

FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM
 Return Completed Form to: Agenda Coordinator, County Judge's Office

Date Submitted: 3/3/10

Submitted By: Jeff D. Braun

Court Agenda Date: 3/23/10

Department: Office of Emergency Management

Phone Number: 281-342-6185

SUMMARY OF ITEM: Take all appropriate action to approve the travel and the signing of an approval letter required by the State of Texas for OEM employee, Jeff Braun, to attend the National Planning Workshop in Coronado, California on April 27-29, 2010. The travel will be paid from 2008 UASI grant funds. Travel dates will be April 26, 2010 with a return date of April 30, 2010.

RENEWAL AGREEMENT/APPOINTMENT

YES ☐ NO ☒

FINANCIAL SUMMARY:

BUDGETED ITEM: YES ☐ NO ☒

FUNDNG SOURCE: Accounting Unit: 100580999 Account Number: 23300
 Activity (If Applicable): G580-08UASI

REQUIRES AUDITOR TO CERTIFY FUNDS: YES ☐ NO ☒

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms may be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office ☒ (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

If by Fax to (281) 341-8609

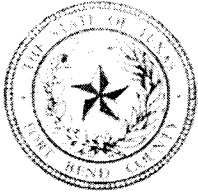
Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/> Auditor (281-341-3774)	<input checked="" type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input checked="" type="checkbox"/> Budget Officer (281-344-3954)	<input checked="" type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input checked="" type="checkbox"/> Facilities/Planning (281-633-7022)	<input checked="" type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input checked="" type="checkbox"/> Purchasing Agent (281-341-8642)	<input checked="" type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input checked="" type="checkbox"/> Information Technology (281-341-4526)	<input checked="" type="checkbox"/> County Clerk (281-341-8697)
<input checked="" type="checkbox"/> Other:	<input checked="" type="checkbox"/> County Atty (281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Please return original signed letter to the Office of Emergency Management to the attention of Bob Stone.

Special Handling Requested (specify):



COUNTY JUDGE

Fort Bend County, Texas

Robert E. Hebert
County Judge

(281) 341-8608
Fax (281) 341-8609

March 23, 2010

Jeff Braun
Fort Bend County
Office of Emergency Management
307 Fort Street
Richmond, Texas 77469

Re: Out of State Travel Authorization

Dear Jeff,

I am approving the request for Jeff Braun, Emergency Management Coordinator, Fort Bend County Office of Emergency Management, to attend the National Planning Workshop in Coronado, California. Travel costs incurred are reimbursable under the 2008 Regional Planning Grant.

Conference: National Planning Conference
Location: Coronado, California
Dates: April 27- 29, 2010
Attendee: Jeff Braun
Estimated Cost: Approximately \$1,500

The purpose of the conference will be to discuss current and future significant aspects of catastrophic plans and planning with emergency management and planning leadership from across the country. Authorization for travel to this conference is approved.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert E. Hebert", is written over a horizontal line.

Robert E. Hebert
County Judge

Greetings,

The National Planning Workshop will be held at the Coronado Island Marriott, in Coronado California from Tuesday, April 27th through Thursday, April 29th. The purpose of the Workshop is to discuss current and future significant aspects of catastrophic plans and planning with emergency management and planning leadership from across the country. The attendees will be the leaders of the ten Regional Catastrophic Preparedness Grant Program (RCPGP) sites, the five Task Force for Emergency Readiness (TFER) states, invitees from other areas and FEMA /Federal subject matter experts. The specific themes of the Workshop will be collaborative discussion and active problem solving, as opposed to attendance at panel presentations. Having called for suggested topics from the RCPGP and TFER participants, specific matters for discussion are currently listed as, but not limited to:

1. Resource Management
2. Evacuation & mass sheltering
3. Disaster Housing
4. Economic Recovery
5. Risk Management
6. Cyber security
7. Improvised Nuclear Device (IND)
8. Federal support and involvement in major metropolitan area planning
9. Grant management and administration

The broad agenda is as follows:

Tuesday morning: welcomes and explanations of current Federal initiatives (IPS, CPG's, TCL, HSPD 8, etc.).

Tuesday afternoon: subject-matter discussions by RCPGP and TFER sites.

Wednesday morning and afternoon: break-out discussions on the above topics.

Thursday morning: discussion of regional collaboration in its various guises; extended subject matter expert presentations.

Thursday afternoon: discussion of training and exercises; our common future for catastrophic plans and planning; wrap-up and farewells.

Registration will be limited to 300 people due to limited available space. Unless discussed with NPD HQ beforehand, RCPGP sites may register up to 10 people, TFER states may register five, and FEMA Regions may register two. Attendees will be asked to actively participate in the entirety of this workshop, and everyone should come prepared to help compose discussion panels as becomes necessary and events unfold.