

**FORT BEND COUNTY    FY 2010**  
**COMMISSIONERS COURT AGENDA REQUEST FORM**  
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: **April 07, 2010**

Submitted By: **Laura Dougherty**

Department: **Facilities Management & Planning**

Court Agenda Date: **April 13, 2010**

Phone Number: **281-633-7017**

**SUMMARY OF ITEM:**

**Approve Pay App No. Six in the amount of \$95,009.29, from Crain Zamora LLC., for Construction Services relating to the Jane Long Renovation**

RENEWAL AGREEMENT/APPOINTMENT

YES ☐ NO ☐

REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES ☒ NO ☐

List Supporting Documents Attached: **Pay Application**

**FINANCIAL SUMMARY:**

BUDGETED ITEM: YES ☒ NO ☐

FUNDING SOURCE: Accounting Unit: **732418888** Account Number: **64600**  
Activity (If Applicable): **P418B-06JANELON**

DESCRIPTION OF LAWSON ACCOUNT: **Jane Long Renovations**

**Instructions to submit Agenda Request Form:**

- Completely fill out agenda form: incomplete forms **will not** be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

**DISTRIBUTION:**

**Original Form** Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to [ospindon@co.fort-bend.tx.us](mailto:ospindon@co.fort-bend.tx.us)

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/> Auditor (281-341-3774)	<input checked="" type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input checked="" type="checkbox"/> Budget Officer (281-344-3954)	<input checked="" type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input checked="" type="checkbox"/> Facilities/Planning (281-633-7022)	<input checked="" type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input checked="" type="checkbox"/> Purchasing Agent (281-341-8642)	<input checked="" type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input checked="" type="checkbox"/> Information Technology (281-341-4526)	<input checked="" type="checkbox"/> County Clerk (281-341-8697)
<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> County Atty (281-341-4557)

**RECOMMENDATION / ACTION REQUESTED:**

Special Handling Requested (specify): **Please Approve**

# APPLICATION AND CERTIFICATE FOR PAYMENT

PAGE 1 OF 2 PAGES

TO (OWNER): Fort Bend County  
301 Jackson Street, 7th Floor  
Richmond, Texas 77469

PROJECT: Fort Bend County  
Jane Long Annex  
Richmond, Texas

APPLICATION NO. Six (6)  
Retainage  
PERIOD TO: 03/31/10

Distribution to:  
☒ OWNER  
☐ ARCHITECT  
☒ CONTRACTOR  
☒ CONTROLLER

FROM (CONTRACTOR): Crain Group, L.L.C.  
2635 Miller Ranch Road  
Pearland, Texas 77584

VIA (ARCHITECT): N/A

CONTRACT DATE: 08/2 '09

CONTRACT FOR: Design / Build Construction

PO# 37596 R+ 100783

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.

1. ORIGINAL CONTRACT SUM ..... \$890,000.00

2. Net change by Change Orders ..... \$63,012.60

3. CONTRACT SUM TO DATE (Line 1 + 2)..... \$953,012.60

4. TOTAL COMPLETED & STORED TO DATE.. \$929,916.71

5. RETAINAGE

a. 10% of Completed Work ..... \$0.00

b. 10% of Stored Material ..... \$0.00

Total Retainage ( Line 5A + 5B ) or  
Total..... \$0.00

6. TOTAL EARNED LESS RETAINAGE..... \$929,916.71  
(Line 4 less Line 5 Total)

7. LESS PREVIOUS CERTIFICATED FOR PAYMENT  
(Line 6 from Previous Certificate)..... \$834,907.42

8. CURRENT PAYMENT DUE..... \$95,009.29

9. BALANCE TO FINISH, INCLUDING RETAINAGE  
(Line 3 less Line 6 ) ..... \$23,095.89

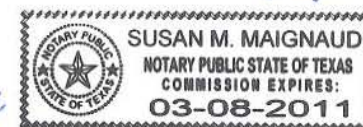
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in Previous months by Owner	\$63,012.60	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$63,012.60	\$0.00
NET CHANGES by Change Order	\$63,012.60	\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work Covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:  
BY: [Signature]  
John Green, Project Manager

Date: 3/31/10

State of Texas, County of Brazoria  
Subscribed and sworn to before  
me on this 31 day of March, 2010.



Notary Public:  
My Commission Expires:

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified. )

ARCHITECT:

BY: N/A

Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.





# CONTINUATION SHEET; SCHEDULE OF VALUES

AIA DOCUMENT G703

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: Six (6) Retainage  
APPLICATION DATE: 03/31/10  
PERIOD TO: 03/31/10  
PROJECT: #37596

A ITEM NO.	B DESCRIPTION OF WORK	C ORIGINAL SCHEDULED VALUE	C1 CHANGES	C2 CURRENT SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C2)	I BALANCE TO FINISH (C2 - G)	J RETAINAGE 10%
					FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	General Conditions	\$128,750.00	\$0.00	\$128,750.00	\$128,750.00	\$0.00	\$0.00	\$128,750.00	100.00%	\$0.00	\$0.00
2	Demolition	\$36,325.00	\$0.00	\$36,325.00	\$36,325.00	\$0.00	\$0.00	\$36,325.00	100.00%	\$0.00	\$0.00
3	Site Work	\$3,470.00	\$300.00	\$3,770.00	\$3,770.00	\$0.00	\$0.00	\$3,770.00	100.00%	\$0.00	\$0.00
4	Concrete	\$6,870.00	\$0.00	\$6,870.00	\$6,870.00	\$0.00	\$0.00	\$6,870.00	100.00%	\$0.00	\$0.00
5	Countertops	\$0.00	\$9,900.00	\$9,900.00	\$9,900.00	\$0.00	\$0.00	\$9,900.00	100.00%	\$0.00	\$0.00
6	Millwork	\$13,571.00	\$0.00	\$13,571.00	\$13,571.00	\$0.00	\$0.00	\$13,571.00	100.00%	\$0.00	\$0.00
7	Rough Carpentry	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	100.00%	\$0.00	\$0.00
8	Doors/Frames/Hardware	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.00%	\$0.00	\$0.00
9	Glass and Glazing	\$8,368.00	\$0.00	\$8,368.00	\$8,368.00	\$0.00	\$0.00	\$8,368.00	100.00%	\$0.00	\$0.00
10	Interior Paint	\$23,985.00	\$0.00	\$23,985.00	\$23,985.00	\$0.00	\$0.00	\$23,985.00	100.00%	\$0.00	\$0.00
11	Flooring	\$63,161.00	\$0.00	\$63,161.00	\$63,161.00	\$0.00	\$0.00	\$63,161.00	100.00%	\$0.00	\$0.00
12	Acoustical Ceiling	\$29,232.27	\$0.00	\$29,232.27	\$29,232.27	\$0.00	\$0.00	\$29,232.27	100.00%	\$0.00	\$0.00
13	Drywall	\$40,520.00	\$3,930.28	\$44,450.28	\$43,765.28	\$685.00	\$0.00	\$44,450.28	100.00%	\$0.00	\$0.00
14	Elevator Renovation	\$20,350.00	\$40,566.00	\$60,916.00	\$60,916.00	\$0.00	\$0.00	\$60,916.00	100.00%	\$0.00	\$0.00
15	Restroom Accessories	\$2,400.00	\$0.00	\$2,400.00	\$0.00	\$0.00	\$0.00	\$2,400.00	100.00%	\$2,400.00	\$0.00
16	Toilet Partitions	\$2,475.00	\$0.00	\$2,475.00	\$2,475.00	\$0.00	\$0.00	\$2,475.00	100.00%	\$0.00	\$0.00
17	Plumbing	\$17,595.00	\$0.00	\$17,595.00	\$17,595.00	\$0.00	\$0.00	\$17,595.00	100.00%	\$0.00	\$0.00
18	Fire Sprinkler System	\$125,000.00	\$0.00	\$125,000.00	\$125,000.00	\$0.00	\$0.00	\$125,000.00	100.00%	\$0.00	\$0.00
19	HVAC	\$42,485.00	\$7,870.00	\$50,355.00	\$50,355.00	\$0.00	\$0.00	\$50,355.00	100.00%	\$0.00	\$0.00
20	Electrical System	\$134,575.00	\$5,507.00	\$140,082.00	\$140,082.00	\$0.00	\$0.00	\$140,082.00	100.00%	\$0.00	\$0.00
21	Fire Alarm	\$16,675.00	\$0.00	\$16,675.00	\$16,675.00	\$0.00	\$0.00	\$16,675.00	100.00%	\$0.00	\$0.00
22	Design Fee	\$50,000.00	\$0.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$50,000.00	100.00%	\$0.00	\$0.00
23	Insurance	\$2,650.00	\$0.00	\$2,650.00	\$2,650.00	\$0.00	\$0.00	\$2,650.00	100.00%	\$0.00	\$0.00
24	Performance and Payment Bond	\$12,000.00	\$0.00	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$12,000.00	100.00%	\$0.00	\$0.00
25	Owner Contingency	\$34,112.00	(\$13,416.11)	\$20,695.89	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$20,695.89	\$0.00
26	Change Order #1 (ref. #5, #14, #25)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
27	CPR #1 (ref. #20, #25)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
28	CPR #2 (ref. #13, #20, #25)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
29	CPR #3 (ref. #20, #25)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
30	CPR #4 (ref. #20, #25)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
31	CPR #5 (ref. #3, #20, #25)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
32	CPR #6 (ref. #19, #25)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
33	CPR #7 (ref. #13, #25)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
34	CPR #8 - Signage	\$0.00	\$1,353.00	\$1,353.00	\$0.00	\$1,353.00	\$0.00	\$1,353.00	0.00%	\$0.00	\$0.00
35	Contractor Fee	\$71,930.73	\$7,002.43	\$78,933.16	\$78,729.36	\$203.80	\$0.00	\$78,933.16	100.00%	\$0.00	\$0.00
	GRAND TOTALS	\$890,000.00	\$63,012.60	\$953,012.60	\$927,674.91	\$2,241.80	\$0.00	\$929,916.71	97.58%	\$23,095.89	\$0.00

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