

39A

**FORT BEND COUNTY FY 2010  
COMMISSIONERS COURT AGENDA REQUEST FORM**  
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: 3/12/10

Submitted By: Lou Ann Mullings

Department: Sheriff's Office

Court Agenda Date: 3/23/10

Phone Number: 281 341-4703

**SUMMARY OF ITEM:** Repairs to alarm system done without a Purchase Order in 2009

RENEWAL AGREEMENT/APPOINTMENT YES NO X

REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES NO X

List Supporting Documents Attached: Invoice transmittal, invoice from Simplex Grinnell and memo from Sgt Rader

**DESCRIPTION OF LAWSON ACCOUNT:** Fees

**FINANCIAL SUMMARY:**

BUDGETED ITEM: YES X NO

FUNDNG SOURCE: Accounting Unit: 100512100

Account Number: 63000

Activity (If Applicable):

**Instructions to submit Agenda Request Form:**

- Completely fill out agenda form: Incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

**DISTRIBUTION:**

Original Form Submitted with back up to County Judge's Office X (✓ when completed)

If by E-Mail to [agendadon@co.fort-bend.tx.us](mailto:agendadon@co.fort-bend.tx.us)

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

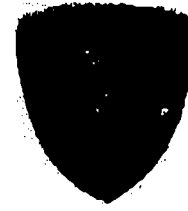
X	Auditor	(281-341-3774)	X	Comm. Pct. 1	(281-342-0687)
X	Budget Officer	(281-344-3954)	X	Comm. Pct. 2	(281-403-8009)
X	Facilities/Planning	(281-633-7022)	X	Comm. Pct. 3	(281-242-9060)
X	Purchasing Agent	(281-341-8642)	X	Comm. Pct. 4	(281-980-9077)
X	Information Technology	(281-341-4626)	X	County Clerk	(281-341-8697)
<input type="checkbox"/>	Other:		X	County Atty	(281-341-4557)

**RECOMMENDATION / ACTION REQUESTED:**

Special Handling Requested (specify):

# Memo

## Fort Bend County Sheriff's Office



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To: Lou Ann Mullings  
From: Sgt. A.C. Rader *[Signature]*  
CC: Lt. Quam  
Date: February 23, 2010  
Re: Service Provided without a Purchase Order

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Attached is Invoice number 64984407. This invoice is for services provided on September 21, 2009. The company was called out to the Sheriff's Office by our Maintenance Supervisor, Allen Kucera. A purchase order was not requested prior to the company providing the service.

FORT BEND COUNTY AUDITOR  
 ACCOUNTS PAYABLE  
 County Auditor Form 1018  
 (Rev. 11/07)

# INVOICE TRANSMITTAL

<b>100512100</b>
<b>63000</b>
<b>Grants &amp; Projects (if needed)</b>

<b>Vendor #</b>	<b>12958</b>
<b>Vendor Name</b>	<b>Simplex Grinnell</b>
<b>Address</b>	
<b>City</b>	
<b>State</b>	<b>Zip Code</b>
	<b>Date</b>
	<b>3/12/2010</b>

<b>Invoice #/Invoice Date/Desc</b>
<b>Invoice No. 64984407</b>

<b>Amount</b>
<b>1,448.32</b>
<b>Total</b>
<b>1,448.32</b>

<b>County Auditor's Use Only</b>
CC Approval Date _____
Check Type _____
Audited By _____
<b>Received</b>
<b>Paid</b>

*Lon Ann Melling*  
 Authorized Department Approval

<b>Treasurer's Register Stamp and Number</b>

D-U-N-S 09-4710007

F&amp;B ID 58-2608461

Send Invoice to District 430

**SimplexGrinnell BE SAFE**

A Tyco International Company

District # 430

8323 N. BLDRIDGE PARKWAY

HOUSTON, TX 77041-0000

281-671-3300

Billing Questions, Contact =

**Bill To:** 430-01034312

Ft Bend Co.Jail/Sher

1410 Ransom Rd

RICHMOND TX 77469-3699

INVOICE NO

64984407

INVOICE DATE

10-01-09

PO NUMBER

SERVICE REQUEST #

14542122

SERVICE REQ  
CREATED

09-21-09

NATIONAL ACCOUNT NUMBER

PAYMENT TERMS

Due upon receipt

**Ship To:** 430-01034312

Ft Bend Co.Jail/Sher

1410 Ransom Rd

RICHMOND TX 77469-3699

"Let us know how we are doing"

www.simplexgrinnell.com

**Service Requested By:** Allen Kucera**Requestors Phone Number:** 281-341-4747

## Description of work

Repaired and troubleshot loop card #12 short circuit on pull station in corridor

Labor	\$978.00
Material	\$278.94
Other	\$81.00
Invoice Amount	\$1,337.94
Taxes	\$110.38
Total Invoice Amount	\$1,448.32
Payment Received	\$0.00

WE ACCEPT ALL MAJOR CREDIT CARDS

Total Amount Due

\$1,448.32

**SimplexGrinnell BE SAFE**

A Tyco International Company

REMITTANCE COPY

TOTAL AMOUNT DUE

\$1,448.32

**BILL TO** Ft Bend Co.Jail/Sher  
430-01034312

INVOICE NUMBER 64984407

**SHIP TO** Ft Bend Co.Jail/Sher  
430-01034312

INVOICE DATE 10-01-09

CUSTOMER P.O.

**SHOOT TO** SimplexGrinnell  
Dept. CH 10320  
Palatine

IL

60055-0320

8000144832864984407

Check Box and Complete Reverse Side for Credit Card Payments OR Pay Online at [www.simplexgrinnell.com](http://www.simplexgrinnell.com)

**SimplexGrinnell BE SAFE.**

A Tyco International Company

Billing Questions:

District # 430  
 8323 N. ELDRIDGE PARKWAY  
 HOUSTON, TX 77041-0000  
 281-671-3300

INVOICE NO.

64984407

DATE OF INVOICE

10-01-09

**INVOICE SERVICE DETAIL**

INVOICE NO.	ORDER NO.	DATE OF INVOICE	DESCRIPTION OF SERVICE	PRODUCT	QTY	AMOUNT
14542122		21-SEP-09	TRUCK CHARGE	TRUCK CHARGE	1 EA	\$81.00
14542122	21146386	23-SEP-09	MANUAL STATION - DOUBLE ACTION	4099-9003	1 EA	\$142.22
			MANUAL STATION - SINGLE ACTION	4099-9001	1 EA	\$121.28
			ALARM AND DETECTION REGULAR LABOR	SPTW TSPW RG	6 HR	\$978.00
			PLUSH TRIM-MANUAL STATION	2092 9813	2 EA	\$15.44