

**FORT BEND COUNTY    FY 2010**  
**COMMISSIONERS COURT AGENDA REQUEST FORM**  
 Return Completed Form to: Agenda Coordinator, County Judge's Office

Date Submitted: Feb 11, 2010  
 Court Agenda Date: Feb 23, 2010

Department: Parks  
 Phone Number: 281 642 3716.

**SUMMARY OF ITEM:** Take all appropriate action to authorize payment by invoice transmittal in the amount of 98.50 to Spectrum Corporation for repairs at the Fifth Street Community Center.

COUNTY JUDGE  
 RECEIVED  
 FEB 15 2010

RENEWAL AGREEMENT/APPOINTMENT:                      YES                      NO

**FINANCIAL SUMMARY:**

BUDGETED ITEM:    YES    X                      NO

FUNDNG SOURCE: Accounting Unit: 6601A

Account Number: 63000

REQUIRES AUDITOR TO CERTIFY FUNDS:                      YES    X                      NO

**Instructions to submit Agenda Request Form:**

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms may be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

**DISTRIBUTION:**

Original Form Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to [ospindon@co.fort-bend.tx.us](mailto:ospindon@co.fort-bend.tx.us)

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

x	Auditor	(281-341-3774)	x	Comm. Pct. 1	(281-342-0587)
x	Budget Officer	(281-344-3954)	x	Comm. Pct. 2	(281-403-8009)
<input type="checkbox"/>	Facilities/Planning	(281-633-7022)	x	Comm. Pct. 3	(281-242-9060)
x	Purchasing Agent	(281-341-8642)	x	Comm. Pct. 4	(281-980-9077)
<input type="checkbox"/>	Information Technology	(281-341-4526)	<input type="checkbox"/>	County Clerk	(281-341-8697)
<input type="checkbox"/>	Other:		x	County Atty	(281-341-4557)

**RECOMMENDATION / ACTION REQUESTED:**

Special Handling Requested (specify): NONE

# INVOICE TRANSMITTAL

Accounting Unit (9 digit)
100660100
Account (5 digit)
63700
Grants & Projects (If needed)
Activity
Account Category

Vendor #	13430	
Vendor Name	Spectrum Corporation	
Address	P.O. Box 750456	
City	Houston	
State	Zip Code	Date
Texas	77459	02/11/10

Invoice #/Invoice Date/Desc
0116093-IN

Amount
98.50
<b>Total</b>
98.50

County Auditor's Use Only	
CC Approval Date	_____
Check Type	_____
Audited By	_____
Received	
Paid	

  
 \_\_\_\_\_  
 Authorized Department Approval

Treasurer's Register Stamp and Number
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P.O. Box 750456 • Houston, TX 77275-0456  
(713) 944-6200 • (800) 392-5050 • Fax (713) 944-1290  
Electrical Sign Contractors License #18040

# INVOICE

**INVOICE NO.** 0116534-CM

**CUSTOMER NO.** FORC006

S  
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FORT BEND COUNTY PARKS DEPT.  
P.O. BOX 509  
Fresno, TX 77545

ATTN: ACCOUNTS PAYABLE

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5TH STREET COMMUNITY CTR  
3110 5TH STREET  
Stafford, TX 77477

S/O #:

SVC

DATE	PURCHASE ORDER NO.	SLM	SHIPPED VIA	TERMS	PPD	COLL
1/14/2010	SONYA SANTEE	SVJA	SERVICE	30 DAYS		

QUANTITY	DESCRIPTION	PRICE	AMOUNT
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CREDIT APPLIED TO YOUR ACCOUNT ON INVOICE #116093

0.50- LABOR (SVC) - SB GOODWILL ADJ

75.00

37.50-

BALANCE NOW DUE ON INVOICE #116093 IS \$98.50

THANK YOU! WE APPRECIATE YOUR BUSINESS.

Net Invoice:	37.50-
Less Discount:	0.00
Sales Tax:	0.00
Invoice Total:	37.50-

Balances outstanding more than 30 days shall bear interest at the rate of 1.5% per month.

Regulated by The Texas Department of Licensing and Regulation, P.O. Box 12157, Austin, TX 78711, (800) 803-9202, (512) 463-6599, website: [www.license.state.tx.us/complaints](http://www.license.state.tx.us/complaints)



INVOICE

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INVOICE NO.

0116093-IN

CUSTOMER NO.

FORC006

S O L D T O	FORT BEND COUNTY PARKS DEPT. P.O. BOX 509 ATTN.: SONYA SANTEE Fresno, TX 77545	S H I P T O	5TH STREET COMMUNITY CENTER 3110 5TH STREET Stafford, TX 77477
	ATTN: ACCOUNTS PAYABLE		S/O #: 0096629 SVC

DATE	PURCHASE ORDER NO.	SLM	SHIPPED VIA	TERMS	PPD	COLL
12/14/2009	SONYA SANTEE	SUN	SERVICE	30 DAYS		1/1

QUANTITY	DESCRIPTION	PRICE	AMOUNT
	SERVICE TO BASKETBALL SCOREBOARD 12/9/09 SR SONYA SANTEE 281-835-9419		
	LIGHTS ARE BLINKING RAN DIAGNOSTIC TEST TO EVALUATE PROBLEMS. TEST REVEALED POWER NEEDED TO BE RESET.		
	PARTS TOTAL		0.00
	NO PARTS		
1.00	SERVICE CHARGE - SB	98.50	98.50
0.50	LABOR (SVC) - ONSITE - SB SVC	75.00	37.50

THANK YOU! WE APPRECIATE YOUR BUSINESS.

Net Invoice: 136.00  
Less Discount: 0.00  
Sales Tax: 0.00  
Invoice Total: 136.00

Balances outstanding more than 30 days shall bear interest at the rate of 1.5% per month.