

FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM

Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: March 17, 2010

Submitted By: Kent Edwards

Department: Human Resources

Court Agenda Date: March 23, 2010

Phone Number: 281-341-8631

SUMMARY OF ITEM:

Take all appropriate action to reclassify Position, 5401-0095, Emergency Medical Services from Paramedic II, Grade 10 in the Public Health Policy Group to Paramedic I, Grade 9 of the Public Health Policy Group, effective March 23, 2010.

RENEWAL AGREEMENT/APPOINTMENT YES ☐ NO ☒
REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES ☐ NO ☒

FINANCIAL SUMMARY:

BUDGETED ITEM: YES ☒ NO ☐

FUNDNG SOURCE: Accounting Unit: Account Number:
 Activity (If Applicable):

DESCRIPTION OF LAWSOM ACCOUNT: _____

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input type="checkbox"/> Auditor (281-341-3774)	<input type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input type="checkbox"/> Budget Officer (281-344-3954)	<input type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input type="checkbox"/> Facilities/Planning (281-633-7022)	<input type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input type="checkbox"/> Purchasing Agent (281-341-8642)	<input type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input type="checkbox"/> Information Technology (281-341-4526)	<input type="checkbox"/> County Clerk (281-341-8697)
<input type="checkbox"/> Other:	<input type="checkbox"/> County Atty (281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Take all appropriate action to reclassify Position, 5401-0095, Emergency Medical Services from Paramedic II, Grade 10 in the Public Health Policy Group to Paramedic I, Grade 9 of the Public Health Policy Group, effective March 23, 2010.

Special Handling Requested (specify):



HUMAN RESOURCES DEPARTMENT

FORT BEND COUNTY, TEXAS

Kent M. Edwards, PHR
Director of Human Resources

MEMORANDUM

To: Judge Robert Hebert
Commissioner Richard Morrison
Commissioner Grady Prestage
Commissioner Andy Meyers
Commissioner James Patterson

From: Kent Edwards,
Director of Human Resources

Subject: HR Agenda Items for March 23, 2010 Commissioners Court

Date: March 17, 2010

The following information is a summary of the HR Agenda Items for the March 23, 2010 Commissioners Court.

Agenda Item – Positions 5401-0022, 5401-0027, 5401-0029 and 5401-0070 – Emergency Medical Services – These vacant positions are currently classified as Paramedic II. The department is requesting the positions be reclassified to Paramedic I in order to provide a better opportunity to fill the positions.

Agenda Item – Positions 5401-0095 – Emergency Medical Services – This position is currently classified as a Paramedic II. The department is requesting this position be downgraded to a Paramedic I. Changes in duties and responsibilities warrant this action.

Consent Agenda Items – Constable's Office Pct 1-4 – In order to be in accordance with the Texas Local Government Code for the Constable Offices, we are submitting the attached applications to appoint all current deputies necessary to properly handle the business of the Constable's Office, as recommended by the County Attorney's Office. The approval by the Court has been done through the budget process in the past, but was not done last year. We will continue this practice when each Constable's Office hires a new deputy.

Human Resources approves of the proposed items.

Should you have any questions, please do not hesitate to contact me 281/ 341-8631.

KE/bd