

FORT BEND COUNTY
COMMISSIONERS COURT AGENDA REQUEST FORM
RETURN TO: AGENDA COORDINATOR - COUNTY JUDGE'S OFFICE

DATE SUBMITTED: April 8, 2010

SUBMITTED BY: Terriann Carlson

AGENDA

DEPARTMENT: Sheriff's Office

#

COURT AGENDA DATE: April 13, 2010

PHONE NO.: (281) 341-4700

SUMMARY OF ITEM: Take all appropriate action to move forward with the integration of VINE County and District Courts to our existing VINE (Victim Information & Notification Everyday) program. The actions necessary are to sign the Texas State Victim Notification Service (SAVNS) Verification of Milestone One - Receipt & Installation of VINE Equipment and move forward with obtaining a purchase order. We have received the necessary Grant documents from the Texas Attorney General's Office that will secure our grant funding for the addition of District and County Courts, with no cash match required by Fort Bend County.

RENEWAL CONTRACT/AGREEMENT: Yes () No (X)

LIST SUPPORTING DOCUMENTS ATTACHED: SAVNS Verification Milestone 1, Invoice Transmittal, Invoice - Appriss, Memo - Terriann

FINANCIAL SUMMARY:

BUDGETED ITEM:

ANNUALIZED DOLLARS:

COMMENTS:

Yes (X) No () N/A (X)

One Time ()

Grant 09/01/2008 through 08/31/09

***This Grant Does Not Expire

Funding Source: 100560999

Account #: 63000

Activity: G560-09VINECRT

Fund Agency Org Object

N/A

(X)

Original Form Submitted with back up to County Judge's Office: (X) (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

() Auditor (281-341-3774)

() Comm. Pct. 1 (281-342-0587)

() Budget Officer (281-344-3954)

() Comm. Pct. 2 (281-403-8009)

() County Attorney (281-341-4557)

() Comm. Pct. 3 (281-242-9060)

() Purchasing Agent (281-341-8642)

() Comm. Pct. 4 (281-980-9077)

() County Clerk (281-341-8697)

() Facilities/Planning (281-633-7022)

Instructions for submitting an Agenda Request:

1. Completely fill out agenda form, incomplete forms will not be processed.
2. Agenda Request Forms may be submitted by e-mail, fax, or inter-office mail, and all information must be provided by Wednesday at 2:00 p.m. to all departments listed above.
3. All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify): _____

**Ft. Bend County Sheriff's Office
Public Information &
Victim Services Coordinator**

Memo

To: Lou Ann Mullins
From: Terriann Carlson
Date: April 8, 2010
Re: Invoice Transmittal

The purpose of this memo is to explain the reason for the Invoice Transmittal. As the administrator of the grant - VINE Courts we have acknowledged and verified to Milestone One which is the receipt and installation of VINE Equipment. This transaction was done without prior notification from the Texas Attorney Generals Office and as a result the Texas Attorney Generals Office needs to be reimbursed.

FORT BEND COUNTY AUDITOR
 ACCOUNTS PAYABLE
 County Auditor Form 1016
 (Rev. 11/07)

INVOICE TRANSMITTAL

100560999
63000
Grants & Projects (if needed)
G560-09VINECRT
22400

Vendor #	13053	
Vendor Name	Appriss, Inc.	
Address		
City		
State	Zip Code	Date
		04/08/10

Invoice #/Invoice Date/Desc
Texas VINE Automated Victim Notification
Services - Invoice 1078-10-103

Amount
\$ 21,231.00
Total \$ 21,231.00

County Auditor's Use Only
CC Approval Date _____
Check Type _____
Audited By _____
Received
Paid

Lon Ann Mallin
 Authorized Department Approval

Treasurer's Register Stamp and Number



OFFICE of the ATTORNEY GENERAL
CREG ABBOTT

**Texas Statewide Automated
Victim Notification Service (SAVNS)
Verification of Milestone One
(Receipt and Installation of VINE Equipment)**

The purpose of this record is to secure written verification from the County and Appriss that the SAVNS/VINE equipment has been delivered and installed.

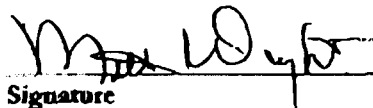
County: **Port Bend County/District Courts**

Verifications

Equipment
▪ Computer (CPU, Monitor, Keyboard, Mouse)
▪ One 6' cat. 5 cable
▪ Any additional equipment: (Please describe)
PC Model HP 6005/Serial number 2ua0071330
Responsibilities
▪ Implementation Plan finalized and activated
▪ Service Agreement in place

By signing this document you acknowledge that 1) the above listed equipment has been received by the County and installed by Appriss, provider of the Texas SAVNS/VINE system and that 2) the above listed responsibilities have been met by the County and Appriss.

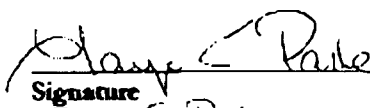
County Verification:


Signature

MILTON WRIGHT SHERIFF
Name and Title

3-30-10
Date

Appriss Verification:


Signature

Tonya C. Parks
Name and Title

Appriss Project Mgr
Name and Title

29 March 10
Date

NOTE: This document must be submitted to the OAG to receive reimbursement costs associated with Milestone One. Please keep a copy in your files for monitoring purposes.



10401 Linn Station Road
Louisville, KY 40223-3842
www.appriss.com
502-581-8483
502-815-0301 (fax)

Fort Bend County
Attn: Ed Sturdivant
301 Jackson, Ste 719
Richmond, TX 77469

Invoice No. Date
1078-10-103 3/30/10

Description	Amount
Texas VINE Automated Victim Notification Services	
Milestone 1	
-Implementation of Service @ 50%	\$ 10,865.00
-District & County Courts	
-Third Party Vendor Fees	3,500.00
- Maintenance @ 80%	
	6,866.00
*****BJA Grant expires in April. Please contact OAG By 4/1/10*****	
<i>Note: For assistance in receiving the Grant funding for this invoice, please contact the OAG at (512) 938-1853.</i>	
TOTAL DUE:	\$21,231.00
Contractor's Federal Tax Identification # 81-1371324	TXFORTBEND 24000 - \$ 10,865.00 24001 - \$ 6,866.00 40350 - \$ 3,500.00

ALL INVOICES ARE DUE UPON RECEIPT. PLEASE REMIT PAYMENT TO:

APPRISS, INC.
ATTN: ACCTS RECEIVABLE
10401 LINN STATION ROAD, SUITE 200
LOUISVILLE, KY 40223-3842

