

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF FORT BEND COUNTY
FOR THE YEAR 2010

On this the 8th day of June 2010, the Commissioners' Court, with the following members being present:

Robert E. Hebert	-	County Judge
Richard Morrison	-	Commissioner Precinct #1
Grady Prestage	-	Commissioner Precinct #2
Andy Meyers	-	Commissioner Precinct #3
James Patterson	-	Commissioner Precinct #4

The following proceedings were had, to-wit,

THAT WHEREAS, theretofore, on **October 20, 2009**, the Court heard and approved the budget for the year 2010 for Fort Bend County; and

WHEREAS, on proper application, the Commissioners' Court has transferred an existing budget surplus to a budget of a similar kind and fund. The transfer does not increase the total of the budget.

The following transfers to said budget are hereby authorized:

Department Name: Auditor's Office Accounting Unit: 100495100

TRANSFER TO:

ACCOUNT NAME	ACCOUNT NUMBER	AMOUNT
Information Technology	100495100-65000	\$ 4,100
Travel	100495100-63200	3,000
TOTAL TRANSFERRED TO:		\$ 7,100

TRANSFER FROM:

ACCOUNT NAME	ACCOUNT NUMBER	AMOUNT
Fees	100495100-63000	\$ 3,000 ✓
Operating Supplies	100495100-63600	260 ✓
Repairs & Maintenance	100495100-63700	500 ✓
Contingency	100409100-66500	3,340
TOTAL TRANSFERRED FROM:		\$ 7,100

EXPLANATION: Transfer funds needed to purchase software to produce financial statements.

for Department Head: Amy Hart Date: 6/4/10

*** USE WHOLE DOLLAR AMOUNTS ONLY ***

THE COUNTY OF FORT BEND

BY: Robert E. Hebert
Robert E. Hebert, County Judge

<input checked="" type="checkbox"/>	GL Transfer
<input type="checkbox"/>	AC Transfer



CCH, a Wolters Kluwer business
CorpSystem Workpaper Manager

CorpSystem Software & Training Proposal for:

Fort Bend County
309 South 4th Street, Suite 5xx
Richmond, Texas 77469

Workpaper Manager w/ Web Training

	First Year	Renewal Year
Workpaper Manager Software:		
Central File Room (including 1 st user)	2,810	1,265
3 Additional Trial Balance Users (845 / 358 ea)	2,535	1,141
Additional Workpaper-Only Users (565 / 254 ea)	0	0
GASB-34 Reporting Template, included @ no charge	0	0
<i>Null Lairson Client Referral Discount – 20% 1st yr</i>	< 1,014 >	
Annual Shipping	30	30
Total Workpaper Manager Software	\$ 4,086	2,436
Training & Implementation:		
Workpaper Manager Training (Web) 1 day	1,875	
GASB-34 Training / Workshop (Web) 1 day	1,875	
<i>Less Spring Training Discount – 20%</i>	< 750 >	
Total Workpaper Training	\$ 3,000	
Total Software, Implementation & Training	\$ 7,086	2,436

This offer is valid through 6/25/2010.

Robert Lapotaire
Corporate Technology Specialist
CorpSystem — Income Tax and Workflow Solutions
CCH, a Wolters Kluwer business
3 June 2010

Direct: 877-205-8212



CCH, a Wolters Kluwer business CorpSystem Workpaper Manager

Description of Training & Implementation Services

Workpaper Manager Core Training (Web 1-1/On-Site)

This hands-on, full day course covers all the functions necessary to enable participants to setup and begin working on a typical tax project. Participants will use sample data provided by CCH to work through a sample project binder in a hands-on classroom setting.

Participants will learn how to:

- > Import and convert data into a trial balance.
- > Group accounts, book journal entries, and create analytical reports.
- > Automate workpapers (and financial reports) by linking names, dates, and amounts from the trial balance.
- > Collaborate and share documents with users while in the office or out remote offices.
- > Electronically review and sign off workpapers, financial statements and reports.
- > Rolling forward for automatic Pro Forma and binder preparation.

More time will be focused on tax software integration from the trial balance and the following functions:

- > Grouping for proper tax export (including M-3 groupings)
- > Understanding the tax export window
- > Generating tax specific reports
- > Setting up tax journal entry columns
- > General tax template items

Attendees: Finance & Accounting Department Staff & Managers

Prerequisites: Basic knowledge of Microsoft Excel, Word & Windows

Format: On-Site / Web 1-1, hands-on

CPE: 8 hours A&A (up to 15 participants with full CPE)

Workpaper Manager Workshop / GASB-34 (Web 1-1/On-Site)

Spend a day working on your finance department binders with our consultant. With an expert ready to suggest and recommend solutions on how to set up and prepare your electronic binders and workpapers to fit your finance department's standards, you can be certain that the concepts learned in the Core session are being reinforced on the actual work that your department performs. Since Workshop days are spent with your real workpapers and data, you're building YOUR system as you go, reducing your overall training costs.

Participants will:

- > Convert actual data into the GASB-34 template. (Template included No Charge)
- > Ensure Workpaper Manager grouping lists tie with prior period financial statements and other reports.
- > Create critical reports based on the entity types.
- > Prepare financial statement links to automate balances, including tax provisioning.
- > Reinforce other concepts and procedures discussed during previous training and consulting sessions.

Attendees: Finance & Accounting Department Staff & Managers

Prerequisites: Workpaper Manager Core Training

Format: On-Site / Web 1-1, hands-on

CPE: 8 hours A&A (up to 15 participants with full CPE)