

**HOUSTON-GALVESTON AREA COUNCIL
MEMORANDUM OF AGREEMENT FOR
SUSTAINABLE COMMUNITIES REGIONAL PLANNING GRANT PROGRAM**

This Memorandum of Agreement is made and entered into this ____ day of _____, 2010, by and between the Houston-Galveston Area Council, hereinafter referred to as H-GAC, having its principal place of business at 3555 Timmons Lane, Suite 120, Houston, Texas 77027 and _____, hereinafter referred to as the Consortium Member, having its principal place of business at _____.

WITNESSETH:

WHEREAS, the US Department of Transportation, the US Environmental Protection Agency, and the US Department of Housing and Urban Development have announced an interagency partnership for sustainable communities to develop a Regional Plan for Sustainable Development; and

WHEREAS, eligibility for this program requires a multi-jurisdictional and multi-sector consortium consisting of government entities and non-governmental partners to cooperatively carry out the program developed in the approved application;

NOW, THEREFORE, H-GAC and the Consortium Member do hereby agree as follows:

1. Consortium Structure

- a. Coordinating Committee shall be comprised of consortium members and include elected officials or other designated representatives that will provide policy oversight and ensure that the planning process results in viable Regional Plan for Sustainable Development.
- b. Technical Advisory Group shall consist of subject matter experts from the transportation, housing and environmental sectors that will review existing materials, develop sustainability strategies, and identify connections between sectors.
- c. The Regional Transect Group shall contain representatives from urban, rural, suburban, and coastal regions. Members of this group will review strategies and metrics applicable to their respective transect.

2. Consortium Roles

- a. H-GAC is designated as the lead applicant. H-GAC shall have the responsibility for submitting the application to HUD, and if the consortium is selected for funding, shall execute the cooperative agreement with HUD and assume fiscal and administrative responsibility for the grant on behalf of the consortium in compliance with all HUD program requirements.
- b. Other members, hereinafter referred to as Stakeholders, shall participate in the program through participation in the Technical Advisory Group, Regional Transect Group, public workshops and other visioning activities.

3. Consortium Requirements

a. General

- i. The Consortium Member agrees to attend and participate in as many meetings as practicable.
 - ii. The Consortium Member agrees to review and provide comment on all documents and other products produced by the Consortium.
- b. Consortium members commit to provide leveraging in the form of cash and/or in-kind contributions in an amount referenced in the Letter of Commitment.

4. Conflict Resolution

- a. The Consortium Member agrees to make all reasonable attempts to avoid or resolve conflicts informally within the Coordinating Consortium.
 - b. If a formal resolution is required to resolve a conflict, the motion shall require a 3/5th majority vote by the Coordinating Consortium for approval.
5. If selected for a Regional Plan for Sustainable Development, the Consortium will execute a formal consortium agreement no later than 120 days after the effective start date of the grant agreement, at which time this Memorandum of Agreement will expire.
6. This agreement may be amended by mutual agreement of the parties.
7. This agreement may be terminated upon 60 days notice of the terminating party to the lead applicant.

IN WITNESS WHEREOF, the parties have executed this Agreement as of ___th day of _____, 20__.

**HOUSTON-GALVESTON AREA
COUNCIL,**
a political subdivision of the State of Texas

CONSORTIUM MEMBER
FORT BEND COUNTY

Jack Steele
Executive Director



Signature Robert Hebert
County Judge

Date: August 24, 2010