

FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: **March 17, 2010**

Submitted By: **Laura Dougherty**

Court Agenda Date: **March 23, 2010**

Department: **Facilities Management & Planning**

Phone Number: **281-633-7017**

SUMMARY OF ITEM: **Approve Invoice # 1772, in the amount of \$2,458.35, from Carter Goble Lee, LLC., for Professional Services relating to the Jail Expansion Project.**

RENEWAL AGREEMENT/APPOINTMENT

YES ☐ **NO** ☐

REVIEWED BY COUNTY ATTORNEY'S OFFICE: **YES** ☒ **NO** ☐

List Supporting Documents Attached: **Invoice**

FINANCIAL SUMMARY:

BUDGETED ITEM: **YES** ☒ **NO** ☐

FUNDNG SOURCE: Accounting Unit: **732418888** Account Number:
Activity (If Applicable): **P418B-06PJAILEXP**

DESCRIPTION OF LAWSON ACCOUNT: **Jail Expansion Project**

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms **will not** be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input type="checkbox"/> Auditor (281-341-3774)	<input type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input type="checkbox"/> Budget Officer (281-344-3954)	<input type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input type="checkbox"/> Facilities/Planning (281-633-7022)	<input type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input type="checkbox"/> Purchasing Agent (281-341-8642)	<input type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input type="checkbox"/> Information Technology (281-341-4526)	<input type="checkbox"/> County Clerk (281-341-8697)
<input type="checkbox"/> Other:	<input type="checkbox"/> County Atty (281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify):

Fm100861



Handwritten signature and date: 2/15/10

Carter Goble Lee

Invoice

Mr. Don Brady
Fort Bend County

Invoice Number: 1772
Invoice Date: February 28, 2010
Services Through: February
Project:

*PO# PC0473259
RV 98051*

	Approved Budget	Total Expenses	Prior Invoices	Current Invoice
A. Program Management -May	\$ 2,193,195.51	\$ 2,193,195.51	\$ 2,193,195.51	
Activities % Complete				
Project Management Contracting	100%			
Project Plan & Management Plan	100%			
Develop Source Data	100%			
Develop RFQ and Contracts	100%			
Architect Selection	100%			
Development Budget	100%			
Development Schedule	100%			
Develop Cash Flow	100%			
Schematic Design	100%			
Schematic Meetings	100%			
CM at Risk Selection	100%			
CM at Risk Schematic Estimate	100%			
Schematic Estimate Reconcile	100%			
Design Development	100%			
Construction Documents	100%			
Modular Cell Package	100%			
GMP Development	100%			
Construction Mobilization	100%			
Construction Planning	100%			
Trade Package Award Review	100%			
Construction	100%			
Less Retainage 8%		\$ (52,000.00)	\$ (52,000.00)	
3% Retainage Release		\$ 19,500.00	\$ 19,500.00	
Less Retainage 5%		\$ (17,500.00)	\$ (17,500.00)	
Subtotal		\$ 2,175,695.51	\$ 2,175,695.51	\$ -
B. Reimbursable Expenses	\$ 130,000.00	\$ 39,948.19	\$ 37,489.84	2,458.35
Totals		2,215,643.70	2,213,185.35	2,458.35

Total amount Due This invoice

2,458.35

Account Summary:

Total Expenses \$ 2,233,143.70
Less Retainage \$ (17,500.00)
Prior Payments \$ 2,098,348.94
Amount Currently Outstanding \$ 117,294.76

I, the undersigned, certify that the expenditures reported have been made for Program accomplishments within the approved budget items:

William Gordian
Signature

Please make checks payable to Carter Goble Lee, LLC.

If you should have any questions regarding this invoice please call Bill Hardison at 770-716-0081.

