

FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: **March 31, 2010**

Submitted By: **Laura Dougherty**

Court Agenda Date: **April 06, 2010**

Department: **Facilities Management & Planning**

Phone Number: **281-633-7017**

SUMMARY OF ITEM: **Approve Invoice No. 189390-0, in the amount of \$12,411.31, from Carroll's Discount Office Furniture, for Furniture, Fixtures & Equipment associated with the Missouri City Annex.**

RENEWAL AGREEMENT/APPOINTMENT YES ☐ NO ☐
REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES ☐ NO ☐

List Supporting Documents Attached: **Invoice**

FINANCIAL SUMMARY:

BUDGETED ITEM: YES ☒ NO ☐

FUNDNG SOURCE: Accounting Unit: **732418888** Account Number:
 Activity (If Applicable): **P418B-06PCT2**

DESCRIPTION OF LAWSON ACCOUNT: **PCT Mo City Annex**

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input type="checkbox"/> Auditor	(281-341-3774)	<input type="checkbox"/> Comm. Pct. 1	(281-342-0587)
<input type="checkbox"/> Budget Officer	(281-344-3954)	<input type="checkbox"/> Comm. Pct. 2	(281-403-8009)
<input type="checkbox"/> Facilities/Planning	(281-633-7022)	<input type="checkbox"/> Comm. Pct. 3	(281-242-9060)
<input type="checkbox"/> Purchasing Agent	(281-341-8642)	<input type="checkbox"/> Comm. Pct. 4	(281-980-9077)
<input type="checkbox"/> Information Technology	(281-341-4526)	<input type="checkbox"/> County Clerk	(281-341-8697)
<input type="checkbox"/> Other:		<input type="checkbox"/> County Atty	(281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify):

Fm101080



Carroll's

DISCOUNT OFFICE FURNITURE

5615 SOUTH RICE AVE. HOUSTON, TX 77081

(713) 667-6668 (713) 667-3344 fax

www.carrolls.com

INVOICE

DATE
03/15/10INVOICE NUMBER
189390-0

*ok to pay
by 3/22/10*

SALES PERSON: FRANK CARROL TIME 09:07:48
WRITER CAR3 PAGE 1
PHONE 281-341-3759
FAX# 281-341-8642

PO# 45377 R# 99658

CUSTOMER # 4660 DEPT
BILLING ADDRESS
FT. BEND COUNTY AUDITOR
301 JACKSON

CHARGE
INVOICE

PO #45377
SHIPPING ADDRESS
SOCIAL SERVICES DEPT
307 TEXAS PKWAY #235

NET 30 DAYS

RICHMOND

TX 77469

MISSOURI CITY

TX 77

ITEM NBR.	CO.	DESCRIPTION	UNIT	ORDER QTY	B/O QTY	SHIP QTY	UNIT D PRICE T	EXTENDED
ATTN: HOPIE SOLOMON 281.238.3506								
94210			EA	3 ✓	line 9 ✓	3	267.810 N	803.43
		Option = .N						
9319			EA	1 ✓	8 ✓	1	269.000 N	269.00
		OPTION = .Q LT GRAY						
94291			EA	1 ✓	13 ✓	1	359.050 N	359.05
		Option = .N						
94223			EA	3 ✓	11 ✓	3	400.530 N	1201.59
		Option = .N						
80192			EA	1 ✓	6 ✓	1	118.110 N	118.11
		Option = .NN						
HKB700			EA	3 ✓	14 ✓	3	96.240 N	288.72
		Option = .P						
94215R			EA	3 ✓	10 ✓	3	391.000 N	1173.00
		Option = .NN						
VL852			EA	10 ✓	2 ✓	10	125.000 N	1250.00
		Option = .N						
		Option = .ST11						

80193

DELIVERED

EA 3 ✓ 7 ✓ 3 112.180 N 336.54

MAR 18 2010

MAR 16 2010

CARROLL'S DISCOUNT
OFFICE FURNITURE CO.

RECEIVED
MAR 22 2010
BY: KS

CONTINUED

TEXAS HUB NO. 17131

PLEASE PAY FROM THIS INVOICE NO STATEMENTS SENT.
DUE AND PAYABLE IN HOUSTON, HARRIS COUNTY, TEXAS.

ORIGINAL - IVORY
OFFICE - YELLOW
DELIVERY - PINK

Wendy Abraham



Carroll's

DISCOUNT OFFICE FURNITURE

5615 SOUTH RICE AVE. HOUSTON, TX 77081

(713) 667-6668 (713) 667-3344 fax

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INVOICE

DATE
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SALES PERSON: FRANK CARROL TIME 09:07:48
WRITER CAR3 PAGE 2
PHONE 281-341-3759
FAX# 281-341-8642

CUSTOMER # 4660 DEPT
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301 JACKSON

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SOCIAL SERVICES DEPT
307 TEXAS PKWAY

RICHMOND

TX 77469

MISSOURI CITY

TX 77

ITEM NBR.	CO.	DESCRIPTION	UNIT	ORDER QTY	B/O QTY	SHIP QTY	UNIT D PRICE T	EXTENDED
		Option = .NN						
215P			EA	1 ✓	4 ✓	1	354.000 N	354.00
		OPTION = .Q LT GRAY						
94284L			EA	3 ✓	5 ✓	3	572.360 N	1717.08
		Option = .NN						
VL635			EA	3 ✓	1 ✓	3	181.290 N	543.87
		Option = .SP11						
VSC			EA	3 ✓	15 ✓	3	444.000 N	1332.00
		MAYLINE BLACK LEATHER GUEST CHAIRS MAHOGANY FRAME VSC-A QUOTED 2 CHAIRS PER CARTON						
DELIVERY			EA	1	3 ✓	1	450.000 N	450.00
		DELIVERY FEE THIS IS DELIVERY & SET UP OF ALL FURNITURE ON QUOTE						
94696.N			EA	1 ✓	16 ✓	1	521.650 N	521.65
		HON 96" X 42" MAHOGANY TABLE TOP						
94015.N			EA	1 ✓	17 ✓	1	225.590 N	225.59
		HON BASE KIT FOR TA BLE TOP MAHOGANY						
2092 BLACK			EA	8 ✓	18	8	183.460 N	1467.68
		HON BLACK LEATHER PILLOWSOFT						

CONTINUED



DELIVERED

MAR 16 2010

CARROLL'S DISCOUNT
OFFICE FURNITURE CO.

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CHARGE
INVOICE

PO #45377

SHIPPING ADDRESS

SOCIAL SERVICES DEPT

307 TEXAS PKWAY

RICHMOND

TX 77469

MISSOURI CITY

TX 77

NET 30 DAYS

ITEM NBR.	CO.	DESCRIPTION	UNIT	ORDER QTY	B/O QTY	SHIP QTY	UNIT D PRICE T	EXTENDED
		CONFERENCE CHAIRS MID-BACK						



DELIVERED

MAR 16 2010

CARROLL'S DISCOUNT
OFFICE FURNITURE CO.

WENDY
281-403-8050
OR
8051

PROUDLY SERVING HOUSTON SINCE 1972

SUB-TOTAL 12411.31

Wendy Abraham

SUBTOTAL. 12411.31

TOTAL 12411.31

TEXAS HUB NO. 17131

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DUE AND PAYABLE IN HOUSTON, HARRIS COUNTY, TEXAS.

ORIGINAL - IVORY
OFFICE - YELLOW
DELIVERY - PINK

12411.31
Wendy