

FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: **February 24, 2010**

Submitted By: **Laura Dougherty**
Department: **Facilities Management & Planning**
Phone Number: **281-633-7017**

Court Agenda Date: **March 2, 2010**

SUMMARY OF ITEM: **Approve Invoice # 22216, in the amount of \$7,012.00, from Wellington Electric, Inc., for the purchase of a generator relating to the Jail Expansion Project.**

RENEWAL AGREEMENT/APPOINTMENT YES ☐ NO ☐
REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES ☒ NO ☐

List Supporting Documents Attached: **Invoice**

FINANCIAL SUMMARY:

BUDGETED ITEM: YES ☒ NO ☐

FUNDNG SOURCE: Accounting Unit: **732418888** Account Number:
Activity (If Applicable): **P418B-06PJAILEXP**

DESCRIPTION OF LAWSON ACCOUNT: **Jail Expansion Project**

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input type="checkbox"/> Auditor (281-341-3774)	<input type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input type="checkbox"/> Budget Officer (281-344-3954)	<input type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input type="checkbox"/> Facilities/Planning (281-633-7022)	<input type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input type="checkbox"/> Purchasing Agent (281-341-8642)	<input type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input type="checkbox"/> Information Technology (281-341-4526)	<input type="checkbox"/> County Clerk (281-341-8697)
<input type="checkbox"/> Other:	<input type="checkbox"/> County Atty (281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify):

Wellington Electric, Inc.

ELECTRICAL CONTRACTORS

8703 Meadowcroft, Suite 201
Houston, Texas 77063
713/784-5696, 713/784-5697 F

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JAN 21 2010

BY:

INVOICE

DATE	INVOICE NO.
1/18/2010	22216

↑
PLEASE SHOW THIS
NUMBER ON CHECK

BILL TO:

Ft. Bend County
Attn: George Beran
Building Maintenance
301 Jackson St.
Richmond, TX 77469

PO# 40512
R# 95730

P.O. NO.	TERMS	PROJECT
	30 NET	30994 - Sheriff's Office Generator

DESCRIPTION	AMOUNT
Sheriff's Office Generator - Final Billing - 100% Completion.	7,012.00

Thank you for your business!

TOTAL

\$7,012.00

RECEIVED

JAN 25 2010

BY:

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