



## HUMAN RESOURCES DEPARTMENT

FORT BEND COUNTY, TEXAS

Kent M. Edwards, PHR  
Director of Human Resources

To: Judge Robert Hebert  
Commissioner Richard Morrison  
Commissioner Grady Prestage  
Commissioner Andy Meyers  
Commissioner James Patterson

From: Kent Edwards  
Director of Human Resources

Date: August 18, 2010

Re: 2011 Holiday Schedule

Human Resources is submitting the recommended 2011 Holiday Schedule. If you have any questions regarding the schedule, please contact Kathy Novosad at 281-341-8624.



## **Human Resources Team Communication**

# 2011 Holiday Schedule

Adopted by Commissioner's Court on August 24, 2010

All Fort Bend County offices  
will observe the following holidays in 2011:

New Year's Day	Friday, December 31, 2010
Dr. Martin Luther King, Jr. Birthday	Monday, January 17, 2011
Good Friday	Friday, April 22, 2011
Memorial Day	Monday, May 30, 2011
Independence Day	Monday, July 4, 2011
Labor Day	Monday, September 5, 2011
Fort Bend County Fair Day	Friday, September 23, 2011
Veterans Day	Friday, November 11, 2011
Thanksgiving Day	Thursday, November 24, 2011
Day after Thanksgiving	Friday, November 25, 2011
Christmas Eve	Friday, December 23, 2011
Christmas Day	Monday, December 26, 2011

***Note: The 2012 New Year's Day Holiday will be observed on Monday, January 2, 2012***

***As a reminder, Fort Bend County Employee Information Manual Policy 507 requires eligible employees to work, or be on an excused and paid day off, both the workday before and the workday following the holiday in order to receive holiday pay.***

***Also note that paid days off, such as paid holidays, do not count as hours worked for the purpose of overtime or compensatory time calculation.***