

**FORT BEND COUNTY    FY 2010**  
**COMMISSIONERS COURT AGENDA REQUEST FORM**

Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: February 24, 2010

Submitted By: Kent Edwards

Department: Human Resources

Court Agenda Date: March 2, 2010

Phone Number: 281-341-8631

**SUMMARY OF ITEM:**

Take all appropriate action on request to reclassify Position 5401-0068, Emergency Medical Services, from EMT-Intermediate, Grade 8 in the Public Health Policy Group to Paramedic I, Grade 9 in the Public Health Policy Group effective March 6, 2010.

RENEWAL AGREEMENT/APPOINTMENT                      YES ☐                      NO ☒  
REVIEWED BY COUNTY ATTORNEY'S OFFICE:           YES ☐                      NO ☒

**FINANCIAL SUMMARY:**

BUDGETED ITEM:    YES ☒                      NO ☐

FUNDNG SOURCE: Accounting Unit: Account Number:  
Activity (If Applicable):

DESCRIPTION OF LAWSON ACCOUNT: \_\_\_\_\_

**Instructions to submit Agenda Request Form:**

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

**DISTRIBUTION:**

Original Form Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to [ospindon@co.fort-bend.tx.us](mailto:ospindon@co.fort-bend.tx.us)

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/> Auditor	(281-341-3774)	<input checked="" type="checkbox"/> Comm. Pct. 1	(281-342-0587)
<input checked="" type="checkbox"/> Budget Officer	(281-344-3954)	<input checked="" type="checkbox"/> Comm. Pct. 2	(281-403-8009)
<input type="checkbox"/> Facilities/Planning	(281-633-7022)	<input checked="" type="checkbox"/> Comm. Pct. 3	(281-242-9060)
<input type="checkbox"/> Purchasing Agent	(281-341-8642)	<input checked="" type="checkbox"/> Comm. Pct. 4	(281-980-9077)
<input type="checkbox"/> Information Technology	(281-341-4526)	<input type="checkbox"/> County Clerk	(281-341-8697)
<input type="checkbox"/> Other:		<input type="checkbox"/> County Atty	(281-341-4557)

**RECOMMENDATION / ACTION REQUESTED:**

Take all appropriate action on request to reclassify Position 5401-0068, Emergency Medical Services, from EMT-Intermediate, Grade 8 in the Public Health Policy Group to Paramedic I, Grade 9 in the Public Health Policy Group effective March 6, 2010.

Special Handling Requested (specify):



**HUMAN RESOURCES DEPARTMENT**  
FORT BEND COUNTY, TEXAS

Kent M. Edwards, PHR  
Director of Human Resources

**MEMORANDUM**

To: Judge Robert Hebert  
Commissioner Richard Morrison  
Commissioner Grady Prestage  
Commissioner Andy Meyers  
Commissioner James Patterson

From: Kent Edwards,  
Director of Human Resources

Subject: HR Agenda Items for March 2, 2010 Commissioners Court

Date: February 24, 2010

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The following information is a summary of the HR Agenda Items for the March 2, 2010 Commissioners Court.

Agenda Item – Position 5401-0068 – Emergency Medical Services – This position is currently classified as EMT-Intermediate. The department is requesting this position be reclassified to Paramedic I as the incumbent has acquired the necessary certification to be placed at the Paramedic level.

Human Resources approves of the proposed item.

Should you have any questions, please do not hesitate to contact me 281/ 341-8631.

KE/bd