



**Confidential**

*Office of County Purchasing Agent  
Gilbert D. Jalomo, Jr., CPPB*

4520 Reading Road  
Rosenberg TX 77471

Office (281) 341-8640  
Fax (281) 341-8645

TO: Each Member, Commissioners Court

FROM: Gilbert D. Jalomo, Jr.

DATE: February 24, 2010

SUBJECT: Request for Proposal 10-033 – Offsite records storage

The following are the results of the RFP for offsite records storage. Responses received were evaluated by Tim Cumings, Alicia Yeomans and Purchasing. The submittals were evaluated in 3 areas as follows:

- Ability of firm to meet all requirements of scope of work
- References
- Pricing

Vendor	Rating (0 = Low; 5 = high)
Harris County Department of Education	5
Safesite	4.7
Crown Records Management	3.9
Iron Mountin	3.9

On March 2<sup>nd</sup> we will request Commissioners Court approval to enter into contract negotiations with Harris County Department of Education. Please keep in mind that all proposals are “confidential” until a final contract is accepted by Commissioners Court. If you have any questions, please contact me.