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**FORT BEND COUNTY    FY 2010  
COMMISSIONERS COURT AGENDA REQUEST FORM**

Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: 02/03/2010

Submitted By: P. Batts

Department: Engineering

Court Agenda Date: 02/09/2010

Phone Number: 281 633 7507

**SUMMARY OF ITEM:** Take all appropriate action on request for variance to the minimum lot size requirement, (Section 5.E.4 of the Fort Bend County Regulations of Subdivisions) for Cinco Ranch Southwest, Section 38, on behalf of Terrabrook Cinco Ranch Southwest, Precinct 3.

**RENEWAL AGREEMENT/APPOINTMENT**

YES ☐ NO ☐

**REVIEWED BY COUNTY ATTORNEY'S OFFICE:**

YES ☐ NO ☐

**List Supporting Documents Attached:**

**Instructions to submit Agenda Request Form:**

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

**DISTRIBUTION:**

**Original Form** Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to [ospindon@co.fort-bend.tx.us](mailto:ospindon@co.fort-bend.tx.us)

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input type="checkbox"/> Auditor (281-341-3774)	<input type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input type="checkbox"/> Budget Officer (281-344-3954)	<input type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input type="checkbox"/> Facilities/Planning (281-633-7022)	<input type="checkbox"/> Comm. Pct. 3 (281-242-9060)
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<input type="checkbox"/> Information Technology (281-341-4526)	<input type="checkbox"/> County Clerk (281-341-8697)
<input type="checkbox"/> Other:	<input type="checkbox"/> County Atty (281-341-4557)

**RECOMMENDATION / ACTION REQUESTED:**

**Special Handling Requested (specify):**



AECOM  
5757 Woodway Drive  
Suite 101 West  
Houston, Texas 77057  
www.aecom.com

713 780 4100 tel  
713 267 3270 fax

Date February 3, 2010

To Commissioner W. A. "Andy" Meyers  
Fort Bend County Precinct 3  
1809 Eldridge Road  
Sugar Land, Texas 77478

From Ralph Lopez

Project Reference Cinco Ranch Southwest Sec. 38  
Cinco Southwest Municipal Utility District No. 4

Transmitted via E-mail

Dear Commissioner Meyers:

Cinco Ranch Southwest Sec. 38 is a continuation of the existing Cinco Ranch Southwest Sec. 25 subdivision previously approved by Fort Bend County. This Subdivision contains a proposed 28 foot wide lot product with a 25 foot front building setback. Terrabrook Cinco Ranch Southwest, L.P., is respectfully requesting a variance to Fort Bend County Regulations of Subdivision requirements 5.14.E4 (Minimum 5000 square foot lot sizes).

We appreciate your consideration on this matter.

Please call me at 713-267-2822, if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Will Gutowsky". The signature is fluid and cursive, with a long horizontal line extending from the end.

Will Gutowsky  
Project Engineer

Copy: File