

FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: **February 17, 2010**

Submitted By: **Laura Dougherty**

Department: **Facilities Management & Planning**

Court Agenda Date: **February 23, 2010**

Phone Number: **281-633-7017**

SUMMARY OF ITEM: **Approve Invoice # 10, in the amount of \$56,957.21, from Bailey Architects, for Professional Services performed for the U of H Library-Sugar Land**

RENEWAL AGREEMENT/APPOINTMENT

YES ☐ **NO** ☐

REVIEWED BY COUNTY ATTORNEY'S OFFICE: **YES** ☒ **NO** ☐

List Supporting Documents Attached: **Invoice**

FINANCIAL SUMMARY:

BUDGETED ITEM: **YES** ☒ **NO** ☐

FUNDNG SOURCE: Accounting Unit: **732418888** Account Number:
Activity (If Applicable): **P418B-06SLLIBRY**

DESCRIPTION OF LAWSON ACCOUNT: **U of H Library**

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to **ospindon@co.fort-bend.tx.us**

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/> Auditor (281-341-3774)	<input checked="" type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input checked="" type="checkbox"/> Budget Officer (281-344-3954)	<input checked="" type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input checked="" type="checkbox"/> Facilities/Planning (281-633-7022)	<input checked="" type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input checked="" type="checkbox"/> Purchasing Agent (281-341-8642)	<input checked="" type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input checked="" type="checkbox"/> Information Technology (281-341-4526)	<input checked="" type="checkbox"/> County Clerk (281-341-8697)
<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> County Atty (281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify): **Please Approve**

OK to pay
 2/15/10

Fort Bend County
 Facilities Mgmt & Planning Dept
 301 Jackson Street
 Richmond, TX 77469
 Attn: Don Brady Director

January 31, 2010
 Invoice No: 10
 Project No: 08003

Re: Ft Bend County Library University Branch

Sugar Land, Texas
 FM91408

PO# 14046
 R # 94524

Professional Services for the period January 1, 2010 to January 31, 2010

Architectural Services

Description	Contract Amount	Percent Complete	Fee Earned to Date	Previously Billed	Current Amount Due
Pre-Design Services	7,500.00	100.00%	7,500.00	7,500.00 ✓	0.00
Schematic Design	68,191.00	100.00%	68,191.00	68,191.00 ✓	0.00
Design Development	122,744.00	94.80%	116,361.31 ✓	103,104.96 ✓	13,256.35 ✓
Construction Documents	313,679.00	31.75%	99,593.08 ✓	56,462.22 ✓	43,130.86 ✓
Negotiations	27,276.00	0.00%	0.00	0.00	0.00
Construction Admin	150,020.00	0.00%	0.00	0.00	0.00
FFE Services	25,000.00	10.00%	2,500.00	2,500.00 ✓	0.00
	714,410.00 ✓		294,145.39	237,758.18 ✓	56,387.21 ✓

Total Architectural Services

\$56,387.21 ✓

Reimbursable Expenses

Reproduction/Printing

570.00 ✓

Total Reimbursable Expenses

\$570.00 ✓

Total Amount Due this Invoice

\$56,957.21 ✓

LDougherty

Approved *Mark Boone*

