FORT BEND COUNTY AUDITOR ACCOUNTS PAYABLE County Auditor Form 1016 (Rev. 11/07)

INVOICE TRANSMITTAL

Accounting Unit (9 digit)	Vendor#		13299		
200560111	Vendor Name				
Account (5 digit)	American Red Cross				
63600	Address				
Grants & Projects (If needed)					
Activity	City				
Account Category	State		Zip Code	Date 01/22/10	
Invoice #/Invoice Date/Desc			Amount		
Invoice 1657			\$	405.00	
				_	
			Total \$	405.00	
County Auditor's Use Only					
CC Approval Date		,			
Check Type		Zon	Ann My Authorized Depa	lling	
Audited By					
Received		116	easurer's Register	Stamp and Number	
Paid					
raiu					



Invoice 1657

Southwestern Branch P.O. Box 87 Richmond, TX 77406-0087 Phone: (281) 342-9480

Fax: (281) 342-0061

Purchase Order #:

BILL TO:
Gus George LEA
1410 Williams Way Blvd
Richmond, TX 77469

Payment Method

Cash Check # _____ Credit Card

Ordered By: Mary Fuglaar
Order Date: 3/15/2010
Pick-Up Date: 3/16/2010
Return Date:
Telephone #:
E-mail Address:
Class Date:

Completed By: mreyes

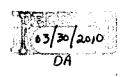
QTY **DESCRIPTION** STOCK# **PRICE AMOUNT** 39 FA/CPR/AED Workplace Books 656694 \$2.00 \$78.00 39 Admin Fee: FA/CPR/AED Adult & Child \$117.00 \$3.00 HSSFA415 + Infant CPR 9 Rental Fee: Adult Manikins \$10.00 \$90.00 12 Rental Fee: Infant Manikins \$10.00 \$120.00 SUBTOTAL \$405.00 **TAX**

THANK YOU FOR YOUR BUSINESS!

OK TO PAY

TOTAL DUE

\$405.00





Gus George Law Enforcement Academy

Memo

To:

Lou Ann Mullins

From:

Matt Carter

Date:

April 28, 2010

Re:

American Red Cross Purchase Order

The Texas Commission on Law Enforcement Standards and Officer Education (TCLEOSE) incorporates a first aid block into their Basic Peace Officer Certification Course (BPOC) curriculum. The Academy Staff arranged to have Fort Bend County Emergency Medical Services instruct this block in our BPOC course. We were dependent on the instructors, Mary and Hal Fuglaar, to coordinate ordering of the required materials from the Amercian Red Cross.

Dottie tried to arrange payment to the American Red Cross the day before the training commenced. However, she was informed that the instructors had not yet provided information on the required materials. Approximately 7 - 10 days after the completion of the training, Dotttie received an invoice from the American Red Cross for the workbooks and mannequins required for the training. This delay in obtaining the necessary information delayed our submission for purchase order. If additional information is required, please let me know.