



Confidential

*Office of County Purchasing Agent
Gilbert D. Jalomo, Jr., CPPB*

4520 Reading Road
Rosenberg TX 77471

Office (281) 341-8640
Fax (281) 341-8645

TO: Each Member, Commissioners Court

FROM: Gilbert D. Jalomo, Jr.

DATE: March 17, 2010

SUBJECT: Request for Proposals 10-046 – Ambassadors and Bus Stop Monitors for
Transportation Department

After extending the RFP opening and conducting a pre-RFP meeting, Fort Bend County only received one (1) response, Park West Staffing Services. The submittal was evaluated by Transportation on the following criteria:

- Understanding scope of work
- Firm experience with projects of similar nature and size
- Fee
- References
- DBE status of firm

On March 23rd we will request Commissioners Court approval to enter into contract negotiations with Park West Staffing Services. Please keep in mind that all proposals are “confidential” until a final contract is accepted by Commissioners Court. If you have any questions, please contact me.