

FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: **March 31, 2010**

Submitted By: **Laura Dougherty**

Court Agenda Date: **April 06, 2010**

Department: **Facilities Management & Planning**

Phone Number: **281-633-7017**

SUMMARY OF ITEM:

Approve Invoice # 22856, in the amount of \$28,500.00, to The Mathis Group (TMG+), for Professional Services rendered for the Justice Center.

RENEWAL AGREEMENT/APPOINTMENT YES ☐ NO ☐
REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES ☒ NO ☐

List Supporting Documents Attached: **Invoice**

FINANCIAL SUMMARY:

BUDGETED ITEM: YES ☒ NO ☐

FUNDING SOURCE: Accounting Unit: **734418888** Account Number:
Activity (If Applicable): **P418-09JCOMPLEX**

DESCRIPTION OF LAWSON ACCOUNT: **Justice Center**

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/> Auditor	(281-341-3774)	<input checked="" type="checkbox"/> Comm. Pct. 1	(281-342-0587)
<input checked="" type="checkbox"/> Budget Officer	(281-344-3954)	<input checked="" type="checkbox"/> Comm. Pct. 2	(281-403-8009)
<input checked="" type="checkbox"/> Facilities/Planning	(281-633-7022)	<input checked="" type="checkbox"/> Comm. Pct. 3	(281-242-9060)
<input checked="" type="checkbox"/> Purchasing Agent	(281-341-8642)	<input checked="" type="checkbox"/> Comm. Pct. 4	(281-980-9077)
<input checked="" type="checkbox"/> Information Technology	(281-341-4526)	<input checked="" type="checkbox"/> County Clerk	(281-341-8697)
<input type="checkbox"/> Other:		<input checked="" type="checkbox"/> County Atty	(281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify): **Please Approve**

FM100927

Handwritten: 3/29/10

INVOICE



Date: March 1, 2010

Invoice No. 22856

To: Don Brady, Director

Due Date: Upon Receipt

County Facilities Management & Planning Dept.

For Services: Program Management

301 Jackson
Richmond, TX 77469

Handwritten: PO# 38905
R# 99636

PO Number: 38905

Project: 0904 - Fort Bend County Justice Center

City: Richmond, Texas

Services	A Value	(B=C+D) To Date	C Prior Period	D This Period	F Retainage
Program / Construction Management					
1 September 2009	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ 1,500
2 October 2009	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ 1,500
3 November 2009	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ 1,500
4 December 2009	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ 1,500
5 January 2010	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ 1,500
6 February 2010	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ 1,500
7 March 2010	\$ 30,000	\$ 30,000	\$ -	\$ 30,000	\$ 1,500
8 April 2010	\$ 30,000	\$ -	\$ -	\$ -	\$ -
9 May 2010	\$ 30,000	\$ -	\$ -	\$ -	\$ -
10 June 2010	\$ 30,000	\$ -	\$ -	\$ -	\$ -
11 July 2010	\$ 30,000	\$ -	\$ -	\$ -	\$ -
12 August 2010	\$ 30,000	\$ -	\$ -	\$ -	\$ -
13 September 2010	\$ 30,000	\$ -	\$ -	\$ -	\$ -
14 October 2010	\$ 30,000	\$ -	\$ -	\$ -	\$ -
15 November 2010	\$ 30,000	\$ -	\$ -	\$ -	\$ -
16 December 2010	\$ 30,000	\$ -	\$ -	\$ -	\$ -
17 January 2011	\$ 30,000	\$ -	\$ -	\$ -	\$ -
18 February 2011	\$ 30,000	\$ -	\$ -	\$ -	\$ -
19 March 2011	\$ 30,000	\$ -	\$ -	\$ -	\$ -
20 April 2011	\$ 30,000	\$ -	\$ -	\$ -	\$ -
21 May 2011	\$ 15,000	\$ -	\$ -	\$ -	\$ -
22 June 2011	\$ 15,000	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 630,000	\$ 210,000	\$ 180,000	\$ 30,000	\$ 1,500
Total to date:					\$210,000
Less Previous:					(\$180,000)
Less Retainage:					(\$1,500)
TOTAL DUE:					\$28,500

Handwritten: LDougherty

Forward Payment To: The MATHIS Group, Inc.
13135 Dairy Ashford, Suite 390
Sugar Land, Texas 77478

For questions regarding this invoice, please call us at (281) 265-6028 / fx-(281) 265-6825

