

FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: **February 24, 2010**

Submitted By: **Laura Dougherty**
Department: **Facilities Management & Planning**
Phone Number: **281-633-7017**

Court Agenda Date: **March 2, 2010**

SUMMARY OF ITEM: **Approve Invoice # 1763, in the amount of \$117,932.90, from Carter Goble Lee, LLC., for Professional Services relating to the Jail Expansion Project.**

RENEWAL AGREEMENT/APPOINTMENT YES ☐ NO ☐
REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES ☒ NO ☐

List Supporting Documents Attached: **Invoice**

FINANCIAL SUMMARY:

BUDGETED ITEM: YES ☒ NO ☐

FUNDNG SOURCE: Accounting Unit: **732418888** Account Number:
Activity (If Applicable): **P418B-06PJAILEXP**

DESCRIPTION OF LAWSON ACCOUNT: **Jail Expansion Project**

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input type="checkbox"/> Auditor	(281-341-3774)	<input type="checkbox"/> Comm. Pct. 1	(281-342-0587)
<input type="checkbox"/> Budget Officer	(281-344-3954)	<input type="checkbox"/> Comm. Pct. 2	(281-403-8009)
<input type="checkbox"/> Facilities/Planning	(281-633-7022)	<input type="checkbox"/> Comm. Pct. 3	(281-242-9060)
<input type="checkbox"/> Purchasing Agent	(281-341-8642)	<input type="checkbox"/> Comm. Pct. 4	(281-980-9077)
<input type="checkbox"/> Information Technology	(281-341-4526)	<input type="checkbox"/> County Clerk	(281-341-8697)
<input type="checkbox"/> Other:		<input type="checkbox"/> County Atty	(281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify):

FM100397



Handwritten signature and date 2/24/10

Carter Goble Lee

Invoice

Mr. Don Brady
Fort Bend County

Invoice Number: 1763
Invoice Date: February 22, 2010
Services Through: February
Project:

PO# PC0473259
R#

	Approved Budget	Total Expenses	Prior Invoices	Current Invoice
A. Program Management -February Activities	\$ 2,196,292.00 ✓	\$ 2,196,292.00 ✓	\$ 2,169,325.37 ✓	\$ 26,966.63 ✓
% Complete				
Project Management Contracting	100%			
Project Plan & Management Plan	100%			
Develop Source Data	100%			
Develop RFQ and Contracts	100%			
Architect Selection	100%			
Development Budget	100%			
Development Schedule	100%			
Develop Cash Flow	100%			
Schematic Design	100%			
Schematic Meetings	100%			
CM at Risk Selection	100%			
CM at Risk Schematic Estimate	100%			
Schematic Estimate Reconcile	100%			
Design Development	100%			
Construction Documents	100%			
Modular Cell Package	100%			
GMP Development	100%			
Construction Mobilization	100%			
Construction Planning	100%			
Trade Package Award Review	100%			
Construction	100%			
Less Retainage 8%		\$ (52,000.00)	\$ (52,000.00)	
3% Retainage Release		\$ 19,500.00 ✓	\$ 19,500.00 ✓	
Less Retainage 5%		\$ (17,500.00) ✓	\$ (108,466.27) ✓	\$ 90,966.27 ✓
Subtotal		\$ 2,178,792.00	\$ 2,060,859.10	\$ 117,932.90 ✓
B. Reimbursable Expenses	\$ 130,000.00	\$ 37,489.84	\$ 37,489.84	-
Totals		2,216,281.84	2,098,348.94	117,932.90 ✓

Total amount Due This invoice

117,932.90

Account Summary:

Total Expenses \$ 2,233,781.84
Less Retainage \$ (17,500.00) To be billed in August 2010
Prior Payments \$ 2,095,806.34 *2,098,348.94*
Amount Currently Outstanding \$ *117,932.90* *\$15,000 to be held until August 2010

I, the undersigned, certify that the expenditures reported have been made for Program accomplishments within the approved budget items:

Signature

Please make checks payable to Carter Goble Lee, LLC.

If you should have any questions regarding this invoice please call Bill Hardison at 770-716-0081.

