

2010

FORT BEND COUNTY FY 2009  
COMMISSIONERS COURT AGENDA REQUEST FORM

Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: February 3, 2010

Submitted By: Laura Dougherty

Court Agenda Date: February 9, 2010

Department: Facilities Management & Planning

Phone Number: 281-633-7017

SUMMARY OF ITEM:

Approve Change Order No. 003 with Crain Group, LLC., for Construction Services for the Missouri City Annex, for an additional amount of \$5,445.00, for a total not to exceed amount of \$3,387,477.66.

RENEWAL AGREEMENT/APPOINTMENT

YES

☐

NO

☐

REVIEWED BY COUNTY ATTORNEY'S OFFICE:

YES

☐

NO

☐

List Supporting Documents Attached: Change Order

FINANCIAL SUMMARY:

BUDGETED ITEM: YES ☒

NO ☐

FUNDING SOURCE: Accounting Unit: 732418888 Account Number: 64600  
Activity (If Applicable): P418B-06PCT2

DESCRIPTION OF LAWSON ACCOUNT: Missouri City Annex

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to [ospindon@co.fort-bend.tx.us](mailto:ospindon@co.fort-bend.tx.us)

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/> Auditor (281-341-3774)	<input checked="" type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input checked="" type="checkbox"/> Budget Officer (281-344-3954)	<input checked="" type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input checked="" type="checkbox"/> Facilities/Planning (281-633-7022)	<input checked="" type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input checked="" type="checkbox"/> Purchasing Agent (281-341-8642)	<input checked="" type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input checked="" type="checkbox"/> Information Technology (281-341-4526)	<input checked="" type="checkbox"/> County Clerk (281-341-8697)
<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> County Atty (281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

COUNTY JUDGE  
RECEIVED

FEB 08 2010

Special Handling Requested (specify): Please Approve

2010 copy received

## AIA® Document G701™ - 2001

## Change Order

PROJECT (Name and address): Fort Bend County - Missouri City Annex 307 Texas Parkway Missouri City, Texas 77489	CHANGE ORDER NUMBER: 003 DATE: 02/01/2010	OWNER: <input checked="" type="checkbox"/> ARCHITECT: <input checked="" type="checkbox"/> CONTRACTOR: <input checked="" type="checkbox"/> FIELD: <input checked="" type="checkbox"/> OTHER: <input type="checkbox"/>
TO CONTRACTOR (Name and address): Crain Group, L.L.C. 2635 Miller Ranch Road Pearland, Texas 77584	ARCHITECT'S PROJECT NUMBER: 07004 CONTRACT DATE: 03/25/2009 CONTRACT FOR: General Construction	

## THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

Abestos Abatement of the existing tax office located at 303 Texas Parkway. Work to be performed by Cherry Environmental Services, Inc. Additional cost to perform this work is \$ 5,445.00.

The original Contract Sum was	\$ 3,255,000.00
The net change by previously authorized Change Orders	\$ 127,032.66
The Contract Sum prior to this Change Order was	\$ 3,382,032.66
The Contract Sum will be increased by this Change Order in the amount of	\$ 5,445.00
The new Contract Sum including this Change Order will be	\$ 3,387,477.66

The Contract Time will be unchanged by Zero ( 0 ) days.

The date of Substantial Completion as of the date of this Change Order therefore is unchanged.

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

Autoarch Architects, Inc..

ARCHITECT (Firm name)

6200 Savoy, Suite 100, Houston, Texas  
77036

ADDRESS

BY (Signature)

(Typed name)

DATE

Crain Group, L.L.C.

CONTRACTOR (Firm name)

2635 Miller Ranch Road, Pearland, Texas  
77584

ADDRESS

BY (Signature)

Aaron McGuire

(Typed name)

DATE

Fort Bend County

OWNER (Firm name)

4520 Reading Road, Suite A, Rosenberg,  
Texas 77471

ADDRESS

BY (Signature)

Robert Hebert, County Judge

(Typed name)

February 9, 2010

DATE

RECEIVED

FEB 01 2010

BY:



February 2, 2010

Mr. Don Brady, Director  
Fort Bend County Facilities and Planning  
1517 Eugene Heimann Circle #500  
Richmond, TX 77469

Re: Fort Bend County Missouri City Annex, PO# 29925  
Asbestos Abatement For The Existing Tax Office At 303 Texas Parkway

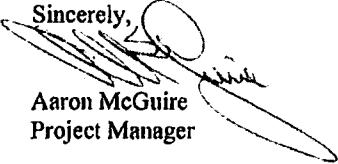
Dear Mr. Brady:

Please let this letter serve as a request for approval to make the following changes to the Interior Scope of Work:

Crain Group, LLC will perform the Asbestos Abatement per the plan set forth by Dolphin Environmental dated February 1, 2010. The cost to perform this work will be \$ 5,445.00.

If you should have any questions concerning this Scope of Work, please feel free to contact me at 713-436-8727.

Sincerely,

  
Aaron McGuire  
Project Manager

Approved:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# **Cherry Environmental Services, Inc.**

**"A Woman Owned and Operated Small Business"**

**HUB Certified**

**4501 Cherry Lane  
Santa Fe, TX 77517  
(409) 316-2212  
(409) 316-2292 Fax**

**February 2, 2010**

**Cherry Demolition  
Attn: Mike Dokell**

**In Re: 303 Texas Parkway**

Mr. Dokell:

Cherry Environmental Services, Inc. is pleased to offer pricing for the above referenced project.

## **Qualifications:**

Our pricing is based on the following:

1. Abatement operations are to be in conformance with applicable State and local regulatory agencies.
2. Methodology to be used for removal of all ACM will be solely the decision of and at the discretion of CESI management in order to give the customer the best value for the work performed. All methodology used will be in accordance TDH/EPA regulations and rules.
3. If during the course of work, it is deemed by CESI personnel that TDH approved work practices that deviate from the original specifications for the job site would be advantageous to production and/or safety. The owner will require the third party consultant to revise the job specifications to accommodate those work practices as needed by CESI at no charge to CESI. All changes must adhere to TDH rules and regulations for removal of asbestos containing materials or hazardous materials.
4. Historical data may be used from time to time in lieu of daily OSHA air monitoring as allowed by OSHA regulations. These historical results will be used at the discretion of CESI management.
5. Asbestos containing waste is to be properly transported and disposed of at a landfill licensed & approved to accept this type waste.
6. A final report will be submitted within 30 days of final payment of project.

7. **Insurance Certificate upon request.**
8. Any State fees associated with asbestos abatement are excluded from this proposal. (Minimum fees are \$50.00 and will be billed to the Owner by the State of Texas.)
9. This proposal will remain valid for a period not to exceed 60 calendar days from proposal date.
10. Project consulting and/or management fees are not included in our price.
11. A source of power and water will be provided for our use within a reasonable distance from the properties. If the utilities are not available an additional charge will be added to the below listed pricing.
12. **Payment on this project is expected within 30 days of invoice date.**
13. Any quantities not specifically included in the scope of work are excluded from our proposal.
14. Due to normal standard operating practices that are used to conform to TDH regulations for containments etc, spray on glue, water and lock down materials etc. will be used during this abatement project. Damage caused by the use of these materials to wall paper, trim or other effected building components will not be the responsibility of Cherry Environmental.
15. Additionally certain components such as air conditioning registers, trim, ceiling tile/grid etc. may have to be removed by the abatement work forces as required to remove or access the asbestos materials. CESI will not be liable for the replacement, reinstallation or condition of these items in any manner.

**Scope of Work:**

Removal and disposal of single layer sheetrock and joint compound throughout the building as per survey and plans by Dolphin Environmental at the above referenced location.

**Pricing:       \$ 4,950.00**

We appreciate the opportunity to offer pricing for the above referenced project. If you have any questions or need further clarifications, please contact me at this office.

Sincerely,

Kristi Cherry McFarland  
GM/Estimating