

FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM

Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: April 7, 2010

Submitted By: Kent Edwards

Department: Human Resources

Court Agenda Date: April 13, 2010

Phone Number: 281-341-8631

SUMMARY OF ITEM:

Take all appropriate action to reclassify Position 5401-0025, Emergency Medical Services, from EMT-Intermediate/Cadet, Grade 8 of the Public Health Policy Group to Paramedic I, Grade 9 of the Public Health Policy Group, effective April 17, 2010.

RENEWAL AGREEMENT/APPOINTMENT YES ☐ NO ☒
REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES ☐ NO ☒

FINANCIAL SUMMARY:

BUDGETED ITEM: YES ☒ NO ☐

FUNDNG SOURCE: Accounting Unit: Account Number:
 Activity (If Applicable):

DESCRIPTION OF LAWSOM ACCOUNT: _____

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

| | | | |
|---|----------------|---------------------------------------|----------------|
| <input type="checkbox"/> Auditor | (281-341-3774) | <input type="checkbox"/> Comm. Pct. 1 | (281-342-0587) |
| <input type="checkbox"/> Budget Officer | (281-344-3954) | <input type="checkbox"/> Comm. Pct. 2 | (281-403-8009) |
| <input type="checkbox"/> Facilities/Planning | (281-633-7022) | <input type="checkbox"/> Comm. Pct. 3 | (281-242-9060) |
| <input type="checkbox"/> Purchasing Agent | (281-341-8642) | <input type="checkbox"/> Comm. Pct. 4 | (281-980-9077) |
| <input type="checkbox"/> Information Technology | (281-341-4526) | <input type="checkbox"/> County Clerk | (281-341-8697) |
| <input type="checkbox"/> Other: | | <input type="checkbox"/> County Atty | (281-341-4557) |

RECOMMENDATION / ACTION REQUESTED:

Take all appropriate action to reclassify Position 5401-0025, Emergency Medical Services, from EMT-Intermediate/Cadet, Grade 8 of the Public Health Policy Group to Paramedic I, Grade 9 of the Public Health Policy Group, effective April 17, 2010.

Special Handling Requested (specify):



HUMAN RESOURCES DEPARTMENT
FORT BEND COUNTY, TEXAS

Kent M. Edwards, PHR
Director of Human Resources

MEMORANDUM

To: Judge Robert Hebert
Commissioner Richard Morrison
Commissioner Grady Prestage
Commissioner Andy Meyers
Commissioner James Patterson

From: Kent Edwards,
Director of Human Resources

Subject: HR Agenda Items for March 23, 2010 Commissioners Court

Date: March 17, 2010

The following information is a summary of the HR Agenda Items for the March 23, 2010 Commissioners Court.

Consent Agenda Items – Constable's Office Pct 3– In order to be in accordance with the Texas Local Government Code for the Constable Offices, we are submitting the attached application to appoint a new deputy constable to properly handle the business of the Constable's Office.

Agenda Item – Position 5401-0025 – Emergency Medical Services – This position is currently classified as EMT-Intermediate/Cadet. The department is requesting a reclassification of this position, as the incumbent has met the necessary requirements to work as a Paramedic I.

Human Resources approves of the proposed items.

Should you have any questions, please do not hesitate to contact me 281/ 341-8631.

KE/bd