

AGENDA ITEM  
20

**FORT BEND COUNTY    FY 2010**  
**COMMISSIONERS COURT AGENDA REQUEST FORM**  
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: 4/21/2010

Submitted By: Hopie Solomon

Court Agenda Date: ~~4/27/2010~~

Department: Social Services

Phone Number: Ext. 3506

5-4-10

**SUMMARY OF ITEM:** Approve Fort Bend County Health and Human Social Service Department to enter into a vendor agreement with Green Mountain Energy Company. This agreement will allow the Social Service Department to make payment pledges on qualified Green Mountain Energy customers living in Fort Bend County.

**RENEWAL AGREEMENT/APPOINTMENT**                      YES ☐    NO    XX  
**REVIEWED BY COUNTY ATTORNEY'S OFFICE:**    YES    XX    NO    ☐

**FINANCIAL SUMMARY:**

**BUDGETED ITEM:**    YES    ☐                      NO    X

**FUNDNG SOURCE:** Accounting Unit: N/A    Account Number:  
Activity (If Applicable):

**DESCRIPTION OF LAWSON ACCOUNT:** \_\_\_\_\_

**Instructions to submit Agenda Request Form:**

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

**DISTRIBUTION:**

Original Form Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to [ospindon@co.fort-bend.tx.us](mailto:ospindon@co.fort-bend.tx.us)

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input type="checkbox"/> Auditor (281-341-3774)	<input type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input type="checkbox"/> Budget Officer (281-344-3954)	<input type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input type="checkbox"/> Facilities/Planning (281-633-7022)	<input type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input type="checkbox"/> Purchasing Agent (281-341-8642)	<input type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input type="checkbox"/> Information Technology (281-341-4526)	<input type="checkbox"/> County Clerk (281-341-8697)
<input type="checkbox"/> Other:	<input type="checkbox"/> County Atty (281-341-4557)

**RECOMMENDATION / ACTION REQUESTED:**

Special Handling Requested (specify):

231

5-5-10 copy received



HEALTH & HUMAN SERVICES  
SOCIAL SERVICES DEPARTMENT  
FORT BEND COUNTY, TEXAS

HOPIE SOLOMON, LSW  
DIRECTOR

MEMORANDUM

TO: Judge Hebert and Commissioners

FROM: Hopie Solomon  
Director of Social Services

DATE: April 26, 2010

SUBJECT: Agenda item

An up coming agenda item will appear before you requesting approval for the department to enter into a vendor's agreement with Green Mountain that will allow the Social Service Department to make pledges for clients who are qualified to receive financial pledges toward their Green Mountain bill.

Please note the Letter of Agreement has been reviewed by the County Attorney's office given the approval for agenda notification.

Wednesday, April 14, 2010

Fort Bend Social Services  
Attn: Liena

**RE: 2010 Vendor Agreement**

Enclosed you will find a 2010 Vendor Agreement for the Bill Payment Assistance Program with Green Mountain Energy Company ("GMEC"). If your agency would like to participate in bill assistance program with GMEC, please return the completed and signed agreement to the following contact below at GMEC for this program by mail or fax to:

Green Mountain Energy Company  
Attn: John Bui  
P.O. Box 689008  
Austin, TX 78768  
(512) 691-6151 Fax

If you have any questions regarding pledge payments, GMEC customer information, or billing data in relation to this program, please contact:

Green Mountain Energy Company  
(866) 785-4668 (option 4) (phone)  
(254) 518-1206 (fax)  
[support@greenmountain.com](mailto:support@greenmountain.com) (email address)

Pledges with Green Mountain Energy Company's customer's accounts should be sent to the following accounts payable address:

Green Mountain Energy Company  
PO Box 660305  
Dallas, TX 75266-0305

*This contact information on the Vendor Agreement is not intended for distribution to individual clients or customers and should only be used for communications with your agency and Green Mountain Energy Company.*

If you have any questions regarding the above, you may also feel free to contact me at (512) 691-6339.

Sincerely,

John Bui  
Senior Regulatory Analyst  
Green Mountain Energy Company

**VENDOR AGREEMENT  
BILL PAYMENT ASSISTANCE PROGRAM**

Vendor: Green Mountain Energy Company  
300 West 6<sup>th</sup> Street Suite 900  
Austin, TX 78701  
Phone: 1-866-785-4668  
Fax: 512-691-6151

Agency: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Agency Contact: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

The Agency named above provides billing assistance service for families and individuals. The Vendor named above is a certified retail electric provider that is authorized to receive payments from Agency. A Beneficiary is a customer of Vendor receiving bill payment assistance from the Agency.

Vendor will, with reference to a Beneficiary:

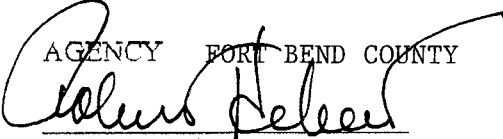
- Accept pledges of payment by the Agency as payment on behalf of a Beneficiary and allow the Agency 20 days to pay Vendor. Vendor agrees to continue to provide services to the Beneficiary during this period;
- Upon receipt of written authorization in the form attached hereto, signed by the Beneficiary, provide Agency, at no cost, the Beneficiary's previous twelve (12) month billing history by the end of the next business day;
- Transmit billing history via electronic mail or facsimile; and
- Not discriminate against Beneficiary in price or services as a result of their receiving bill payment assistance from Agency, including the availability of deferred payment plans, level or average payment plans, discount, budget, advance payment, or other credit plans. Provided, however, that some of these programs require customers, including Beneficiary, either on their own behalf or as a result of payments by Agency, to be current in their account.

## Agency will:

- Make timely payment to Vendor in accordance with its pledges.
- Obtain Beneficiary's written authorization to provide information about Beneficiary's account with Vendor to Agency, and provide Vendor with a copy of such documentation. If Beneficiary's account becomes delinquent either as a result of non-payment or Agency's failure to pay Vendor any pledged amount, Vendor may, notwithstanding anything in this agreement to the contrary and without notice to Agency, terminate service to the Beneficiary in accordance with rules established by the Texas Public Utility Commission and begin collection activity.
- Notify Vendor if a pledge amount has changed or if they no longer intend on making a pledge on a beneficiary's account.
- Will provide a point of contact for the Vendor to verify large pledge amounts and to inquire about missing payments.

Either party to this Vendor Agreement may terminate the Vendor Agreement upon notification to the other party. No advance notice of termination shall be required.

This Vendor Agreement shall be effective from January 1, 2010 through December 31, 2010 unless terminated by either party by letter of notification.

AGENCY FORT BEND COUNTY  
  
Authorized Signature

Robert Hebert  
Printed Name of Signatory

County Judge  
Title of Authorized Signatory

Telephone Number

Fax Number

May 4, 2010  
Date Signed

Email Address

VENDOR

Authorized Signature

John Bui  
Printed Name of Signatory

Senior Regulatory Analyst  
Title of Authorized Signatory

512-691-6339  
Telephone Number

512-691-6151  
Fax Number

Date Signed

**Green  
Mountain  
Energy™**

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**FACSIMILE TRANSMITTAL SHEET**

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TO: FORT BEND SOCIAL  
SERVICES  
ATTN: Liena  
Re:

FROM: KAREN COLE  
GREEN MOUNTAIN  
ENERGY COMPANY

ANTHONY RAY CME 3107CDT

FAX NUMBER:  
281-342-0557

DATE: APRIL 14, 2010

PHONE NUMBER:

TOTAL NO. OF PAGES INCLUDING  
COVER: 3

CC:

☐ URGENT ☐ FOR REVIEW ☐ PLEASE COMMENT ☐ PLEASE REPLY ☐ PLEASE RECYCLE

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**NOTES/COMMENTS:**

Please fill out the Vendor agreement with Green Mountain Energy  
Company and return via mail or fax:

**Fax # 512-691-6151, Attn: John B.**

If you have any Questions please call me at 1-888-380-9410

Thank you,  
Karen Cole

GREEN MOUNTAIN ENERGY COMPANY  
300 WEST 6<sup>TH</sup> STR. SUITE 900 AUSTIN TX 78701  
PHONE: 512-691-6100, FAX: 512-692-2756

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