

FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: **February 24, 2010**

Submitted By: **Laura Dougherty**

Court Agenda Date: **March 2, 2010**

Department: **Facilities Management & Planning**

Phone Number: **281-633-7017**

SUMMARY OF ITEM: **Approve Invoice # 728451, in the amount of \$4,670.00, from Aves Audio Visual Educational Systems, for Audio/Visual costs associated with the Missouri City Annex.**

RENEWAL AGREEMENT/APPOINTMENT YES ☐ NO ☐
REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES ☐ NO ☐

List Supporting Documents Attached: **Invoice**

FINANCIAL SUMMARY:

BUDGETED ITEM: YES ☒ NO ☐

FUNDNG SOURCE: Accounting Unit: **732418888** Account Number:
 Activity (If Applicable): **P418B-06PCT2**

DESCRIPTION OF LAWSON ACCOUNT: **PCT Mo City Annex**

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

If by Fax to (281) 341-8609

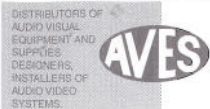
Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input type="checkbox"/> Auditor (281-341-3774)	<input type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input type="checkbox"/> Budget Officer (281-344-3954)	<input type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input type="checkbox"/> Facilities/Planning (281-633-7022)	<input type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input type="checkbox"/> Purchasing Agent (281-341-8642)	<input type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input type="checkbox"/> Information Technology (281-341-4526)	<input type="checkbox"/> County Clerk (281-341-8697)
<input type="checkbox"/> Other:	<input type="checkbox"/> County Atty (281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify):

Fm 100312 Laura



AVES AUDIO VISUAL EDUCATIONAL SYSTEMS

P.O. BOX 500

SUGAR LAND, TX 77487-0500

281-295-1300 FAX 281-295-1310

INVOICE # 728451

DATE 02/02/10

PAGE # 1

SOLD TO

526136
FORT BEND COUNTY AUDITOR
ATTN: ACCOUNTS PAYABLE
301 JACKSON
RICHMOND, TX 77469

PO # 44239

R # 95729

SHIP TO

COUNTY AUDITOR
PO# 44239
301 JACKSON
RICHMOND, TX
77469

*Original
for
2-24-10*

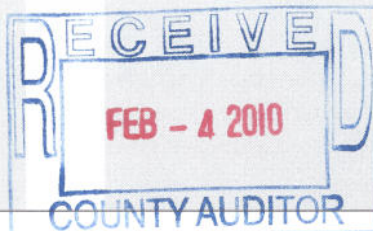
TERMS Net 30 Days

CUSTOMER ORDER NO.		REQUISITION		ORDER DATE		SHIP DATE		SHIP VIA		ORDER/SHIPPER NO.		FREIGHT TERMS	
44239				01/08/10		02/02/10		VENDOR		410175		PREPAY	
ITEM	STOCK NO.	ORDERED	SHIPPED	B/O	U/M	DESCRIPTION		UNIT PRICE		DISC.	EXTENSION		
**AVES is a Texas Corporation and EXEMPT from IRS Form 1099 Fed ID#												**	
Special order items are NOT returnable.													
Returned goods must have prior approval													
Please return the REMITTANCE COPY for proper credit to your account!													
1.	*00381.4	1	1 ✓			CONNECTORS		50.00 .00			50.00		
2.	*00381.4	1	1 ✓			CROWN 280A 2CHNL 70 V AM		420.00 .00			420.00		
3.	*00381.4	1	1 ✓			CUSTOM CABLE		250.00 .00			250.00		
4.	*00381.4	1	1 ✓			GATOR GR-STUDIO 8U 8 UNIT RACK		105.00 .00			105.00		
5.	*00381.4	8	8 ✓			JBL CONTROL 24CT MICRO SPEAKER		60.00 .00			480.00		
6.	*00381.4	1	1 ✓			LABOR INSTALLATION		950.00 .00			950.00		
7.	*00381.4	8	8 ✓			LIBERTY PC-G1300 XLR FEMALE		30.00 .00			240.00		
8.	*00381.4	8	8 ✓			SHURE MX418D/C DESKTOP CARDIOID MIC		200.00 .00			1,600.00		
9.	*00381.4	1	1 ✓			SHURE SCM800 8 CHANNEL AUTO		575.00 .00			575.00		
												CONTINUED	

RECEIVED

FEB - 4 2010

COUNTY AUDITOR



* EQUIPMENT AND SUPPLIES SOLD ON THIS INVOICE REMAINS THE PROPERTY OF THE SELLER UNTIL FULLY PAID FOR. REPOSSESSION CAN BE MADE ANYTIME PAYMENT IS IN DEFAULT. THIS INVOICE IS DUE AND PAYABLE IN SUGAR LAND, FT. BEND COUNTY, TEXAS. A SERVICE CHARGE AT THE HIGHEST LEGAL RATE WILL BE ADDED TO PAST DUE ACCOUNTS AND REASONABLE ATTORNEY'S FEES IF ACCOUNT IS PLACED FOR COLLECTION.

PAY THIS AMOUNT

INVOICE DUE DATE

FEB 15 2010

ORIGINAL

BY: *RS*



AVES AUDIO VISUAL EDUCATIONAL SYSTEMS

P.O. BOX 500

SUGAR LAND, TX 77487-0500

281-295-1300 FAX 281-295-1310

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QUOTE #KH122209-1												
CONTACT KAREN STELL FOR INSTALLATION INSTRUCTIONS												
281-341-3723												
Merchandise / Service Sub-total										4670.00		
Tax Exempt/Resell Certificate UNKNOWN												
Please Forward a Copy of Your Tax Exempt/Resell Certificate												

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Thank You !

PAY THIS AMOUNT

\$4670.00

INVOICE DUE DATE

03/04/10

CB0103 SW0101 SM900 JOB#0001389 B/L#

TEXAS ID 1-74-2136365-000

ORIGINAL