

**FORT BEND COUNTY    FY 2010**  
**COMMISSIONERS COURT AGENDA REQUEST FORM**  
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: **April 07, 2010**

Submitted By: **Laura Dougherty**

Court Agenda Date: **April 13, 2010**

Department: **Facilities Management & Planning**

Phone Number: **281-633-7017**

**SUMMARY OF ITEM:** **Approve Invoice No. GC404-1, in the amount of \$8,050.00, from Weisser Engineering for Professional Services performed for the Pct 3 Annex.**

**RENEWAL AGREEMENT/APPOINTMENT**                      YES ☐                      NO ☐  
**REVIEWED BY COUNTY ATTORNEY'S OFFICE:**    YES ☒                      NO ☐

List Supporting Documents Attached: **Invoice**

**FINANCIAL SUMMARY:**

**BUDGETED ITEM:**    YES ☒                      NO ☐

**FUNDNG SOURCE:**    Accounting Unit: **732418888**                      Account Number:  
Activity (If Applicable): **P418B-06PCT3**

**DESCRIPTION OF LAWSON ACCOUNT:** **Pct. 3 Service Center**

**Instructions to submit Agenda Request Form:**

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

**DISTRIBUTION:**

**Original Form** Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to [ospindon@co.fort-bend.tx.us](mailto:ospindon@co.fort-bend.tx.us)

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/> Auditor	(281-341-3774)	<input checked="" type="checkbox"/> Comm. Pct. 1	(281-342-0587)
<input checked="" type="checkbox"/> Budget Officer	(281-344-3954)	<input checked="" type="checkbox"/> Comm. Pct. 2	(281-403-8009)
<input checked="" type="checkbox"/> Facilities/Planning	(281-633-7022)	<input checked="" type="checkbox"/> Comm. Pct. 3	(281-242-9060)
<input checked="" type="checkbox"/> Purchasing Agent	(281-341-8642)	<input checked="" type="checkbox"/> Comm. Pct. 4	(281-980-9077)
<input checked="" type="checkbox"/> Information Technology	(281-341-4526)	<input checked="" type="checkbox"/> County Clerk	(281-341-8697)
<input type="checkbox"/> Other:		<input checked="" type="checkbox"/> County Atty	(281-341-4557)

**RECOMMENDATION / ACTION REQUESTED:**

Special Handling Requested (specify): **Please Approve**



# WEISSER ENGINEERING COMPANY, INC.

19500 Park Row, Suite 100  
Houston, TX 77084

281-579-7300 Fax: 281-828-0055

## Invoice

Bill To
COUNTY AUDITOR 301 JACKSON RICHMOND, TEXAS 77469

Date	Invoice #
12/9/2009	GC404-1

PO # 30385  
R # 106728

P.O. No.							
30385 DATED 4/8/09							
Description	Est Amt	Prev. Inv...	Prior %	Curr %	Total %	Rate	Amount
GRAND CORNER DRIVE, FORT BEND COUNTY, TEXAS PROVIDE SURVEY WORK, MAPPING AND METES AND BOUNDS DESCRIPTIONS TO DEFINE AN EASEMENT FOR A SECOND DRIVEWAY FOR THE NEW PRECINCT 3 BLDG. PREPAYMENT	9,450.00			100.00%	100.00%	9,450.00	9,450.00
						-1,400.00	-1,400.00

Terms: Net 30



Subtotal	\$8,050.00
Sales Tax (8.25%)	\$0.00
Total	\$8,050.00
Payments/Credits	\$0.00
Balance Due	\$8,050.00

\*\*\*To ensure proper credit of your account, please return a copy of our invoice or write our invoice number on your check.\*\*\*