

FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: **February 17, 2010**

Submitted By: **Laura Dougherty**

Court Agenda Date: **February 23, 2010**

Department: **Facilities Management & Planning**

Phone Number: **281-633-7017**

SUMMARY OF ITEM: **Approve Invoice # 16168, in the amount of \$5,020.00, from TRW Modernfold Company, Inc., for FF & E associated with the Jail Expansion Project.**

RENEWAL AGREEMENT/APPOINTMENT

YES ☐ **NO** ☐

REVIEWED BY COUNTY ATTORNEY'S OFFICE:

YES ☐ **NO** ☐

List Supporting Documents Attached: **Invoice**

FINANCIAL SUMMARY:

BUDGETED ITEM: **YES** ☒ **NO** ☐

FUNDNG SOURCE: Accounting Unit: **732418888** Account Number:
Activity (If Applicable): **P418B-06PJAILEXP**

DESCRIPTION OF LAWSON ACCOUNT: **Jail Expansion Project**

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms **will not** be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input type="checkbox"/> Auditor (281-341-3774)	<input type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input type="checkbox"/> Budget Officer (281-344-3954)	<input type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input type="checkbox"/> Facilities/Planning (281-633-7022)	<input type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input type="checkbox"/> Purchasing Agent (281-341-8642)	<input type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input type="checkbox"/> Information Technology (281-341-4526)	<input type="checkbox"/> County Clerk (281-341-8697)
<input type="checkbox"/> Other:	<input type="checkbox"/> County Atty (281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify):

FM100290

INVOICE

TRW MODERNFOLD COMPANY, INC.

14611 SOMMERMEYER
HOUSTON, TX 77041
713-690-3484

OK to pay
2/15/10

INVOICE NO. 16168 INVOICE DATE 02/04/10 PAGE 1
Contract Invoice

SOLD TO

FT. BEND SHERIFFS BLDG.
4520 READING ROAD
ROSENBURG, TX 77471

PO# 43253
R# 94508

SHIP TO

FT. BEND SHERIFFS BLDG.
FACILITIES & PLANNING
1517 EUGENE HEIMANN CIRCLE
ROSENBURG, TX

ACCOUNT NO.	SP	PURCHASE ORDER	SHIP VIA	DATE SHIPPED	TERMS	JOB
FT.002	IS	PO		02/04/10	NET 30 DAYS	4698IS
QTY ORDERED	QTY SHIPPED	ITEM	UNIT PRICE	DISC %	TAX	EXTENDED PRICE
	BACK ORDERED	DESCRIPTION	UNIT			
1.00	1.00	FT. BEND SHERIFFS BLDG. PER PO#: 43253 TO FURNISH & INSTALL MODERNFOLD SOUNDMASTER 8 CONTRACT: \$5,020.00 TO DATE: 5,020.00 DUE NOW: \$5,020.00 WORK COMPLETE Okay per Mike Waller/ phone 2/15/10	5,020.00	0.00		5,020.00
						5,020.00
						0.00
						0.00
						0.00
						5,020.00

RECEIVED
FEB 10 2010
BY: RS

THANK YOU