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Agency Name: Fort Bend County**Grant/App:** 1515712 **Start Date:** 9/1/2010 **End Date:** 8/31/2011**Project Title:** Violence Against Women Investigator**Status:** Active Grant**Budget Details Information****Introduction**

This **Budget** section of your application details budget line items for your proposed project. To create a new budget line item, click on the icon in the **New Budget Item** column. You will be directed to a different area on this page to make selections specific to the budget category. After making your selection, write a brief description of the line item in the **Expenditure Description** box and enter the amount of OOG funds, Cash Match, and if applicable, In Kind Match in the areas provided. In the percentage box, you can enter a percentage for Personnel or number of items to be purchased for Supplies and/or Equipment. When you have finished, click on the **Add New Budget Line Item** button. Repeat this process for each budget line item needed in each budget category. If you need to edit your entries, click on the '+' icon to expand the budget grid. You will notice that a *pencil* icon will display after expanding the grid. Click on the *pencil* icon to be directed to the editing section on this page and follow the instructions in this area to complete your edits. Click on the **Save and Continue** button at any time to save the information entered on this page. If you do not click on this button and navigate away from the page, your work will be lost. When you click the **Save and Continue** button, you may receive several error messages that instruct you to complete the required fields. Your data on any given tab will not save to the system until all required fields are complete and correct. In addition, you have a 2-hour time limit for each tab where you will need to complete the information correctly and then click the **Save and Continue** button. There is a timestamp in the upper-right hand corner of the page that notes when you first clicked on the tab. From that point, you have 2 hours to complete the information on that tab correctly. If you do not complete the information correctly (for the required fields) and then you click on the **Save and Continue** button, you will be redirected to the eGrants Home Page. If this happens, your data will not be saved in the system. You may also choose to compose a message on this page for OOG to review. This can be done by typing in the **Notes By Grantee / OOG** message box.

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-  = a **pencil** icon – click on this icon to edit your selections.
-  = an **information** icon – this help icon is next to certain items that may need further explanation. Simply click and review the information provided in the pop up window.

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Certified Peace Officer - All	DA Investigator for the Family Violence Division of the Fort Bend County DA's Office. The investigator will locate witnesses, serve protective orders on Respondents and serve subpoenas on	\$43,500.00	\$36,859.00	\$0.00	\$0.00	\$80,359.00	100

	Others	witnesses, help prepare trial exhibits, and collect other information and evidence necessary for trial. Amount includes salary, benefits, and insurance.						
Travel and Training	In-State Registration Fees, Training, and/or Travel	For Texas training and travel for TCLEOSE approved and/or TDCAA events. Per diem is different for individual cities. The full schedule has been uploaded with the applicable mileage and per diem rates. All lodging must be approved by the District Attorney and is typically the same location (hotel) as the actual seminar	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0

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Agency Name: Fort Bend County**Grant/App:** 1344713 **Start Date:** 9/1/2010 **End Date:** 8/31/2011**Project Title:** Violence Against Women Prosecutor**Status:** Active Grant**Budget Details Information****Introduction**

This **Budget** section of your application details budget line items for your proposed project. To create a new budget line item, click on the icon in the **New Budget Item** column. You will be directed to a different area on this page to make selections specific to the budget category. After making your selection, write a brief description of the line item in the **Expenditure Description** box and enter the amount of OOG funds, Cash Match, and if applicable, In Kind Match in the areas provided. In the percentage box, you can enter a percentage for Personnel or number of items to be purchased for Supplies and/or Equipment. When you have finished, click on the **Add New Budget Line Item** button. Repeat this process for each budget line item needed in each budget category. If you need to edit your entries, click on the '+' icon to expand the budget grid. You will notice that a *pencil* icon will display after expanding the grid. Click on the *pencil* icon to be directed to the editing section on this page and follow the instructions in this area to complete your edits. Click on the **Save and Continue** button at any time to save the information entered on this page. If you do not click on this button and navigate away from the page, your work will be lost. When you click the **Save and Continue** button, you may receive several error messages that instruct you to complete the required fields. Your data on any given tab will not save to the system until all required fields are complete and correct. In addition, you have a 2-hour time limit for each tab where you will need to complete the information correctly and then click the **Save and Continue** button. There is a timestamp in the upper-right hand corner of the page that notes when you first clicked on the tab. From that point, you have 2 hours to complete the information on that tab correctly. If you do not complete the information correctly (for the required fields) and then you click on the **Save and Continue** button, you will be redirected to the eGrants Home Page. If this happens, your data will not be saved in the system. You may also choose to compose a message on this page for OOG to review. This can be done by typing in the **Notes By Grantee / OOG** message box.

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Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Travel and Training	In-State Registration Fees, Training,	For Texas training and travel for State Bar approved and/or TDCAA events for the attorneys handling family violence cases. Per diem is different for individual cities. The full schedule has been uploaded with	\$5,000.00	> \$0.00	\$0.00	\$0.00	\$5,000.00	0

	and/or Travel	the applicable mileage and per diem rates. All lodging must be approved by the District Attorney and is typically the same location (hotel) as the actual seminar						
Personnel	Prosecutor	This grant supports the Family Violence Division of the Fort Bend County DA's Office. It funds an experienced and specially trained prosecutor who handles felony domestic violence cases. This prosecutor supervises and teaches the other attorneys in the division that prosecute family violence crimes and protective order applications.	\$72,625.00	\$44,975.00	\$0.00	\$0.00	\$117,600.00	100

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