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AGENDA ITEM

FORT BEND COUNTY FY 2010 COMMISSIONERS COURT AGENDA REQUEST FORM

Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: 02/03/09

Submitted By: Sherry Bell

Court Agenda Date: 02/09/09

Department: Comm. Pct 2

Phone Number: 281-403-8006

SUMMARY OF ITEM: Commissioner Grady Prestage to Washington, D.C., March 6-10, 2010, to attend NACO'S Legislative Conference. (Fund: Commissioner Pct. 2, Travel)

RENEWAL AGREEMENT/APPOINTMENT

YES ☐

NO ☐

REVIEWED BY COUNTY ATTORNEY'S OFFICE:

YES ☐

NO ☐

List Supporting Documents Attached:

FINANCIAL SUMMARY:

BUDGETED ITEM: YES ☐

NO ☐

FUNDNG SOURCE: Accounting Unit:
Activity (If Applicable):

Account Number:

DESCRIPTION OF LAWSON ACCOUNT:

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office X ☐ (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

☐ Auditor (281-341-3774)
☐ Budget Officer (281-344-3954)
☐ Facilities/Planning (281-633-7022)
☐ Purchasing Agent (281-341-8642)
☐ Information Technology (281-341-4526)
☐ Other:

☐ Comm. Pct. 1 (281-342-0587)
☐ Comm. Pct. 2 (281-403-8009)
☐ Comm. Pct. 3 (281-242-9060)
☐ Comm. Pct. 4 (281-980-9077)
☐ County Clerk (281-341-8697)
☐ County Atty (281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify):