

FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: **March 3, 2010**

Submitted By: **Laura Dougherty**

Court Agenda Date: **March 9, 2010**

Department: **Facilities Management & Planning**

Phone Number: **281-633-7017**

SUMMARY OF ITEM: **Approve Invoice No. GC404#2, in the amount of \$1,695.00, from Weisser Engineering Co., for Professional Services relating to the Precinct Three Annex.**

RENEWAL AGREEMENT/APPOINTMENT

YES ☐ **NO** ☐

REVIEWED BY COUNTY ATTORNEY'S OFFICE: **YES** ☒ **NO** ☐

List Supporting Documents Attached: **Invoice**

FINANCIAL SUMMARY:

BUDGETED ITEM: **YES** ☒ **NO** ☐

FUNDNG SOURCE: Accounting Unit: **732418888** Account Number:
Activity (If Applicable): **P418B-06PCT3**

DESCRIPTION OF LAWSON ACCOUNT: **PCT. 3 Service Center**

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input type="checkbox"/> Auditor (281-341-3774)	<input type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input type="checkbox"/> Budget Officer (281-344-3954)	<input type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input type="checkbox"/> Facilities/Planning (281-633-7022)	<input type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input type="checkbox"/> Purchasing Agent (281-341-8642)	<input type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input type="checkbox"/> Information Technology (281-341-4526)	<input type="checkbox"/> County Clerk (281-341-8697)
<input type="checkbox"/> Other:	<input type="checkbox"/> County Atty (281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify):

FM91372 R



**WEISSER
Engineering Co.**

*6/2/10
Delaney
3-5-10*

19500 Park Row, Suite 100 • Houston, Texas 77084
P.O. Box 219315 • Houston, Texas 77218
Phone (281) 579-7300 • Fax (281) 828-0055

County Auditor
301 Jackson
Richmond, Texas 77469

Date: 12/11/09
Invoice: GC404#2
P.O. 30385

*P.O. # 30385
R # 96950*

Re: Grand Corner Drive, Fort Bend County, Texas

The following reimbursable expenses occurred in connection with P.O. 30385 and we are requesting additional funds in the amount of \$1,965.00.

City of Houston Plat Fee	\$1,350.00
Tax Assessor Receipt # 03471 dated 9/2/09	\$25.00
Tax Certificate Receipt # 973029 dated 9/9/09	\$60.00
Tax Certificate Receipt # 60013636 dated 10/7/09	\$10.00
Grand Lakes MUD/Tax Certificate Receipt # 973077 dated 11/2/09	\$20.00
City of Houston Recordation Fee – Date 11/2/09	\$200.00
Fort Bend County Receipt # 2953	\$10.00
Fort Bend County Receipt # 2952	\$20.00

TOTAL AMOUNT DUE THIS INVOICE (non-taxable)

\$1,695.00

Handwritten signature/initials

I hereby certify that this invoice is true and correct to the best of my knowledge.

Walter P. Sass
Executive Vice President

Contractor's Taxpayer ID# 76-0207121