

FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: February 3, 2010	Submitted By: Laura Dougherty
Court Agenda Date: February 9, 2010	Department: Facilities Management & Planning
	Phone Number: 281-633-7017

SUMMARY OF ITEM:
[Approve Invoice No. 20094793, in the amount of \\$8,500.00, to LJA Engineering & Surveying, Inc. for Professional Services for the U of H Library-Sugar Land.](#)

RENEWAL AGREEMENT/APPOINTMENT YES NO
REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES NO

List Supporting Documents Attached: [Invoice](#)

FINANCIAL SUMMARY:

BUDGETED ITEM: YES NO

FUNDING SOURCE: Accounting Unit: [732418888](#) Account Number:
Activity (If Applicable): [P418B-06SLLIBRY](#)

DESCRIPTION OF LAWSON ACCOUNT: [U of H Library](#)

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office (✓ when completed)
If by E-Mail to ospindon@co.fort-bend.tx.us If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/> Auditor (281-341-3774)	<input checked="" type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input checked="" type="checkbox"/> Budget Officer (281-344-3954)	<input checked="" type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input checked="" type="checkbox"/> Facilities/Planning (281-633-7022)	<input checked="" type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input checked="" type="checkbox"/> Purchasing Agent (281-341-8642)	<input checked="" type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input checked="" type="checkbox"/> Information Technology (281-341-4526)	<input checked="" type="checkbox"/> County Clerk (281-341-8697)
<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> County Atty (281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify): [Please Approve](#)

Fm 100114

LJA Engineering & Surveying, Inc.



2929 Briarpark Drive
Suite 600
Houston, Texas 77042-3703
Phone 713.953.5200
Fax 713.953.5026
www.ljaengineering.com

*OK to pay
2-3-10*

James Knight
Fort Bend County
Facilities Management and Planning Department
1402 Band Road, Suite 100
Rosenberg, TX 77471

January 13, 2010
Project No: 1704-0003
Invoice No: 20094973

Project 1704-0003 Fort Bend County Library Site Located at U of H Sugar Land -
Boundary and Topographic Survey

Authorization:
PO No. 41947

PO# 41947 R# 93275

Invoice for Professional Services from November 7, 2009 to December 31, 2009

Phase 202 Boundary & Topographic Survey
Surveying Services

	Billed Hours	Billing Rate	Current Billing	
Project Surveyor Nutter, Gary	18.50	110.76	2,049.06	✓
Survey Chief Gilchrist, Colin	35.00	135.00	4,725.00	✓
Survey Manager Monroe, Keith	1.50	125.86	188.79	✓
Survey Technician Gunhathong, Pavana	19.00	72.79	1,383.01	✓
	74.00		8,345.86	✓
Total Labor			8,345.86	✓

Consultant Expenses

Lonestar Locating, LLC			1,584.00	
Total Consultants			1,584.00	1,584.00

Reimbursable Expenses

Outside Services			297.69	
Total Reimbursables			297.69	297.69

Total this Phase \$10,227.55

Billing Limits

	Current	Prior	To-Date
Total Billings	10,227.55	0.00	10,227.55
Limit			8,500.00
Adjustment			-1,727.55

Total Amount Due

\$8,500.00

Gunhathong

RECEIVED
JAN 19 2010
BY: *RS*



Project

1704-0003

Fort Bend County Library Site Located at U
of H Sugar Land - Boundary and
Topographic Survey

Invoice 20094973

Approved By: _____

Gary Nutter