:
- A. § 551.074. Personnel Matters.
- Annual Evaluation - Director of Finance & Investments.
29. Adjournment.

In the event any of the foregoing items are not covered in the time allocated on the date of this agenda, the County may order a continuance for the next day until the discussion is completed on all items.



Robert E. Hebert, County Judge

Notice of meeting/agenda was filed with the County Clerk on Friday, July 29, 2011. An electronic version of this notice is also posted on the Fort Bend County website: [www.co.fort-bend.tx.us](http://www.co.fort-bend.tx.us) under Commissioners Court.

**NOTICE**

**Policy of Non-Discrimination on the Basis of Disability**

Fort Bend County does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The County's ADA Coordinator is the Director of Facilities Management & Planning, located at 1517 Eugene Heimann Circle, Suite 500, in Richmond, Texas, 77469, telephone 281-633-7045. The Director of Facilities Management & Planning is designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

**NOTICE**

The County Commissioners Court of Fort Bend County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).

FILED FOR RECORD  
NO \_\_\_\_\_ TIME 2:11 AM  
P.M.

JUL 29 2011

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*Anne Wilson*  
County Clerk Fort Bend Co. Texas