

FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: **February 3, 2010**

Submitted By: **Laura Dougherty**

Court Agenda Date: **February 9, 2010**

Department: **Facilities Management & Planning**

Phone Number: **281-633-7017**

SUMMARY OF ITEM: **Approve Invoice # 13-624321, in the amount of \$6,400.95, from Ridgway's, for Printing Services relating to the Jail Expansion Project.**

RENEWAL AGREEMENT/APPOINTMENT

YES ☐ **NO** ☐

REVIEWED BY COUNTY ATTORNEY'S OFFICE:

YES ☐ **NO** ☐

List Supporting Documents Attached: **Invoice**

FINANCIAL SUMMARY:

BUDGETED ITEM: **YES** ☒ **NO** ☐

FUNDNG SOURCE: Accounting Unit: **732418888** Account Number:
Activity (If Applicable): **P418B-06PJAILEXP**

DESCRIPTION OF LAWSON ACCOUNT: **Jail Expansion Project**

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

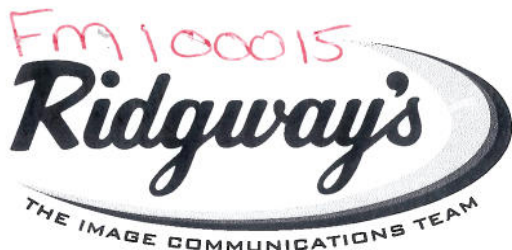
If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input type="checkbox"/> Auditor (281-341-3774)	<input type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input type="checkbox"/> Budget Officer (281-344-3954)	<input type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input type="checkbox"/> Facilities/Planning (281-633-7022)	<input type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input type="checkbox"/> Purchasing Agent (281-341-8642)	<input type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input type="checkbox"/> Information Technology (281-341-4526)	<input type="checkbox"/> County Clerk (281-341-8697)
<input type="checkbox"/> Other:	<input type="checkbox"/> County Atty (281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify):



ARC
An American Reprographics Company

*OK to copy
1-19-10*

13896
f-732

21210
CK
INVOICE

REMIT TO:
RIDGWAY'S HOUSTON
P.O. BOX 842146
DALLAS, TX 75284-2146
Phone: (713) 782-8580
Fax: (713) 782-2862
TaxId: 74-603-6592

INVOICE NUMBER

13-624321

Order: 090886
Date: 12/23/2009
Time: 10:05AM

BILL TO:

FORT BEND COUNTY-
FACILITIES MGMT/PLANNING
1402 BOND RD #100
ROSENBERG TX 77471

30480

SHIP TO:

FORT BEND COUNTY-
FACILITIES MGMT/PLANNING
1517 EUGENE HEIMANN CIR.
ROSENBERG TX 77471
Phone: (281) 344-0249

ATTN: JAMES KNIGHT

Customer's P.O. Number
PO# REQUIRED
Project Number
AS BUILTS

Ship Via
Our truck

Salesman
JOE WOOLLEY

Ordered By
LAURA DOUGHERTY
Invoiced By
HAROLD SMYSER

PC0472936 R#92659

INVOICE

TERMS: Net 30 Days

ITEM NUMBER	DESCRIPTION	UOM	QUANTITY		UNIT PRICE	EXTENSION
			SHIPPED	BACK ORDERED		
6165.11	PLOT FILE GENERATION	EA	300		6.0000	1,800.00
1632.15	ECO B&W CAD PLOTTING 1 set of 300(42x30) 2700 sq ft	SF	2700			4,401.00
1632.02	ECO-DIGITAL BOND PRINT-HALFSIZ 1 set of 300(21x15) 900 sq ft	SF	900			117.00
1627.01	SCREW POST BINDING - LDC	ST	4		2.50	10.00
5201.01	DELIVERY CHARGE	EA	1		40.00	40.00
6137.03	SCAN CD-ROM MASTERING	EA	1		30.00	30.00

RECEIVED
JAN 29 2010
County Auditor

RECEIVED
JAN 06 2010
BY: *RS*

GO GREEN WITH RIDGWAY'S!
Please join Ridgway's in our commitment
to environmental responsibility by
utilizing our GREEN products & services.
Call now for more information.

Fuel Surcharge: 2.95

GROSS AMOUNT	TAX %	TAX AMOUNT	FREIGHT CHARGES	TOTAL AMOUNT DUE
6,400.95				<i>LDougherty</i> ✓ \$6,400.95

RECEIVED IN GOOD CONDITION

X

DATE

TIME

Late Charges of 1.5% per month, equal to 18% annually, will be applied to past due balance.