FORT BEND COUNTY FY 2010 COMMISSIONERS COURT AGENDA REQUEST FORM

Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: April 07, 2010	Submitted By: Laura Dougherty
Court Agenda Date: April 13, 2010	Department: Facilities Management & Planning Phone Number: 281-633-7017
SUMMARY OF ITEM: Approve Invoice No. 3047509-0, in the amount of \$3,348.00, from Jones & Cook Stationers, for Patrol FF&E costs associated with the Jail Expansion. RENEWAL AGREEMENT/APPOINTMENT YES NO	
REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES NO List Supporting Documents Attached: Invoice	
FINANCIAL SUMMARY:	
BUDGETED ITEM: YES 🖂 NO	
FUNDNG SOURCE: Accounting Unit:732418888 Account Number: Activity (If Applicable): P418B-06JAILEXP	
DESCRIPTION OF LAWSON ACCOUNT: <u>Jail Expansion Project</u>	
Instructions to submit Agenda Request Form: Completely fill out agenda form: incomplete forms will not be processed. Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below. All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday. DISTRIBUTION: Original Form Submitted with back up to County Judge's Office	
RECOMMENDATION / ACTION REQUESTED:	

Special Handling Requested (specify): Please Approve



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