

FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: **February 17, 2010**

Submitted By: **Laura Dougherty**

Court Agenda Date: **February 23, 2010**

Department: **Facilities Management & Planning**

Phone Number: **281-633-7017**

SUMMARY OF ITEM: **Approve Invoice # 1760, in the amount of \$2,542.60, from Carter Goble Lee, LLC., for Professional Services relating to the Jail Expansion Project.**

RENEWAL AGREEMENT/APPOINTMENT YES ☐ NO ☐
REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES ☒ NO ☐

List Supporting Documents Attached: **Invoice**

FINANCIAL SUMMARY:

BUDGETED ITEM: YES ☒ NO ☐

FUNDNG SOURCE: Accounting Unit: **732418888** Account Number:
Activity (If Applicable): **P418B-06PJAILEXP**

DESCRIPTION OF LAWSON ACCOUNT: **Jail Expansion Project**

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to **ospindon@co.fort-bend.tx.us**

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input type="checkbox"/>	Auditor	(281-341-3774)	<input type="checkbox"/>	Comm. Pct. 1	(281-342-0587)
<input type="checkbox"/>	Budget Officer	(281-344-3954)	<input type="checkbox"/>	Comm. Pct. 2	(281-403-8009)
<input type="checkbox"/>	Facilities/Planning	(281-633-7022)	<input type="checkbox"/>	Comm. Pct. 3	(281-242-9060)
<input type="checkbox"/>	Purchasing Agent	(281-341-8642)	<input type="checkbox"/>	Comm. Pct. 4	(281-980-9077)
<input type="checkbox"/>	Information Technology	(281-341-4526)	<input type="checkbox"/>	County Clerk	(281-341-8697)
<input type="checkbox"/>	Other:		<input type="checkbox"/>	County Atty	(281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify):

FM100291



OK to pay
2/15/10

Carter Goble Lee

Invoice

Mr. Don Brady
Fort Bend County

Invoice Number: 1760
Invoice Date: January 31, 2010
Services Through: January
Project:

PO# PC0473259
R# 94503

		Approved Budget	Total Expenses	Prior Invoices	Current Invoice
A. Program Management -May		\$ 2,193,195.51	\$ 2,193,195.51	\$ 2,193,195.51	
Activities	% Complete	2050099.02			
Project Management Contracting	100%				
Project Plan & Management Plan	100%				
Develop Source Data	100%				
Develop RFQ and Contracts	100%				
Architect Selection	100%				
Development Budget	100%				
Development Schedule	100%				
Develop Cash Flow	100%				
Schematic Design	100%				
Schematic Meetings	100%				
CM at Risk Selection	100%				
CM at Risk Schematic Estimate	100%				
Schematic Estimate Reconcile	100%				
Design Development	100%				
Construction Documents	100%				
Modular Cell Package	100%				
GMP Development	100%				
Construction Mobilization	100%				
Construction Planning	100%				
Trade Package Award Review	100%				
Construction	100%				
Less Retainage 8%			\$ (52,000.00)	\$ (52,000.00)	
3% Retainage Release			\$ 19,500.00	\$ 19,500.00	
Less Retainage 5%			\$ (17,500.00)	\$ (108,466.27)	
Subtotal			\$ 2,175,695.51	\$ 2,084,729.24	\$ -
B. Reimbursable Expenses		\$ 130,000.00	\$ 37,489.84	\$ 34,947.24	2,542.60
Totals			2,213,185.35	2,119,676.48	2,542.60

Total amount Due This invoice

Account Summary:

Total Expenses \$ 2,230,685.35
Less Retainage \$ (17,500.00)
Prior Payments \$ 2,047,189.74
Amount Currently Outstanding \$ 165,995.61

I, the undersigned, certify that the expenditures reported have been made for Program accomplishments within the approved budget items:

William Henderson
Signature

Please make checks payable to Carter Goble Lee, LLC.

If you should have any questions regarding this invoice please call Bill Hardison at 770-716-0081.

