

**FORT BEND COUNTY    FY 2010**  
**COMMISSIONERS COURT AGENDA REQUEST FORM**  
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: **March 31, 2010**

Submitted By: **Laura Dougherty**

Court Agenda Date: **April 06, 2010**

Department: **Facilities Management & Planning**

Phone Number: **281-633-7017**

**SUMMARY OF ITEM:** **Approve Invoice # 3-10048, in the amount of \$3,175.00, from Brown & Gay Engineers, for Professional Services performed for the U of H Library-Sugar Land**

**RENEWAL AGREEMENT/APPOINTMENT**

**YES** ☐ **NO** ☐

**REVIEWED BY COUNTY ATTORNEY'S OFFICE:**

**YES** ☒ **NO** ☐

**List Supporting Documents Attached:** **Invoice**

**FINANCIAL SUMMARY:**

**BUDGETED ITEM:** **YES** ☒ **NO** ☐

**FUNDNG SOURCE:** Accounting Unit: **732418888** Account Number:  
Activity (If Applicable): **P418B-06SLLIBRY**

**DESCRIPTION OF LAWSON ACCOUNT:** **U of H Library**

**Instructions to submit Agenda Request Form:**

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

**DISTRIBUTION:**

**Original Form** Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to [ospindon@co.fort-bend.tx.us](mailto:ospindon@co.fort-bend.tx.us)

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/> Auditor (281-341-3774)	<input checked="" type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input checked="" type="checkbox"/> Budget Officer (281-344-3954)	<input checked="" type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input checked="" type="checkbox"/> Facilities/Planning (281-633-7022)	<input checked="" type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input checked="" type="checkbox"/> Purchasing Agent (281-341-8642)	<input checked="" type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input checked="" type="checkbox"/> Information Technology (281-341-4526)	<input checked="" type="checkbox"/> County Clerk (281-341-8697)
<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> County Atty (281-341-4557)

**RECOMMENDATION / ACTION REQUESTED:**

**Special Handling Requested (specify):** **Please Approve**

FM101088



*Handwritten signature and date 3/29/10*

# INVOICE

Mr. Don Brady  
Fort Bend County  
Director, Facilities & Planning Dept.  
1402 Band Road, Suite 100  
Rosenberg, TX 77471

*PO# 14697  
R# 99641*

March 18, 2010  
Project No: 000FBC20-50  
Invoice No: 3-10048

Project 000FBC20-50 UH Library Sugarland - Design

**Services current through March 10, 2010**

## Fee

Billing Phase	Fee Amount	% Comp To Date	Fee Earned	Previous Billed	Amount Due This Invoice
Design	31,750.00	75.00	23,812.50	20,637.50	3,175.00
Const Admn	3,500.00	0.00	0.00	0.00	0.00
Topo Survey	7,500.00	100.00	7,500.00	7,500.00	0.00
Total Fee	42,750.00		31,312.50 ✓	28,137.50 ✓	3,175.00 ✓
<b>Total Fee</b>					<b>3,175.00</b>

Billing Limits	Current	Prior	To-Date
Expenses	0.00	165.77	165.77
Limit			3,000.00
Remaining			2,834.23

**Total this Invoice**

**\$3,175.00**

*Handwritten signature and initials*

