

**FORT BEND COUNTY    FY 2010**  
**COMMISSIONERS COURT AGENDA REQUEST FORM**  
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: **March 17, 2010**

Submitted By: **Laura Dougherty**

Court Agenda Date: **March 23, 2010**

Department: **Facilities Management & Planning**

Phone Number: **281-633-7017**

**SUMMARY OF ITEM:** **Approve Invoice No. 8440, in the amount of \$2,709.25, from Dolphin Environmental Consultants, for Professional Services associated with the Missouri City Annex.**

**RENEWAL AGREEMENT/APPOINTMENT**

**YES** ☐ **NO** ☐

**REVIEWED BY COUNTY ATTORNEY'S OFFICE:**

**YES** ☐ **NO** ☐

**List Supporting Documents Attached:** **Invoice**

**FINANCIAL SUMMARY:**

**BUDGETED ITEM:** **YES** ☒ **NO** ☐

**FUNDNG SOURCE:** Accounting Unit: **732418888** Account Number:  
Activity (If Applicable): **P418B-06PCT2**

**DESCRIPTION OF LAWSON ACCOUNT:** **PCT Mo City Annex**

**Instructions to submit Agenda Request Form:**

- Completely fill out agenda form: incomplete forms **will not** be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

**DISTRIBUTION:**

**Original Form** Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to [ospindon@co.fort-bend.tx.us](mailto:ospindon@co.fort-bend.tx.us)

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input type="checkbox"/> Auditor (281-341-3774)	<input type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input type="checkbox"/> Budget Officer (281-344-3954)	<input type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input type="checkbox"/> Facilities/Planning (281-633-7022)	<input type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input type="checkbox"/> Purchasing Agent (281-341-8642)	<input type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input type="checkbox"/> Information Technology (281-341-4526)	<input type="checkbox"/> County Clerk (281-341-8697)
<input type="checkbox"/> Other:	<input type="checkbox"/> County Atty (281-341-4557)

**RECOMMENDATION / ACTION REQUESTED:**

**Special Handling Requested (specify):**

FM100 552



**DOLPHIN ENVIRONMENTAL  
CONSULTANTS**

10707 Corporate Dr., Suite 108  
Stafford, TX 77477

Phone: (281) 240-4646

Fax: (281) 240-5659

*OK to pay  
3-16-10*

# Invoice

DATE	INVOICE #
3/3/2010	8440

<b>BILL TO</b>
Fort Bend County County Auditor 301 Jackson Richmond, Texas 77469

<b>PROJECT NAME</b>
303 Texas Parkway, Missouri City Former Fort Bend County Tax Office

*PO # 45212  
R# 98235*

P.O. NO.	TERMS	PROJECT
45212	Due on receipt	J100117.017

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	Asbestos Abatement at 303 Texas Parkway, Former Fort Bend County Tax Office, Missouri City, Texas			
2/23/2010	TDSHS Licensed Project Manager Regular Hours	8	58.00	464.00
2/23/2010	TDSHS Licensed Project Manager Overtime Hours	6	70.50	423.00
2/24/2010	TDSHS Licensed Project Manager Regular Hours	8	58.00	464.00
2/24/2010	TDSHS Licensed Project Manager Overtime Hours	8.5	70.50	599.25
2/25/2010	TDSHS Licensed Project Manager Regular Hours	8	58.00	464.00
	Report Writing & Documentation Prep		295.00	295.00

TAX ID 76-0345532

THANK YOU FOR YOUR BUSINESS

**Total**

\$2,709.25

*Zanyh*

<b>RECEIVED</b>
MAR 05 2010
BY: <i>RS</i>