

**FORT BEND COUNTY    FY 2010**  
**COMMISSIONERS COURT AGENDA REQUEST FORM**  
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: **March 17, 2010**

Submitted By: **Laura Dougherty**  
Department: **Facilities Management & Planning**  
Phone Number: **281-633-7017**

Court Agenda Date: **March 23, 2010**

**SUMMARY OF ITEM:** **Approve Invoice No. 09162011 in the amount of \$1,500.00, from the City of Orchard, for property lease associated with the Gus George Academy**

**RENEWAL AGREEMENT/APPOINTMENT**                      YES ☐                      NO ☐  
**REVIEWED BY COUNTY ATTORNEY'S OFFICE:**    YES ☐                      NO ☐

List Supporting Documents Attached: **Invoice**

**FINANCIAL SUMMARY:**

**BUDGETED ITEM:**    YES ☒                      NO ☐

**FUNDNG SOURCE:**    Accounting Unit: **732418888**    Account Number:  
Activity (If Applicable): **P418B-06GUSGEOR**

**DESCRIPTION OF LAWSON ACCOUNT:** **Gus George Academy**

**Instructions to submit Agenda Request Form:**

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

**DISTRIBUTION:**

**Original Form** Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to [ospindon@co.fort-bend.tx.us](mailto:ospindon@co.fort-bend.tx.us)

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input type="checkbox"/> Auditor	(281-341-3774)	<input type="checkbox"/> Comm. Pct. 1	(281-342-0587)
<input type="checkbox"/> Budget Officer	(281-344-3954)	<input type="checkbox"/> Comm. Pct. 2	(281-403-8009)
<input type="checkbox"/> Facilities/Planning	(281-633-7022)	<input type="checkbox"/> Comm. Pct. 3	(281-242-9060)
<input type="checkbox"/> Purchasing Agent	(281-341-8642)	<input type="checkbox"/> Comm. Pct. 4	(281-980-9077)
<input type="checkbox"/> Information Technology	(281-341-4526)	<input type="checkbox"/> County Clerk	(281-341-8697)
<input type="checkbox"/> Other:		<input type="checkbox"/> County Atty	(281-341-4557)

**RECOMMENDATION / ACTION REQUESTED:**

**Special Handling Requested (specify):**

RQ# 38321

OK 3/15/10

# Invoice

Date	Invoice #
1/28/2010	09162011

Bill To
Fort Bend County Sheriff's Office PO# 48172 R# 98414

Description	Amount
Town Center Rental-9714 Kibler Street December, 2008 through September, 2009	1,500.00
Total	\$1,500.00

RECEIVED  
FEB 09 2010  
BY:

Zangheri