

**FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM**

Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: 04/19/2010

Submitted By: P. Batts

Department: Engineering

Court Agenda Date: 04/27/2010

Phone Number: 281 633 7507

SUMMARY OF ITEM: Approve Payment of Invoice No.1704-0004 (Pay Estimate No.1) in the amount of \$1,487.16 to LJA Engineering & Surveying, Inc. regarding Professional Services for curb return staking on Trammel Fresno Road at Teal Bend Boulevard and Winfield Lakes Trail, Precinct 1& 2, Mobility Bond project #746, (Fund: Mobility Bonds) Lawson P.O.#47960

RENEWAL AGREEMENT/APPOINTMENT YES ☐ NO ☐
REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES ☐ NO ☐

List Supporting Documents Attached:

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input type="checkbox"/> Auditor (281-341-3774)	<input type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input type="checkbox"/> Budget Officer (281-344-3954)	<input type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input type="checkbox"/> Facilities/Planning (281-633-7022)	<input type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input type="checkbox"/> Purchasing Agent (281-341-8642)	<input type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input type="checkbox"/> Information Technology (281-341-4526)	<input type="checkbox"/> County Clerk (281-341-8697)
<input type="checkbox"/> Other:	<input type="checkbox"/> County Atty (281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify):

LJA Engineering & Surveying, Inc.



2929 Briarpark Drive
Suite 600
Houston, Texas 77042-3703

Phone 713.953.5200
Fax 713.953.5026
www.ljaengineering.com

Paulette Batts
Fort Bend County Engineering
P.O. Box 1449
Rosenberg, TX 77471-1449

April 2, 2010
Project No: 1704-0004
Invoice No: 20101255

Project 1704-0004 Curb Return Staking on Trammel Fresno Road at Teal Bend
Boulevard and Winfield Lakes Trail

Authorization:
PO No. 47960

Invoice for Professional Services from February 27, 2010 to March 26, 2010

Phase 209 Curb Return Staking
Surveying Services

	Billed Hours	Billing Rate	Current Billing	
Survey Chief				
Trejo, Victor	8.00	135.00	1,080.00	
Survey Manager				
Monroe, Keith	1.50	125.86	188.79	
Survey Technician				
Gunhathong, Pavana	3.00	72.79	218.37	
	12.50		1,487.16	
Total Labor				1,487.16
		Total this Phase		\$1,487.16
		Total Amount Due		\$1,487.16

Approved By: _____

Keith Monroe