

April 13, 2010

**NOTICE OF MEETING  
FORT BEND COUNTY COMMISSIONERS COURT  
7TH FLOOR, WM. B. TRAVIS BUILDING, RICHMOND, TEXAS  
TUESDAY, APRIL 13, 2010  
1:00 O'CLOCK P.M.**

**AGENDA**

1. Call to Order.
2. Invocation and Pledge of Allegiance by Commissioner Prestage.
3. Approve minutes of regular meeting held on April 6, 2010.
4. Public Comments regarding the Agenda and Announcements.

**CONSENT AGENDA ITEMS 5 - 14:**

5. **OUT-OF-STATE TRAVEL:** Enter into record the out-of-state travel requests for elected officials:
  - A. **268<sup>th</sup> District Court:** Judge Brady Elliott to Reno, Nevada, June 5-21, 2010, to attend the National Judicial College. (Fund: 268<sup>th</sup> District Court, Travel)
  - B. **County Clerk:** County Clerk Dianne Wilson to San Francisco, California, August 14-17, 2010, to attend the 25<sup>th</sup> Annual Association for Title Information Management Conference. (Fund: County Clerk, Travel)
6. **COMMISSIONER PCT. 2:** Authorize the County Judge to sign all necessary documents regarding the Energy Efficiency and Conservation Block Grant for the duration of the program, which was approved by Commissioners Court on December 22, 2010.
7. **BUDGET & FINANCE:** Approve the Quarterly County Investment Report for the First Quarter of Fiscal Year 2010 in accordance with Texas Government Code §2256.023.
8. **BUDGET TRANSFERS:**
  - A. **County Judge:** Approve transfer in the amount of \$332 from Fees into Information Technology to allocate funds for purchase of Adobe Professional software for three computers.
  - B. **Commissioner, Pct. 2:** Approve transfer in the amount of \$400 from Property & Equipment into Information Technology to allocate funds for purchase of replacement printer.
  - C. **Tax Assessor/Collector:** Approve transfer in the amount of \$400 from Operating Supplies into Information Technology to allocate funds for purchase of replacement printer.

**9. ENGINEERING:**

- A. Approve payment of Invoice No. T110239 (Pay Estimate No. 8) in the amount of \$8,295.25 to Terracon regarding Greenbusch Road, Phase I, (from Katy Flewellen Road to Shadow Forest), Mobility Bond Project #732, Precinct 3. (Fund: 2007 Mobility Bonds)**
- B. Approve payment of Invoice No. 201003-114 (Pay Estimate No. 8) in the amount of \$195,743.61 to Durwood Greene Construction Company regarding Greenbusch paving and drainage, Mobility Bond Project #732, Precinct 3. (Fund: 2007 Mobility Bonds)**
- C. Approve application from Lem Construction Co., Inc. to construct a driveway tie-in onto Skinner Lane, Precinct 3.**
- D. Approve application from Sakyno Auto Parts Distributor Inc. to construct two driveway tie-ins onto Old Richmond, Precinct 4.**
- E. Approve application from Wave Media Telecon to bury conduit along Mason Road, Precinct 3.**
- F. Approve the plat for Long Meadow Farms Commercial Reserve Sec. 2, Partial Replat No. 1, Precinct 3.**

**10. FACILITIES MANAGEMENT & PLANNING: The Director of Facilities Management & Planning submits these invoices for approval and payment for projects that have been budgeted and funded by Facility Bonds and/or Capital Projects:**

- A. Invoice No. GC404-1 in the amount of \$8,050.00 to Weisser Engineering Company, Inc. for professional services regarding the Precinct Three Annex;**
- B. Pay Application No. 6 in the amount of \$95,009.29 to Crain Group LLC for construction services regarding renovations to the Jane Long Annex;**
- C. Invoice No. XDM7M7921 in the amount of \$5,502.10 to Dell for furniture, fixture, and equipment costs associated with the Missouri City Annex;**
- D. Pay Application No. 10 in the amount of \$4,631,778.00 to JE Dunn South Central, Inc. for construction services regarding the Justice Center;**
- E. Invoice No. 39751 in the amount of \$9,427.59 and Credit Memo No. 39911 in the amount of \$1,748.27 for a total payment of \$7,643.32 to DA Mid South for furniture, fixture, and equipment costs associated with the Gus George Academy;**
- F. Invoice No. 3047509-0 in the amount of \$3,348.00 to Jones & Cook Stationers for Patrol furniture, fixture, and equipment costs associated with the Jail Expansion;**
- G. Invoice Nos. 505248161001, 511950786001, and 509242581001 for an amount totaling \$5,979.07 to Office Depot for Patrol furniture, fixture, and equipment costs associated with the Jail Expansion;**

**FACILITIES MANAGEMENT & PLANNING (Continued)**

- H. Invoice No. 512231458001 in the amount of \$32.99 to Office Depot for furniture, fixture, and equipment costs associated with the Gus George Academy;
  - I. Invoice No. 923-0323.I09-10 in the amount of \$1,600.00 to Evans Construction for construction services regarding renovations to the George Memorial Library;
  - J. Invoice No. 10-32301 in the amount of \$22,604.50 to QC Laboratories, Inc. for professional services regarding the Justice Center;
- 
- 11. **HUMAN RESOURCES:** Approve and record into Minutes the Application for Appointment of Deputy Constable Mark D. Gilliam by Constable Precinct 3, in accordance with Constable's form dated April 1, 2010, pursuant to Local Government Code §86.011.
  - 12. **OFFICE OF EMERGENCY MANAGEMENT:** Approve and sign the 2007 Grant Adjustment Notice (GAN) between Fort Bend County and the State of Texas to close out the 2007 performance year for the Homeland Security Grant Program.
  - 13. **PURCHASING:** Authorize advertising for Statements of Qualification (SOQs), Bids, and/or Request for Proposals (RFPs) for the following:
    - A. Elevator maintenance at various facilities; and
    - B. Engineering services for FM 1093 Feeder Road Project.
  - 14. **TAX ASSESSOR/COLLECTOR:** Approve refunds over \$500 detailed in Tax Assessor/Collector's Report submitted on April 6, 2010, for an amount totaling \$23,275.45.
- 
- 15. **COUNTY JUDGE:**
    - A. Take all appropriate action on Resolution to nominate a candidate to fill the vacancy on the Fort Bend Central Appraisal District Board of Directors, due to the resignation of Lee Duggan, III, for a term effective through December 31, 2011.
    - B. Take all appropriate action on request to transfer the amount of \$51,839 from Non-Departmental Contingency into line items detailed on Judge's form dated April 5, 2010, to allocate funds for salary and benefits for Director of Special Services through September 30, 2010.

16. COMMISSIONER, PCT. 2:
  - A. Take all appropriate action on Interlocal Agreement between Fort Bend County and City of Missouri City for construction improvements to South Gessner Road and Cravens Road in an amount not to exceed \$1,600,000. (Fund: 2007 Mobility Bonds)
  - B. Take all appropriate action on request to reinstall building signage (removed from the marquis at the East End Annex due to expansion of the parking lot) as a variance to the Fort Bend County Sign Policy.
  - C. Take all action necessary on participation by Fort Bend County in Tax Increment Reinvestment Zone No. 1, City of Missouri City, pursuant to Chapter 311 of the Texas Tax Code.
17. COMMISSIONER, PCT. 4: Take all appropriate action on request by Dong Yang to waive penalty and interest totaling \$205.72 on property taxes for Tax Year 2009, Pct. 4.
18. ENGINEERING:
  - A. Take all appropriate action on the Professional Services Agreement between Fort Bend County and HVJ Associates, Inc. for materials testing services in an amount not to exceed \$121,881 regarding Mobility Bond Project No. 734, improvements to Katy Flewellen Road, Precinct 3. (Fund: 2007 Mobility Bonds)
  - B. Take all appropriate action on the Professional Services Agreement between Fort Bend County and Geotech Engineering and Testing for materials testing services in an amount not to exceed \$63,940 regarding Mobility Bond Project No. 733, improvements to Katy Gaston Road, Precinct 3. (Fund: 2007 Mobility Bonds)
19. FACILITIES MANAGEMENT & PLANNING: Take all appropriate action on Change Order No. 4 to the Agreement between Fort Bend County and Crain Group LLC, for additional services in the amount of \$41,370.90 regarding construction of the Missouri City Annex, for a total amount not to exceed \$3,428,848.56. (Fund: Facility Bond Project)
20. HUMAN RESOURCES: Take all appropriate action on request to reclassify Position No. 5401-0025, Emergency Medical Service Department, from EMT-Intermediate/Cadet, Grade 8 of the Public Health Policy Group to Paramedic I, Grade 9 of the Public Health Policy Group, effective April 17, 2010.

*April 13, 2010*

21. OFFICE OF EMERGENCY MANAGEMENT: Take all appropriate action on Amendment to Interlocal Agreement by and between Fort Bend County and Montgomery County for use of an additional seven (7) i-INFO licenses purchased by Montgomery County using Homeland Security Grant Funds.
22. PUBLIC TRANSPORTATION:
  - A. Take all appropriate action on Amendment No. 1 to FY 2007 Sub-Award Interlocal Agreement By and Between Fort Bend County and The Gulf Coast Rail District, to extend the duration of the agreement for an additional eighteen (18) months.
  - B. Take all appropriate action on Work Authorization No. 1 in the amount of \$240,000 for transportation planning services pertaining to the Professional Services Agreement between Fort Bend County and Kimley Horn & Associates, Inc. (Fund: Transportation Grants)
23. PURCHASING:
  - A. Take all appropriate action on Bid #10-077 for the construction of baseball fields in Buffalo Bayou Park.
  - B. Take all appropriate action to authorize the purchase of medical stretchers from Moore Medical utilizing Buy Board Contract 294-08, for an amount not to exceed \$130,025. (Fund: Emergency Medical Service, Capital Acquisitions)
24. ROAD & BRIDGE: Take all appropriate action to authorize payment by Invoice Transmittal in the amount of \$29.68 to Gulf Coast Stabilized Materials for materials purchased without a purchase order. (Fund: Road & Bridge, Operating Supplies)
25. SHERIFF'S OFFICE: Take all appropriate action to authorize payment by Invoice Transmittal in the amount of \$21,231.00 to Appriss, Inc. for implementation of Texas VINE Automated Victim Notification Services with Fort Bend County District and County Courts without a purchase order. (Fund: VINE Grant)
26. Approve Bills.
27. Authorize County Auditor to pay and release time sensitive bills on April 22, 2010, to be ratified by Commissioners Court on April 27, 2010.

April 13, 2010

28. WORKSHOP: Chief Mike Meade to discuss the Truancy Prevention Program administered by Juvenile Detention & Probation Department.
29. Adjournment.

In the event any of the foregoing items are not covered in the time allocated on the date of this agenda, the County may order a continuance for the next day until the discussion is completed on all items.



Robert E. Hebert, County Judge

Notice of meeting/agenda posted at the Fort Bend County Courthouse Complex in Richmond, Texas, on Friday, April 9, 2010, by Donna Ospina. An electronic version of this notice is also posted on the Fort Bend County website: [www.co.fort-bend.tx.us](http://www.co.fort-bend.tx.us) under Commissioners Court.

---

**NOTICE**

**Policy of Non-Discrimination on the Basis of Disability**

Fort Bend County does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The County's ADA Coordinator is the Director of Facilities Management & Planning, located at 1517 Eugene Heimann Circle, Suite 500, in Richmond, Texas, 77469, telephone 281-633-7045. The Director of Facilities Management & Planning is designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.


---

**NOTICE**

The County Commissioners Court of Fort Bend County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).

---

FILED FOR RECORD  
NO. \_\_\_\_\_ TIME 2:46 PM  
APR 09 2010

  
County Clerk Fort Bend Co. Tex.