



SHERIFF'S OFFICE

Fort Bend County, Texas

MILTON WRIGHT

Sheriff

(281) 342-4700

Fax (281) 341-4701

To: Donna Ospina, County Judge's Office

From: Major J.A. Leach, Detention

Date: June 22, 2011

Re: Commissioner's Court Agenda Item
Power point presentation – Staffing

On Tuesday, June 28, 2011, Lt. Quam and I will be prepared to present a power point presentation regarding the required staffing positions for the Jail and the new Justice Center. We are requesting for Commissioner's Court to reconsider staffing positions which were cut in previous FY 2012 Budget Workshops.

This presentation will cover the 10 current Correctional Officer position (these were approved and hired in the FY 2011 Budget) These positions were cut (through attrition) from the FY 2012 budget. We will provide justification to show these 10 current positions are required positions for the FY 2012 Budget.

This presentation will also cover the required Staffing Positions for the New Justice Center. We will provide justification for the following required staffing positions:

- The jail will require 3 positions for the court holding area
 - 1 - Security control
 - 1 - supervision of inmates in the court holding cells
 - 1 – Relief
- We will require 4 additional bailiffs to have a relief factor (for the current staffing of the current court house (currently they do not have a relief factor).
- We will require 3 additional bailiffs for the 1st floor of the new Justice Center
 - 1 - Security Desk Position
 - 1 - Metal Detector Operator
 - 1 - Rover

In a previous FY 2012 Budget workshop we asked for 3 new Bailiff positions for the New Justice Center and these positions were cut.

We have again reviewed our current staffing of the Jail and the current Court House as well as reviewed the new positions required for the new Justice Center. We will provide the justification for all required staffing positions as well as provide the information in a power point presentation for Commissioners Court to review.